

## **AGENDA NOTES**

Gorham Town Council Regular Meeting

March 10, 2020 – 6:30pm

Burleigh H. Loveitt Council Chambers

**\*\*Starting in January 2020, we have rolled out a new Council Item and Order numbering system to better track items and orders throughout the year. Each month, item numbers will start with a four-digit year, followed by the month, then the item number starting with 1 until all items for that month are completed (2020-1-1). Order numbers will have two digits for the year and will start at number 1 in January and run consecutively throughout the year (20-001). Item numbers using the old format, i.e. - “9522” will still appear on Council agendas as they are brought back to the Council from committees and the Planning Board until the items are resolved, but will include new order numbers with the new system every time they appear for a vote before the Council.**

### **Public Hearing #1**

**Public hearing for the purpose of receiving public comments on the designation of its proposed Downtown Tax Increment Financing District and the adoption of a Development Program for the said District, pursuant to the provisions of Chapter 206 of Title 30-A of the Maine Revised Statutes, as amended.**

This public hearing and following order #20-028 would approve and authorize the Town Manager to submit to the State a new Gorham Village TIF District, which will encompass 617.29 acres of land in and around the center of the Gorham Village. The proposed TIF, if approved, would allow the Town to “capture” property tax value in excess of what was in existence in this area before March 31, 2019. Any new tax value in this zone would be allocated for future use in economic development efforts for the Town of Gorham within this zone and as allowed by statute outside the zone, which could include anything from sidewalk improvements to funding economic development personnel and/or activities. The proposed TIF zone would not count against the Town’s overall TIF area limit, because it is a village TIF and would shelter property tax value from state education formulas resulting in potentially more state funding for local education in the future. TIFs also benefit the Town with regards to County tax assessment and revenue sharing. The TIF as written would allow for credit enhancement agreements with private developers in the future; however, none are proposed at this time. Staff recommends the adoption of this TIF district, which would still require approval from the State of Maine.

Documents for the TIF zone, which includes a map are attached.

### **Public Hearing #2 On Item #2020-3-1 Public hearing on a proposal to issue a renewal liquor license to Blue Pig LLC. (Admin. Spon.)**

Public hearing and order #20-029 for approval of a liquor license for Blue Pig LLC. Staff report no issues.

### **Public Hearing #3 On Item #2020-3-2**

**Public hearing on a proposal to issue renewal Massage Licenses to Natalie Povlin, Walter Selens, Christina McGuire, Heather Theriault, Elizabeth Berks, Chelsea Jackson, and a new Massage License to Adam Schoff. (Admin. Spon.)**

Staff report no issues with applications.

**Item #2020-3-3**

**Action to consider a resignation from a member of the Board of Appeals. (Admin. Spon.)**

Action to accept the resignation of Kari Beaulieu from the Board of Appeals.

**Item #2020-3-4**

**Action to consider 2020-2021 Board and Committee appointments. (Appointment Committee Spon.)**

Various committee appointments as recommended by the Appointments Committee. List of recommendations is attached.

**Item #2020-3-5**

**Action to consider appointing Councilor Kuech to the Council's Finance Committee. (Councilor Philips Spon.)**

Appointment of Councilor Kuech to the Town Council's Finance Committee.

**Item #2020-3-6**

**Action to consider appointing two remaining members of the Industrial Park Steering Committee. (Councilor Philips Spon.)**

Appointment of the two remaining members of the Industrial/Business Park steering committee, which are John Smith as a local business representative and Anne Bilodeau as a resident representative of Shamrock Drive. The steering committee is expected to meet in the next few weeks for an organizational meeting with the Town's engineers. The engineering firm currently has surveyors on the property collecting data.

**Item # 2020-3-7**

**Action to consider a referendum to authorize spending of up to \$750,000 to construct a kitchen at Narragansett Elementary School through School Department annual budgets and previously voter approved bond funds. (Councilor Hartwell Spon.)**

This item would authorize a referendum for the June 9, 2020 to authorize the use of approximately \$500,000 from bond funding from the School Department's Narragansett Elementary School Modular Expansion Project in addition to \$249,000 authorized for the Narragansett Elementary School in the School Department's approved FY2020 (2019-2020) budget. A printout of expenditures to date on the Narragansett project from the municipal expense report has been attached to this packet. The expenditures still need to be reconciled with the

school department as funds are transferred on request after they are expended. The School Department will be providing additional expenditure information before the meeting, as well as a memo from the School Superintendent. If the Council votes to send the item to referendum and public hearing, the language of the referendum question will be refined by legal Counsel before the public hearing.

**Item # 2020-3-8**

**Action to consider creating a Marijuana Cultivation or Manufacturing Licensing Ordinance and amending the Land Use & Development Code to allow for licensing in certain zones. (Ordinance Committee Spon.)**

This item and order #20-036 would send to the Planning Board a draft Marijuana Cultivation or Manufacturing Licensing Ordinance to the Planning Board for hearing and recommendation. The ordinance allows for manufacturing and cultivation in the Rural, Industrial and Olde Canal Industrial Districts with various conditions. No retail sales would be permitted under this ordinance, which will be a stand-alone ordinance with minor changes to the district permitted uses in the Land Use & Development Code. A memo from the Town Planner is attached.

**Item #2020-3-9**

**Action to consider transferring a Town of Gorham managed Next Generation Foundation grant endowment for Baxter Memorial Library to the Maine Community Foundation for future management. (Admin. Spon.)**

This item would authorize the release and transfer of \$150,000 that was granted to the Town of Gorham by the Next Generation Foundation for the Baxter Memorial Library to purchase books with the interest received on the account. Over several years, the account has received little to no interest as a result of the conservative investment requirements that the Town imposes on its accounts. As a result, no books were able to be purchased and the Next Generation Foundation is requesting the release of the funds to be sent to the Maine Community Foundation for future management where the benefit would be the same to the Baxter Memorial Library, but the funds are managed through the Maine Community Foundation in a less conservative manner producing more earnings for the purchase of books. The Trustees of the Baxter Memorial Library, as well as the Director recommend this transfer.

**Item #2020-3-10**

**Action to consider approving the transfer of funds seized in a criminal case. (Admin. Spon.)**

This item and order # 20-038 authorizes the Town Manager to sign for funds designated to the Town of Gorham by a Court in a criminal case in the amount of \$1,565.70. The funds are placed in a Gorham Police Department savings account that can be used for future purchases of items like body armor, police cruisers, general equipment, etc.

**Item #2020-3-11**

**Action to consider going into executive session pursuant to Title 1 MRSA Section 405 (6)(A) for a performance evaluation and 1 M.R.S.A. § 405(6)(D) labor negotiations. (Admin. Spon.)**

This item and the following order authorizes the Town Council to enter into an executive session for discussion of the Town Manager's annual performance evaluation, as well as discussion of labor negotiations.

**Item #2020-3-12**

**Action to consider authorizing the Town Manager to enter into a Collective Bargaining Agreement with the Maine Association of Police. (Admin. Spon.)**

Council vote on authorizing the Town Manager to enter into a new three-year collective bargaining agreement with the Gorham Police Union, Maine Association of Police. This vote will happen after the executive session and likely will not be video recorded.

**TOWN OF GORHAM**  
**DOWNTOWN TAX INCREMENT FINANCING DISTRICT #11**  
**“GORHAM VILLAGE DISTRICT”**  
**DEVELOPMENT PROGRAM**

Adopted by the Gorham Town Council: March 10, 2020

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**Town of Gorham Downtown Tax Increment Financing District #11**  
**“Gorham Village District”**  
**Development Program**

**Article I: Introduction and Summary of Benefits.**

**Section 1.01: Gorham Village.**

In 2015, the Town of Gorham engaged the engineering firm Wright Pierce to study the Town’s Main Street Master Plan (the “MSMP”), originally developed in 1998, and to update the MSMP by assessing the Town’s progress as it related to the specific goals identified in the MSMP, by adding new goals and by incorporating applicable elements of the Town’s 2015 draft Comprehensive Plan. The result of Wright Pierce’s study is known as the Main Street Master Plan Update for Gorham Village (referred to as the “MSMP Update”), a copy of which is attached hereto as Exhibit A.

The MSMP Update focused on the area known as “Gorham Village,” which is located at the intersection of Main Street/State Street (Route 25) and School Street/South Street (Route 114), as depicted on Exhibit B attached hereto. Route 25 serves as a transportation backbone, running northeast/southwest through the center of the geographical borders of the Town. The middle section of Route 25, known as Main Street, from its intersection with Gray Road (Route 4) to the point at which it splits off to State Street and Narragansett Street is the core of Gorham Village. This section of Main Street also leads directly to the adjacent University of Southern Maine campus located off School Street (Route 114) just north of its intersection with Main Street. Gorham Village is characterized in the MSMP Update as a “close knit village” based on “a rich tradition of commerce at several major crossroads.”

The center of socioeconomic interaction in the Town of Gorham exists along this Main Street corridor and sprawls out along the intersecting roads, New Portland, Road, Elm Street, South Street, School Street and State Street. There is a cohesive core of commercial and mixed-use buildings interspersed with civic, religious and residential buildings and public spaces such as the University of Southern Maine, the Gorham Public Library, the Robie Gymnasium, the Gorham Municipal Center, Crosstown trail, Robie Park, Gorham Village Elementary School, and Gorham High School. This Main Street corridor serves as the gateway to the University of Southern Maine and generally a result of the composition of the Main Street corridor and the streets that intersect its core, the Town of Gorham considers Gorham Village as identified on Exhibit B to the “downtown” of the Town of Gorham.

The MSMP Update encouraged the continued mixed-use quality of Gorham Village that includes commercial uses, residential homes, public facilities and schools that allows people to live and work within walking distance of daily activities and needs. The MSMP Update identified the following areas for continued improvement within Gorham Village: transportation, sidewalks and pedestrian amenities, bicycle facilities, Main Street redesign and designation, parking, connectivity to the University of Southern Maine campus, parks and greenspace, trails, stormwater, and historic preservation.

**Section 1.02: Development District.** In an effort to carry out the goals identified in the MSMP Update as outlined in Section 1.01 above and to generally continue revitalization efforts within Gorham Village, the Town desires to create a downtown tax increment financing district consisting of several properties located along the corridor of Main Street from the intersection of Johnson Road to the intersection of South Street/School Street and a block of properties located between College Avenue and State Street in the Town of Gorham, as depicted on Exhibit C hereto, in order to expand and diversify the Town’s tax base and improve its economy and public facilities. The Town hereby designates the Gorham Downtown Tax Increment Financing District # 11, also referred to as the Gorham Village District, (hereinafter the “District”), and adopts this Development Program (hereinafter the “Development Program”). This Development Program will provide the infrastructure and

financial resources necessary for development of commercial uses within the District, as well as certain public improvements within and outside the District that will enable additional development within the Town, thereby expanding and diversifying the Town's tax base and improving its local economy.

Section 1.03: Benefits of the District.

A. New Tax Dollars for the Town. The Town estimates that the value of the new development within the District will represent an increase in property valuation of at least \$2,000,000 over the term of the District. This investment in new construction within the District is expected to generate an average of \$37,900 per year in new property tax revenues that will be used to encourage development within the District, pay costs of the Public Facilities, Improvements and Programs described in Section 2.03 herein and support the Town's efforts to expand and diversify its tax base.

B. Economic Development; New Jobs; Retention of Jobs. The District will facilitate the development of property in the Town, which will result in the creation of new jobs and the retention of existing jobs in the Town. The development within the District will likely result in a need for additional commercial services throughout Town, which will further enhance the Town's commercial tax base, as well as the job opportunities within the Town. The Public Facilities, Improvements and Programs described herein are also anticipated to create additional economic development and job opportunities within the Town.

C. Savings for Town from Shelter of New Tax Base Growth. Pursuant to the formulas adopted by the State of Maine in connection with Chapter 206 of Title 30-A, as amended, the Increased Assessed Value of a Development District is sheltered from the increased county taxes and loss of State aid to education and municipal revenue sharing that results when new development occurs without the creation of a Development District. Accordingly, the designation of the District and the development that occurs therein will result in more net tax revenue for the Town than would result if such development were to occur without the creation of the District. This is a significant benefit to the Town that enables the construction of the Public Facilities, Improvements and Programs, as well as the economic development initiatives described herein.

D. Public Facilities, Improvements and Programs. The District will provide the Public Facilities, Improvements and Programs described in Table #1 of Section 2.03 hereof, which will lead to further commercial development in the Town.

**Article II. Development Program Narrative and Designation of the District.**

Section 2.01. Statement of Means and Objectives.

The Town of Gorham desires to create new employment opportunities and commercial development in the Town, to improve, broaden and maintain a healthy tax base, to improve the economy of the Town and the State, to provide the impetus for new commercial development and to provide the facilities described in this Development Program.

The Town anticipates that the development within the District will have significant impacts on the Town's infrastructure, such as roads, and create an increased demand for public services, such as public safety and public works. Accordingly, the Town expects that the new taxes generated from the increased assessed value of the development within the District will be used to fund economic development and public improvements related thereto and desires to accomplish the following goals by designating this District and adopting this Development Program:

- Maintain existing tax revenues;
- Enhance future tax revenues generated by new development throughout the Town;



- Create long-term, stable employment opportunities for area residents; and
- Attract businesses and promote the economic viability and sustainability of the general economy of the Town.

A tax increment financing development district involves creation of a geographically defined district in the Town and the “capture” or reinvestment of some of the new increased or “incremental” tax revenues generated by new development and business expansion in the District to pay certain costs of development and certain costs of new public facilities, improvements and programs. In order to fulfill the goals outlined above, a portion of the properties identified on the Town’s Tax Maps 24, 25, 26, 40, 45, 46, 99, 100, 101, 102, 103, 105, and 106 and as depicted on Exhibit C has been proposed as the Gorham Downtown Tax Increment Financing District #11. This Development Program will serve the purpose of administering the District as a Municipal Development District and Tax Increment Financing District pursuant to Chapter 206 of Title 30-A of the Maine Revised Statutes, as amended. The Development Program provides for economic development incentives called municipal tax increment financing similar to that previously adopted by a number of municipalities in the State. Upon approval by the Town Council of the Town designating the District and adopting this Development Program, the designation of the District and adoption of the Development Program will become final immediately, subject only to approval by the Maine Department of Economic and Community Development.

The Development Program will also provide for the Public Facilities, Improvements and Programs described in Section 2.03 hereof. Costs of the Public Facilities, Improvements and Programs described in Section 2.03 hereof will be financed by the tax increment revenues from the District. Adoption of this Development Program will lead to creation of the necessary public facilities within and directly related to the Development District that will provide appropriate infrastructure for development of the District. The Development Program thus will provide significant economic benefit to the Town by providing new public infrastructure that will facilitate additional commercial development. Such infrastructure and programs will help to expand and diversify the commercial tax base of the Town and to provide new employment opportunities in the Town.

The means and objectives of the Development Program thus are to encourage the development of the property within the District by the Developer for the benefit of the Company’s intended use and to provide financing for the Public Facilities, Improvements and Programs made necessary thereby. The Town by adopting this Development Program finds that the Development Program described herein, consisting of the Public Facilities, Improvements and Programs, will provide substantial new employment opportunities, will significantly improve and broaden the Town’s tax base and will improve the general economy of the Town.

Section 2.02. Brief Discussion of Financial Plan. The Financial Plan, as set forth in Article III hereof, consists of the cost estimates for the Development Program, the amount of public indebtedness to be incurred, the sources of anticipated revenues, a description of the terms and conditions of any agreements, contracts or other obligations related to the development program, estimates of increased assessed values of the District, the portion of the increased assessed value to be applied to the Development Program as captured assessed values and resulting tax increments in each year of the program and a calculation of the tax shifts resulting from designation of the tax increment financing district.

The District is expected to generate certain incremental or additional tax revenues, which will be captured or retained to pay the costs of this Development Program. The real property taxes assessed upon the Increased Assessed Value of property in the District (the “Tax Increment”) will be captured or used by the Town under the Development Program to pay costs of the Public Facilities, Improvements and Programs described in Section 2.03 hereof. All tax revenues presently generated on existing property in the District will continue to be paid to the General Fund of the Town. The Development Program costs will be paid only from the Tax Increment on the increased assessed value in the District.

Adoption of this Development Program will lead to creation of the necessary public facilities within and directly related to the Development District that will provide appropriate infrastructure for development of the District.

Section 2.03. Public Facilities Descriptions. The Town finds that each of the Public Facilities, Improvements and Programs (the “Public Facilities, Improvements and Programs”) described below, and the Project Costs thereof, will either directly or indirectly provide or encourage new employment opportunities within the Town or encourage and promote economic development that will broaden the Town’s tax base and improve the general economy of the Town. The Development Program thus will provide financing for certain important Public Facilities, Improvements and Programs currently under consideration by the Town that are either related to the Development Program or are otherwise qualifying projects under Chapter 206 of Title 30-A of the Maine Revised Statutes. The Town will retain 100% of the Tax Increment from the District to finance the costs of the agreements authorized under Section 3.05 hereof and some or all of the costs of the following Public Facilities, Improvements and Programs:

TABLE NO. 1: POTENTIAL PUBLIC FACILITIES, IMPROVEMENTS AND PROGRAMS

| <u>Project</u>  | <u>Estimated Cost Over<br/>30 Years</u> | <u>Statutory Citation</u> |
|---|---|---------------------------|
| (a) Construction of land, improvements, public ways, buildings, and structures for public or commercial use, and equipment for public use within the District.  | \$ 227,400                              | 30-A MRSA §5225(A)(1)(a)  |
| (b) Costs of improvements to roads and infrastructure made outside the District, but directly related to or made necessary by the establishment or operation of the District.   | \$56,850                                | 30-A MRSA §5225(B)        |
| (c) Costs related to construction, alteration or expansion of facilities not located in the District that are required due to improvements or activities within the District.   | \$56,850                                | 30-A MRSA §5225(B)(1)     |
| (d) Funding for Economic Development programs, including funding of the Town’s economic development director, Economic Development Department programming and operations, and acquisition of land and construction of infrastructure related to development of a new industrial park* outside the District to market the Town as a business location. | \$227,400                               | 30-A MRSA §5225(1)(C)(1)  |
| * TIF revenues will only be used for acquisition of land and construction of infrastructure related to industrial or commercial development of new industrial park.   |   |                           |
| (e) Capital costs associated with new or expanded transit service related to economic development and environmental improvements for commercial use or related to such commercial use within and outside the District, including, but not limited to, bus shelters,   | \$227,400                               | 30-A MRSA §§(C)(7)(a)     |

|   |                     |  |
|---|---------------------|--|
| transit related structures, benches, signs and other transit-related infrastructure.  |                     |  |
| (f) Costs associated with new or existing recreational trails that have significant potential to promote economic development within and outside the District.  | \$113,700           | 30-A MRSA §(C)(6)                        |
| (g) Funding of environmental improvement projects related to the activities of the commercial District, including improvements to the Town's recycling center and stream/river crossings.   | \$113,700           | 30-A MRSA §5225(1)(C)(2)                 |
| (h) Public safety improvements to include the acquisition of additional equipment or personnel, or improvements to or operations of public safety facilities outside the District as made necessary by the establishment and operation of the District.   | \$113,700           | 30-A M.R.S.A. §§ 5225(1)(B)(1), (2), (9) |
| <b>Total Project Costs:</b>   | <b>\$ 1,137,000</b> |  |
| Note: The following project cost categories have also been authorized in the following existing TIF Districts of the Town:<br>(a) TIF #6 Nappi Distributors<br>(b) TIF #9 Sebago Brewing; TIF #6 Nappi Distributors<br>(d) TIF #9 Sebago Brewing; TIF #6 Nappi Distributors; TIF #8 Martin's Point; TIF #7 Olde Canal Business Park |                     |  |

The projects currently under consideration to be undertaken pursuant to the Development Program are identified in Table No. 1 above. The Town recognizes that it needs to expand and diversify its tax base. In order to achieve these goals, the Town must provide new public infrastructure within the Town to facilitate new commercial development. This Development Program will provide revenues to fund only a portion of such costs. The specific Public Facilities, Improvements and Programs to be financed with the tax increment financing revenues will be approved through subsequent or separate action of the Town.

Section 2.04. Current and Proposed Uses of Private Property. The District consists of parcels located in the Gorham Village Center District, Urban Commercial District, Office-Residential District, and Urban Residential District. The properties within the District are privately owned, with the exception of [redacted]. The Gorham Village Center is a designated mixed-use zone and is designated as a growth area in the Town's 2016 Comprehensive Plan. The Gorham Village Center District is intended to promote growth and development to occur where public sewer and water is available and permits development of property in the District that is consistent with this Development Program.

Section 2.05. Relocation Plan. No businesses or persons will be displaced or relocated as a result of the development activities proposed in the District.

Section 2.06. Transportation Improvements. Except for the Public Improvements contemplated by this Development Program, the existing transportation facilities of the Town will be adequate to accommodate the improvements contemplated by this Development Program.

Section 2.07. Environmental Controls. All environmental controls required by law shall apply to development in the District, including any applicable requirements of the Town of Gorham Zoning Ordinance and all applicable State and federal environmental laws and regulations.

Section 2.08. District Operation. The day-to-day operations of the District will require no substantial efforts by the Town other than staffing and programming of the economic development and planning offices and supporting staff funded by this Development Program to the extent described in Table 1 of Section 2.03 hereof.

Section 2.09. Program Duration. The duration of the District will be 30 years from the beginning of the first fiscal year (July 1, 2020) following the tax year (April 1, 2020) in which the District was designated and the effective date of the approval of the District by the Commissioner of the Maine Department of Economic and Community Development requested to be granted by April 1, 2020 and terminate June 30, 2050.

Section 2.10. Approval Considerations and Characteristics of the District.

A. Statutory Considerations for Approval. Before designating the District and before establishing this Development Program, the Town held a public hearing at which interested parties were given a reasonable opportunity to present testimony concerning the District and Development Program. The Town has considered any evidence presented at such public hearing. Notice of the hearing was given as evidenced by Exhibit E to this Development Program. Before designating the District and before establishing this Development Program, the Town determined and hereby finds and determines that the District created hereunder and this Development Program will contribute to the economic growth or well-being of the Town and to the betterment of the health, welfare or safety of the inhabitants of the Town, including employment opportunities, broadened and improved tax base and economic stimulus, constituting good and valid public purposes and any adverse economic effect on or detriment to any existing business is outweighed by the contribution made by the District and the Development Program to the economic growth or well-being of the Town and the betterment of the health, welfare and safety of its inhabitants, and the Town further makes the other findings and determinations as set forth in this Development Program and the Exhibits hereto.

B. Statutory Conditions for Approval; Physical Characteristics. The Town hereby finds and determines that the District satisfies the conditions imposed under Chapter 206 of Title 30-A of the Maine Revised Statutes, as amended, as a prerequisite to designation of the District, except for those criteria that expressly do not apply to approved downtown tax increment financing districts.

Section 2.11. Designation of the District. The Town hereby designates the Gorham Downtown Tax Increment Financing District #11 as a Municipal Development District and a Tax Increment Financing District. The area of the Town of Gorham shown as the Development District #11 on Exhibit C and as more particularly described in this Development Program is hereby designated as a downtown tax increment financing district and such designation shall automatically become final and shall take full force and effect upon receipt by the Town of approval of the District by the Maine Department of Economic & Community Development, without the requirement of any further action by the Town, the Municipal Officers or any party. Plans depicting the District are attached hereto as Exhibit C, and the District is further described in Exhibit D.

**Article III. Financial Plan.**

Section 3.01. Cost Estimates for the Development Program. The estimated costs of the Public Facilities, Improvements and Programs are set forth in Section 2.03, Table No. 1.

Section 3.02. Amount of Indebtedness to be Incurred. The Town will not incur any indebtedness at this time in connection with the Development Program and is not hereby authorizing any specific future indebtedness

at this time. However, the Town anticipates that it may elect at a future date to incur indebtedness to finance a portion of the Public Facilities, Improvements and Programs and is hereby authorized to do so subject to all necessary approvals for any such indebtedness or appropriations, including but not limited to the prior approval of the Town Council. The Town may also elect to enter into a Credit Enhancement Agreement pursuant to Section 3.05 hereof and the amounts to be paid thereunder shall be limited to reimbursements of taxes paid on incremental tax revenues.

Section 3.03. Sources of Anticipated Revenues. The source of the revenue to be used to pay the costs of this Development Program is the Tax Increment on the Increased Assessed Value of the District. Tax Increment means all Property Taxes assessed by the Town, in excess of any state, county or special district tax, upon the Increased Assessed Value of all real property in the District. Increased Assessed Value means the valuation amount by which the Current Assessed Value of the District exceeds the Original Assessed Value of the taxable real property in the District. Current Assessed Value means the taxable assessed value of the real property in the District certified by the municipal assessor as of April 1st of each year that the District remains in effect. Property Taxes means any and all ad valorem property taxes levied, charged or assessed against real property by the Town. Original Assessed Value means the taxable assessed value of the real property in the District as of March 31, 2019 (April 1, 2018). Attached hereto as Exhibit B is the anticipated form of certification of Original Assessed Value by the Assessor of the Town of Gorham in accordance with the requirements of Title 30-A § 5227 of the Maine Revised Statutes. All Property Tax on the Original Assessed Value shall continue to be deposited in the general fund of the Town.

Section 3.04. Estimated Increased Assessed Value; Portion Applied to Development Program. The Town hereby designates, as Captured Assessed Value, 100% of the Increased Assessed Value as the portion of the Increased Assessed Value to be applied or retained each year to pay costs of the Public Facilities, Improvements and Programs and any other costs authorized by this Development Program. The amount of the total Tax Increment that may be used each year to pay or reimburse the Town's costs of the Public Facilities, Improvements and Programs is the entire Tax Increment of the entire District.

Exhibit D-1 sets forth: (i) the annual estimates of the Increased Assessed Value of the District resulting from implementation of the Development Program; and (ii) the estimated annual Tax Increment per year on the Increased Assessed Value following implementation of the Development Program, that will be used to finance the Public Facilities, Improvements and Programs.

A Development Program Fund shall be established by the Town consisting of a Project Cost Account and a Sinking Fund. The Development Program Fund Project Cost Account shall consist of the Town's Project Cost Account (the "Town's Project Cost Account"). All funds deposited into the Town's Project Cost Account will be used to pay costs of the Public Facilities, Improvements and Programs described in Section 2.02 hereof or will be deposited into the reserve fund(s) hereafter described. The Town will establish the Town Project Cost Account or a series of Town Project Cost Accounts for the Town, as one or more permanent municipal reserve funds created and administered pursuant to the provisions of Title 30-A Section 5801 of the Maine Revised Statutes, as amended, which funds shall be dedicated to the financing and payment of costs of the Public Facilities, Improvements and Programs. Upon each payment of Property Tax with respect to property in the District, the Town shall deposit to the Town Project Cost Account all of the Tax Increment. As the deposit and investment of funds in the Town Project Cost Account accrue and increase to a level which permits implementation of a portion of the Public Facilities, Improvements and Programs, the Public Facilities, Improvements and Programs will be undertaken and funded from such reserve fund(s). Accordingly, all Tax Increment deposited into the Town's Project Cost Account reserve fund(s) shall be deemed to have been expended and used to satisfy the obligations of the Town's Project Cost Account with respect to the Public Facilities, Improvements and Programs described in the Development Program when deposited into such reserve fund(s). If the Town determines to issue any bonds or indebtedness to pay for costs of the Public Facilities, Improvements and Programs, a development Sinking Fund account shall be created and amounts sufficient to

satisfy all annual debt service on such bonds and indebtedness shall be transferred to such Sinking Fund from the Town's Project Cost Account.

In the event of a revaluation of taxable property within the Town, the Captured Assessed Value may be adjusted in proportion to the change in taxable assessed property values within the District in the year of the revaluation resulting from such revaluation pursuant to an amendment to this Development Program. To the extent such an amendment impacts the terms of a Credit Enhancement Agreement authorized and executed under this Development Program, the Credit Enhancement Agreement may be amended by mutual written consent of the parties thereto to reflect the mutually agreed upon changes to the terms of the Credit Enhancement Agreement resulting from an amendment to this Development Program related to a revaluation.

Section 3.05. Description of Terms and Conditions of Agreements. The District shall be considered an "omnibus" district whereby the Town shall have the option to approve credit enhancement agreements for properties or projects within the District to include a rebate of property taxes paid on Incremental Assessed Value up to a maximum of 100% of any such property taxes paid in any year during the term of this District. A Credit Enhancement Agreement for any specific property or development project within the District may only be executed by the Town following a public hearing and express authorization of the Town Council; provided, however, that this provision shall not be deemed a promise to execute or a guarantee that a Credit Enhancement Agreement shall be offered to any developer or owner of property within the District. The Town may also enter into construction contracts and similar agreements relating to construction of the Public Facilities and Improvements described in Section 2.03 hereof.

Section 3.06. Calculation of Tax Shifts. In accordance with Maine statutes governing the establishment of tax increment financing districts, the table set forth below identifies the estimated tax shifts, as more particularly described in Exhibit E hereto, which will result during the term of the District from the establishment of the District.

| <u>Tax Shift Item</u> | <u>Estimated Average Annual Amount</u> | <u>Estimated Total Amount</u> |
|-----------------------|--|-------------------------------|
| Educational Aid       | \$ 16,360                              | \$ 490,800                    |
| County Tax            | \$ 27,821                              | \$ 834,636                    |
| Revenue Sharing       | \$ 1,322                               | \$ 39,656                     |
| Total:                | \$ 45,503                              | \$ 1,365,091                  |

#### **Article IV: Municipal Approvals.**

Section 4.01. Public Hearing. Before designating the District and adopting the Development Program, the Town Council, as the legislative body of the Town, held a public hearing. Notice of the hearing was published on [REDACTED], a date that was at least 10 days before the hearing, in the Portland Press Herald, a newspaper of general circulation within the Town. A copy of the Notice of Public Hearing is attached hereto as Exhibit F. The Public Hearing was held in accordance with the requirements of 30-A M.R.S.A. § 5226 on March 3, 2020. At the public hearing, interested parties were given a reasonable opportunity to present testimony concerning the District and the Development Program.

Section 4.02. Authorizing Votes. The Town Council Orders, designating the District and approving this Development Program, as proposed for adoption by the Town Council of the Town at a meeting thereof duly called and held on March 3, 2020, are attached hereto as Exhibit G. The Town Manager is hereby authorized and directed, on behalf of the Town to execute and submit to the Commissioner of Economic and Community Development for approval such applications and further documentation as may be necessary or appropriate for

final approval and establishment of this Development Program and financial plan pursuant to 30-A M.R.S.A. Chapter 206; and the Town Manager be, and hereby is, authorized and empowered, in his discretion, from time to time, to make such technical revisions to this Development Program for the District as he deems reasonably necessary or convenient in order to facilitate the process for review and approval by the Department of Economic and Community Development, so long as such revisions are not inconsistent with the basic structure and intent of this Development Program.

**EXHIBITS:**

- Exhibit A:** Main Street Master Plan Update
- Exhibit B:** Map of Gorham Village
- Exhibit C-1:** Map of District (District view)
- Exhibit C-2:** Map of District (Town view)
- Exhibit D:** Certificate of Assessor
- Exhibit E:** Tax Shift Computations Methodology
- Exhibit F-1:** Tax Revenue Projections
- Exhibit F-2:** Tax Shift Estimates
- Exhibit G:** Notice of Public Hearing
- Exhibit H:** Council Orders
- Exhibit I:** Public Hearing Minutes

**EXHIBIT C**

**PROPERTY DESCRIPTION AND CONFIGURATION OF DISTRICT**

Gorham Downtown Tax Increment Financing District # 11 is located in Gorham, Maine and includes the parcel(s) shown on the maps of the District attached hereto as Exhibit C-1 (District view) and Exhibit C-2 (Town view), said parcel(s) being further described in the Certificate of the Assessor (Exhibit D to this Development Program).



**EXHIBIT D**

**TOWN OF GORHAM  
CERTIFICATE OF ASSESSOR**

The undersigned assessor of the Town of Gorham, Maine, does hereby certify pursuant to the provisions of Title 30-A M.R.S.A. Section 5227 that the Original Assessed Value of the taxable real property within the boundaries of the Gorham Downtown Tax Increment Financing District # 11 as described in the Development Program for the District, was \$221,635,154 as of March 31, 2019 (April 1, 2018). (*See attached list of properties.*)

IN WITNESS WHEREOF this Certificate has been executed as of this \_\_ day of \_\_\_\_\_,  
2020.

\_\_\_\_\_  
Benjamin Thompson, Municipal Assessor

## EXHIBIT E

### TAX SHIFT COMPUTATIONS

A tax increment financing district will result in certain tax shifts which result because the retained captured assessed value of the District will be excluded from the State Valuation of the property in the Town. These tax shifts are noted in three basis formulae which use local property tax valuation as a basis for calculation. These three formulas are:

- State Aid to Education
- Municipal Share of County Taxes
- Revenue Sharing

The computations are set forth in Exhibit D-1 and D-2. The following is the process used to derive each of these tax shifts.

EDUCATION TAX SHIFT: Computed by comparing State Department of Education Form ED 279 for the Town with and without retained CAV.

COUNTY TAX SHIFT: In order to compute this shift, we first obtained the most recent County State Valuation from the State Bureau of Taxation. We then determined the average Captured Assessed Value for the District over the life of the District. We then determined the Town's current share of the County Tax by dividing the current Town Valuation by the Current County Valuation. We then determined what the Town's Share of the County Tax would be if the new value from the District were added by the Town's Valuation without the creation of the District by dividing the sum of the current Town Valuation plus the average new value by the sum of the current County Valuation plus the average new value. The difference is the factor representing the percentage of the County Tax Shift. Next, we determined the estimated average annual county tax over the life of the district. To arrive at this number, the average change in County Tax for the last five years was determined and the percentage increase projected to the middle of the district's life. This projected tax was then multiplied by the factor developed above to determine the County Tax Shift.

REVENUE SHARING SHIFTS: The first step in determining the Revenue Sharing Tax Shifts was to obtain the total Municipal Revenue Sharing Amount from the State Treasurer. The five steps outlined in the following formula were then applied:

STEP ONE:  $\frac{\text{Municipal Population X Local Property Tax Levied}}{\text{State Local Valuation}} = \text{Current Factor}$

STEP TWO:  $\frac{\text{Municipal Population X Local Property Tax Levied}}{\text{State Local Valuation} + \text{Captured Assessed Value}} = \text{Adjusted Factor}$

STEP THREE:  $\frac{\text{Current Factor}}{\text{Adjusted Factor}} = 1.X$

STEP FOUR:  $1.X - 1.0 = .X$

STEP FIVE:  $.X (\text{Total Municipal Revenue Sharing Amount}) = \text{Revenue Sharing Shift}$

**EXHIBIT F-1**

**TAX REVENUE PROJECTIONS**

| TIF Year                 | Assessment Date 4/1 | Fiscal Year | Original Assessed Value 4/1/18<br>3/31/19 | Increase in Assessed Value <sup>1</sup> | Captured Assessed Valuation <sup>2</sup> | Mill Rate <sup>3</sup> | New Tax Revenue on CAV |
|--------------------------|---------------------|-------------|---|---|--|------------------------|------------------------|
|                          |                     |             |   | Annual                                  | Annual                                   |                        | Annual                 |
| PRE-TIF                  | 2019                | 2019-2020   | \$ 221,635,154                            |   |  | 18.95                  |                        |
| 1                        | 2020                | 2020-2021   | \$ 221,635,154                            | \$2,000,000                             | \$2,000,000                              | 18.95                  | \$37,900               |
| 2                        | 2021                | 2021-2022   | \$ 221,635,154                            | \$2,000,000                             | \$2,000,000                              | 18.95                  | \$37,900               |
| 3                        | 2022                | 2022-2023   | \$ 221,635,154                            | \$2,000,000                             | \$2,000,000                              | 18.95                  | \$37,900               |
| 4                        | 2023                | 2023-2024   | \$ 221,635,154                            | \$2,000,000                             | \$2,000,000                              | 18.95                  | \$37,900               |
| 5                        | 2024                | 2024-2025   | \$ 221,635,154                            | \$2,000,000                             | \$2,000,000                              | 18.95                  | \$37,900               |
| 6                        | 2025                | 2025-2026   | \$ 221,635,154                            | \$2,000,000                             | \$2,000,000                              | 18.95                  | \$37,900               |
| 7                        | 2026                | 2026-2027   | \$ 221,635,154                            | \$2,000,000                             | \$2,000,000                              | 18.95                  | \$37,900               |
| 8                        | 2027                | 2027-2028/  | \$ 221,635,154                            | \$2,000,000                             | \$2,000,000                              | 18.95                  | \$37,900               |
| 9                        | 2028                | 2028-2029   | \$ 221,635,154                            | \$2,000,000                             | \$2,000,000                              | 18.95                  | \$37,900               |
| 10                       | 2029                | 2029-2030   | \$ 221,635,154                            | \$2,000,000                             | \$2,000,000                              | 18.95                  | \$37,900               |
| 11                       | 2030                | 2030-2031   | \$ 221,635,154                            | \$2,000,000                             | \$2,000,000                              | 18.95                  | \$37,900               |
| 12                       | 2031                | 2031-2032   | \$ 221,635,154                            | \$2,000,000                             | \$2,000,000                              | 18.95                  | \$37,900               |
| 13                       | 2032                | 2032-2033   | \$ 221,635,154                            | \$2,000,000                             | \$2,000,000                              | 18.95                  | \$37,900               |
| 14                       | 2033                | 2033-2034   | \$ 221,635,154                            | \$2,000,000                             | \$2,000,000                              | 18.95                  | \$37,900               |
| 15                       | 2034                | 2034-2035   | \$ 221,635,154                            | \$2,000,000                             | \$2,000,000                              | 18.95                  | \$37,900               |
| 16                       | 2035                | 2035-2036   | \$ 221,635,154                            | \$2,000,000                             | \$2,000,000                              | 18.95                  | \$37,900               |
| 17                       | 2036                | 2036-2037   | \$ 221,635,154                            | \$2,000,000                             | \$2,000,000                              | 18.95                  | \$37,900               |
| 18                       | 2037                | 2037-2038   | \$ 221,635,154                            | \$2,000,000                             | \$2,000,000                              | 18.95                  | \$37,900               |
| 19                       | 2038                | 2038-2039   | \$ 221,635,154                            | \$2,000,000                             | \$2,000,000                              | 18.95                  | \$37,900               |
| 20                       | 2039                | 2039-2040   | \$ 221,635,154                            | \$2,000,000                             | \$2,000,000                              | 18.95                  | \$37,900               |
| 21                       | 2040                | 2040-2041   | \$ 221,635,154                            | \$2,000,000                             | \$2,000,000                              | 18.95                  | \$37,900               |
| 22                       | 2041                | 2041-2042   | \$ 221,635,154                            | \$2,000,000                             | \$2,000,000                              | 18.95                  | \$37,900               |
| 23                       | 2042                | 2042-2043   | \$ 221,635,154                            | \$2,000,000                             | \$2,000,000                              | 18.95                  | \$37,900               |
| 24                       | 2043                | 2043-2044   | \$ 221,635,154                            | \$2,000,000                             | \$2,000,000                              | 18.95                  | \$37,900               |
| 25                       | 2044                | 2044-2045   | \$ 221,635,154                            | \$2,000,000                             | \$2,000,000                              | 18.95                  | \$37,900               |
| 26                       | 2045                | 2045-2046   | \$ 221,635,154                            | \$2,000,000                             | \$2,000,000                              | 18.95                  | \$37,900               |
| 27                       | 2046                | 2046-2047   | \$ 221,635,154                            | \$2,000,000                             | \$2,000,000                              | 18.95                  | \$37,900               |
| 28                       | 2047                | 2047-2048   | \$ 221,635,154                            | \$2,000,000                             | \$2,000,000                              | 18.95                  | \$37,900               |
| 29                       | 2048                | 2048-2049   | \$ 221,635,154                            | \$2,000,000                             | \$2,000,000                              | 18.95                  | \$37,900               |
| 30                       | 2049                | 2049-2050   | \$ 221,635,154                            | \$2,000,000                             | \$2,000,000                              | 18.95                  | \$37,900               |
| <b>30 Year TIF Total</b> |                     |             |   | <b>\$60,000,000</b>                     | <b>\$60,000,000</b>                      |                        | <b>\$1,137,000</b>     |
| <b>30 Year Average</b>   |                     |             |   | <b>\$2,000,000</b>                      | <b>\$2,000,000</b>                       |                        | <b>\$37,900</b>        |

**Assumptions:**

- 1.) Projected assessed value from 2020 - 2050 based on anticipated new development value. Actual new value may vary, especially in later years.
- 2.) Captured value is 100% for the entire TIF District term.
- 3.) Projected mil rate from 2020 - 2050 based on 2019 actual mil rate, held constant for remainder of District term.
- 4.) The preceding table contains projections and forward-looking statements that are subject to a number of risks and uncertainties that could cause the actual results to differ materially from any future results expressed or implied by the projections reported in this table.

**EXHIBIT F-2**

**TAX SHIFT ESTIMATES**

| TIF Year                 | Fiscal Year | Education Shift  | Revenue Sharing Shift | County Tax Shift   | Total              |
|--------------------------|-------------|------------------|-----------------------|--------------------|--------------------|
| 1                        | 2020-2021   | \$16,360         | \$1,321.85            | \$25,626           | \$43,308           |
| 2                        | 2021-2022   | \$16,360         | \$1,321.85            | \$26,757           | \$44,439           |
| 3                        | 2022-2023   | \$16,360         | \$1,321.85            | \$27,938           | \$45,619           |
| 4                        | 2023-2024   | \$16,360         | \$1,321.85            | \$27,938           | \$45,619           |
| 5                        | 2024-2025   | \$16,360         | \$1,321.85            | \$27,938           | \$45,619           |
| 6                        | 2025-2026   | \$16,360         | \$1,321.85            | \$27,938           | \$45,619           |
| 7                        | 2026-2027   | \$16,360         | \$1,321.85            | \$27,938           | \$45,619           |
| 8                        | 2027-2028/  | \$16,360         | \$1,321.85            | \$27,938           | \$45,619           |
| 9                        | 2028-2029   | \$16,360         | \$1,321.85            | \$27,938           | \$45,619           |
| 10                       | 2029-2030   | \$16,360         | \$1,321.85            | \$27,938           | \$45,619           |
| 11                       | 2030-2031   | \$16,360         | \$1,321.85            | \$27,938           | \$45,619           |
| 12                       | 2031-2032   | \$16,360         | \$1,321.85            | \$27,938           | \$45,619           |
| 13                       | 2032-2033   | \$16,360         | \$1,321.85            | \$27,938           | \$45,619           |
| 14                       | 2033-2034   | \$16,360         | \$1,321.85            | \$27,938           | \$45,619           |
| 15                       | 2034-2035   | \$16,360         | \$1,321.85            | \$27,938           | \$45,619           |
| 16                       | 2035-2036   | \$16,360         | \$1,321.85            | \$27,938           | \$45,619           |
| 17                       | 2036-2037   | \$16,360         | \$1,321.85            | \$27,938           | \$45,619           |
| 18                       | 2037-2038   | \$16,360         | \$1,321.85            | \$27,938           | \$45,619           |
| 19                       | 2038-2039   | \$16,360         | \$1,321.85            | \$27,938           | \$45,619           |
| 20                       | 2039-2040   | \$16,360         | \$1,321.85            | \$27,938           | \$45,619           |
| 21                       | 2040-2041   | \$16,360         | \$1,321.85            | \$27,938           | \$45,619           |
| 22                       | 2041-2042   | \$16,360         | \$1,321.85            | \$27,938           | \$45,619           |
| 23                       | 2042-2043   | \$16,360         | \$1,321.85            | \$27,938           | \$45,619           |
| 24                       | 2043-2044   | \$16,360         | \$1,321.85            | \$27,938           | \$45,619           |
| 25                       | 2044-2045   | \$16,360         | \$1,321.85            | \$27,938           | \$45,619           |
| 26                       | 2045-2046   | \$16,360         | \$1,321.85            | \$27,938           | \$45,619           |
| 27                       | 2046-2047   | \$16,360         | \$1,321.85            | \$27,938           | \$45,619           |
| 28                       | 2047-2048   | \$16,360         | \$1,321.85            | \$27,938           | \$45,619           |
| 29                       | 2048-2049   | \$16,360         | \$1,321.85            | \$27,938           | \$45,619           |
| 30                       | 2049-2050   | \$16,360         | \$1,321.85            | \$27,938           | \$45,619           |
| <b>30 Year TIF Total</b> |             | <b>\$490,800</b> | <b>\$39,656</b>       | <b>\$834,636</b>   | <b>\$1,365,091</b> |
| <b>30 Year Average</b>   |             | <b>\$16,360</b>  | <b>\$1,321.85</b>     | <b>\$27,821.18</b> | <b>\$45,503.04</b> |

**Assumptions:**

- 1.) Projections are based on the most current data available and the current assessed value of the District, which is held constant through the remainder of the District term. Assessed value within the District is likely to increase and projections in later years are much less likely to be accurate.
- 2.) The education rate used to calculate the education tax shift is based on the adjusted mill rate in the Gorham Public Schools ED 279 for FY 2019 published on January 30, 2020.
- 3.) The County tax shift was calculated based on the Town's actual municipal state valuation and county tax assessment for FY 2019-20 and based on an increase in year 2 of the District that is held constant for the remainder of the CEA term based on a five-year historical average of County tax increases;
- 4.) The State Revenue Sharing shift was calculated based on the FY 2020 (7/1/19 - 6/30/20) Projected Municipal Revenue Sharing published 08/26/2019 by the Office of the Maine State Treasurer.

**EXHIBIT G**

**TOWN OF GORHAM  
NOTICE OF PUBLIC HEARING**

Notice is hereby given that the Town of Gorham will hold a public hearing on March 10, 2020 at 6:30 p.m. at the Council Chambers at the Gorham Municipal Center, 75 South Street, Suite 1, Gorham, Maine, for the purpose of receiving public comments on the designation of its proposed Downtown Tax Increment Financing District and the adoption of a Development Program for the said District, pursuant to the provisions of Chapter 206 of Title 30-A of the Maine Revised Statutes, as amended.

The proposed District would include various parcels consisting of 617.29 acres within and surrounding the Gorham Village, located in the Gorham Village Center District, Urban Commercial District, Office-Residential District, and Urban Residential District. The Gorham Village Center is a designated mixed-use zone and is designated as a growth area in the Town's 2016 Comprehensive Plan. The Gorham Village Center District is intended to promote growth and development to occur where public sewer and water is available and permits development of property in the District that is consistent with the Development Program for the District. The proposed District would capture 100% of the increased assessed value of the property within the District for a period of 30 years. The tax revenue from the incremental value within the District will be retained by the Town to be used for various public improvements to be designated by the Town within the Development Program, such as roads and utilities within the District, land and facilities for public use, economic development programs, professional services related to development of the District, public safety improvements, capital costs associated with transit service, environmental services, and recreational trails that promote economic development.

A copy of the proposed Development Program for the District is on file with the Town Clerk and may be obtained from and reviewed at the offices of the Town Clerk during normal business hours. All interested persons are invited to attend the public hearing and will be given an opportunity to be heard at the hearing.

**[SEE ATTACHED PROOF OF PUBLICATION]**

**EXHIBIT H**

**TOWN COUNCIL ORDERS  
DOWNTOWN TAX INCREMENT FINANCING DISTRICT #11**

WHEREAS, the Town is authorized pursuant to Chapter 206 of Title 30-A of the Maine Revised Statutes, as amended, to adopt a Tax Increment Financing District and Development Program; and

WHEREAS, the Town has identified certain property within its Gorham Village Center District, Urban Commercial District, Office-Residential District, and Urban Residential District zoning districts that are centrally located, underutilized and in need of redevelopment; and

WHEREAS, adopting and implementing the proposed District and Development Program will provide opportunities for significant new commercial development within the Town and new employment opportunities for residents of the Town and surrounding communities, and will improve and broaden the tax base of the Town and improve the general economy of the Town, the region and the State of Maine; and

WHEREAS, the Town has held a public hearing on the proposed Town of Gorham Downtown Tax Increment Financing District #11 (the "District") in accordance with the requirements of 30-A MRSA §5226(1) upon at least ten (10) days prior notice published in a newspaper of general circulation within the Town; and,

WHEREAS, the Town desires to designate the proposed District and adopt the proposed Development Program as presented to the Town Council this day and as has been on file in the Town Clerk's Office at Town Hall; and

WHEREAS, it is anticipated that the Commissioner of the Maine Department of Economic and Community Development ("DECD") will approve the designation of the District and adoption of the Development Program;

NOW THEREFORE, the Town Council hereby Orders as follows:

Section 1. The Town Council hereby finds and determines that:

(a) Adoption and implementation of the District and the Development Program will generate substantial economic benefits for the Town and its residents, including employment opportunities, broadened and improved tax base and economic stimulus, and therefore constitute a good and valid public purpose and will contribute to the economic growth or well-being of the inhabitants of the Town or to the betterment of the health, welfare or safety of the inhabitants of the Town; and

(b) The Town Council has considered all evidence presented to it with regard to any adverse economic effect on or detriment to any existing business and has found and determined that adoption and implementation of the District and the Development Program will not result in a substantial detriment to any existing business in the Town, and any adverse economic effect of the District and the Development Program on any existing business in the Town is outweighed by the contributions expected to be made by the projects and improvements described in the District

and the Development Program to the economic growth or well-being of the Town or to the betterment of the health, welfare or safety of the inhabitants of the Town.

Section 2. Pursuant to Chapter 206 of Title 30-A of the Maine Revised Statutes, as amended, the Town Council hereby designates the proposed Town of Gorham Downtown Tax Increment Financing District #11, as presented to the Town Council.

Section 3. Pursuant to Chapter 206 of Title 30-A of the Maine Revised Statutes, as amended, the Town Council hereby adopts the Development Program for the District in the form presented to the Town Council.

Section 4. The foregoing designation of the District and adoption of the Development Program shall automatically become final and shall take full force and effect upon approval of the District and Development Program by the Commissioner of the State of Maine Department of Economic and Community Development (DECD), without requirement of any further action by the Town, the Town Council, or any other party.

Section 5. Pursuant to the provisions of 30-A M.R.S.A. §5227, the percentage of the Increased Assessed Value to be retained as Captured Assessed Value in the District and the term of said District is confirmed as set forth in the Development Program.

Section 6. The Town Manager be and hereby is authorized and directed, on behalf of the Town of Gorham, Maine, to submit to the Commissioner of DECD for review and approval, pursuant to the requirements of 30-A M.R.S.A. §5226(2), the application and such other documentation as may be necessary or appropriate for the final approval of this District and the Development Program. The Town Manager is further authorized and empowered, at his or her discretion from time to time, to make such technical revisions to the District or the Development Program for the District, or to the scope, cost or description of the public improvements to be financed with the portion of tax increment revenues generated by the District and retained by the Town as described in the Development Program, as the Town Manager deems reasonably necessary or convenient in order to facilitate the process for review and approval of the District and Development Program by DECD, or for any other reason, so long as such revisions are not inconsistent with these resolutions or the basic structure and intent of the District and the Development Program.

This Order shall take effect immediately upon adoption.

**EXHIBIT I**

**Attested Minutes of Public Hearing**  
**Town Council March 10, 2020 Meeting**  
(See attached)



**EXHIBIT D**

| <b>Tax Map</b> | <b>Block</b> | <b>Lot</b> | <b>Original Assesed Value</b> | <b>Acreage</b> |
|----------------|--------------|------------|-------------------------------|----------------|
| 24             | 20           |            | \$ 10,400                     | 23.43645631    |
| 25             | 1            |            | \$ 293,900                    | 0.66281797     |
| 25             | 5            |            | \$ 309,500                    | 4.801077748    |
| 25             | 7            |            | \$ 191,200                    | 0.347812032    |
| 25             | 7            | 101        | \$ 231,700                    | 0.035334451    |
| 25             | 7            | 102        | \$ 231,700                    | 0.035574499    |
| 25             | 7            | 103        | \$ 77,100                     | 0.035334624    |
| 25             | 7            | 104        | \$ 77,100                     | 0.035583199    |
| 25             | 7            | 105        | \$ 77,100                     | 0.035337812    |
| 25             | 7            | 106        | \$ 77,100                     | 0.035583178    |
| 25             | 7            | 107        | \$ 77,100                     | 0.035334908    |
| 25             | 7            | 108        | \$ 77,100                     | 0.035583264    |
| 25             | 7            | 109        | \$ 77,100                     | 0.035334832    |
| 25             | 7            | 110        | \$ 77,100                     | 0.035578811    |
| 25             | 7            | 201        | \$ 240,600                    | 0.318210545    |
| 25             | 7            | 202        | \$ 268,100                    | 0.226806169    |
| 25             | 7            | 203        | \$ 299,300                    | 0.323472879    |
| 25             | 7            | 204        | \$ 276,800                    | 0.323511971    |
| 25             | 7            | 205        | \$ 254,900                    | 0.323686318    |
| 25             | 7            | 206        | \$ 276,300                    | 0.324065889    |
| 25             | 7            | 207        | \$ 271,400                    | 0.323580825    |
| 25             | 7            | 208        | \$ 272,500                    | 0.265886765    |
| 25             | 8            |            | \$ 8,600                      | 20.69123297    |
| 25             | 9            |            | \$ 278,100                    | 11.69754876    |
| 25             | 9            | 1          | \$ 276,700                    | 0.46358638     |
| 26             | 15           |            | \$ 7,300                      | 0.516613932    |
| 26             | 16           |            | \$ 24,900                     | 1.10553307     |
| 26             | 17           |            | \$ 8,234,871                  | 18.62429075    |
| 26             | 18           |            | \$ 1,034,500                  | 11.40732441    |
| 26             | 19           |            | \$ 216,500                    | 10.86623874    |
| 26             | 20           |            | \$ 5,900                      | 8.061907206    |
| 40             | 17           |            | \$ 818,664                    | 9.012389693    |
| 40             | 18           |            | \$ 3,665,819                  | 22.67717262    |
| 40             | 18           | 1          | \$ 51,400                     | 0.096583239    |
| 41             | 35           |            | \$ 27,100                     | 3.57080737     |
| 45             | 1            |            | \$ 598,200                    | 6.530772896    |
| 45             | 1            | 24         | \$ 242,400                    | 1.46349231     |
| 45             | 2            |            | \$ 151,800                    | 0.252573035    |
| 45             | 3            |            | \$ 182,600                    | 1.352220161    |
| 45             | 5            |            | \$ 179,600                    | 7.57119701     |
| 45             | 5            | 1          | \$ 280,100                    | 2.099064107    |

**EXHIBIT D**

| <b>Tax Map</b> | <b>Block</b> | <b>Lot</b> | <b>Original Assesed Value</b> | <b>Acreage</b> |
|----------------|--------------|------------|-------------------------------|----------------|
| 46             | 9            |            | \$ 4,954,300                  | 8.428551736    |
| 46             | 9            | 1          | \$ 350,000                    | 7.657462753    |
| 46             | 11           |            | \$ 150,100                    | 0.709909492    |
| 46             | 11           | 101        | \$ 271,600                    | 0.030753747    |
| 46             | 11           | 102        | \$ 258,600                    | 0.032216203    |
| 46             | 11           | 103        | \$ 262,500                    | 0.031908745    |
| 46             | 11           | 104        | \$ 272,900                    | 0.034313032    |
| 46             | 11           | 105        | \$ 274,400                    | 0.037526136    |
| 46             | 11           | 106        | \$ 266,800                    | 0.03496812     |
| 46             | 11           | 107        | \$ 258,000                    | 0.035326862    |
| 46             | 11           | 108        | \$ 272,600                    | 0.037834741    |
| 46             | 11           | 109        | \$ 255,500                    | 0.037170944    |
| 46             | 11           | 110        | \$ 255,500                    | 0.036371224    |
| 46             | 11           | 111        | \$ 255,300                    | 0.036003549    |
| 46             | 11           | 112        | \$ 254,600                    | 0.038131494    |
| 46             | 11           | 113        | \$ 272,100                    | 0.03606184     |
| 46             | 11           | 114        | \$ 259,700                    | 0.035641955    |
| 46             | 11           | 115        | \$ 252,500                    | 0.035290839    |
| 46             | 11           | 116        | \$ 253,300                    | 0.03854343     |
| 46             | 11           | 117        | \$ 268,100                    | 0.036854475    |
| 46             | 11           | 118        | \$ 273,500                    | 0.036919317    |
| 46             | 11           | 119        | \$ 261,400                    | 0.034274623    |
| 46             | 11           | 120        | \$ 269,900                    | 0.039117181    |
| 46             | 11           | 121        | \$ 247,500                    | 0.036854482    |
| 46             | 11           | 122        | \$ 243,500                    | 0.036525389    |
| 46             | 11           | 123        | \$ 227,700                    | 0.03466834     |
| 46             | 11           | 124        | \$ 260,100                    | 0.039117206    |
| 46             | 11           | 125        | \$ 252,400                    | 0.036854646    |
| 46             | 11           | 126        | \$ 233,500                    | 0.036996872    |
| 46             | 11           | 127        | \$ 230,900                    | 0.034196541    |
| 46             | 11           | 128        | \$ 246,400                    | 0.039117117    |
| 46             | 11           | 129        | \$ 259,200                    | 0.036854913    |
| 46             | 11           | 130        | \$ 271,900                    | 0.03677355     |
| 46             | 11           | 131        | \$ 272,600                    | 0.034419758    |
| 46             | 11           | 132        | \$ 270,500                    | 0.039116959    |
| 46             | 11           | 133        | \$ 287,700                    | 0.036854636    |
| 46             | 11           | 134        | \$ 245,200                    | 0.036502147    |
| 46             | 11           | 135        | \$ 244,000                    | 0.034691255    |
| 46             | 11           | 136        | \$ 260,400                    | 0.039116847    |
| 46             | 11           | 137        | \$ 252,400                    | 0.036854584    |
| 46             | 11           | 138        | \$ 250,800                    | 0.035908826    |
| 46             | 11           | 139        | \$ 243,200                    | 0.035284632    |

**EXHIBIT D**

| <b>Tax Map</b> | <b>Block</b> | <b>Lot</b> | <b>Original Assesed Value</b> | <b>Acreage</b> |
|----------------|--------------|------------|-------------------------------|----------------|
| 46             | 11           | 140        | \$ 261,700                    | 0.039116779    |
| 46             | 11           | 141        | \$ 260,800                    | 0.04444372     |
| 46             | 11           | 142        | \$ 242,000                    | 0.035919472    |
| 46             | 11           | 143        | \$ 239,600                    | 0.033836576    |
| 46             | 11           | 144        | \$ 267,100                    | 0.042999923    |
| 46             | 11           | 145        | \$ 276,700                    | 0.036854552    |
| 46             | 11           | 146        | \$ 281,400                    | 0.037775641    |
| 46             | 11           | 147        | \$ 289,300                    | 0.033417825    |
| 46             | 11           | 148        | \$ 269,000                    | 0.039116834    |
| 46             | 11           | 149        | \$ 261,700                    | 0.036854465    |
| 46             | 11           | 150        | \$ 270,600                    | 0.036614129    |
| 46             | 11           | 151        | \$ 262,000                    | 0.034579561    |
| 46             | 11           | 152        | \$ 257,800                    | 0.039116607    |
| 46             | 11           | 153        | \$ 254,300                    | 0.03685454     |
| 46             | 11           | 154        | \$ 256,900                    | 0.036249498    |
| 46             | 11           | 155        | \$ 260,600                    | 0.034943924    |
| 46             | 11           | 156        | \$ 255,800                    | 0.039116753    |
| 46             | 11           | 157        | \$ 252,100                    | 0.036854513    |
| 46             | 11           | 158        | \$ 265,800                    | 0.036130047    |
| 46             | 11           | 159        | \$ 253,900                    | 0.035063226    |
| 46             | 11           | 160        | \$ 255,900                    | 0.039116525    |
| 46             | 11           | 2          | \$ 265,500                    | 0.723261951    |
| 46             | 11           | 201        | \$ 292,700                    | 0.038306587    |
| 46             | 11           | 202        | \$ 301,000                    | 0.038588911    |
| 46             | 11           | 203        | \$ 287,600                    | 0.028407947    |
| 46             | 11           | 204        | \$ 257,900                    | 0.030897833    |
| 46             | 11           | 205        | \$ 255,800                    | 0.029562766    |
| 46             | 11           | 206        | \$ 261,400                    | 0.029912081    |
| 46             | 11           | 207        | \$ 283,100                    | 0.039775758    |
| 46             | 11           | 208        | \$ 275,400                    | 0.041403312    |
| 46             | 11           | 209        | \$ 241,400                    | 0.029665924    |
| 46             | 11           | 210        | \$ 251,000                    | 0.029303429    |
| 46             | 11           | 211        | \$ 283,000                    | 0.02951443     |
| 46             | 11           | 212        | \$ 249,300                    | 0.030205961    |
| 46             | 11           | 213        | \$ 279,400                    | 0.040313605    |
| 46             | 11           | 214        | \$ 283,100                    | 0.040413825    |
| 46             | 11           | 215        | \$ 130,200                    | 0.023722225    |
| 46             | 11           | 216        | \$ 130,700                    | 0.024012814    |
| 46             | 11           | 217        | \$ 309,300                    | 0.034628213    |
| 46             | 11           | 218        | \$ 319,600                    | 0.035078437    |
| 46             | 11           | 219        | \$ 308,200                    | 0.033249721    |
| 46             | 11           | 220        | \$ 274,200                    | 0.033652005    |

**EXHIBIT D**

| <b>Tax Map</b> | <b>Block</b> | <b>Lot</b> | <b>Original Assesed Value</b> | <b>Acreage</b> |
|----------------|--------------|------------|-------------------------------|----------------|
| 46             | 11           | 221        | \$ 168,100                    | 0.02418965     |
| 46             | 11           | 222        | \$ 174,400                    | 0.023545374    |
| 46             | 11           | 3          | \$ 266,300                    | 0.471080627    |
| 46             | 11           | 4          | \$ 64,800                     | 49.7514234     |
| 46             | 11           | 5          | \$ 294,300                    | 3.600503149    |
| 46             | 11           | 6          | \$ -                          | 1.768441399    |
| 46             | 13           |            | \$ 33,300                     | 19.27487994    |
| 99             | 1            |            | \$ 231,500                    | 0.408837219    |
| 99             | 2            |            | \$ 197,700                    | 0.357671847    |
| 99             | 3            |            | \$ 164,500                    | 0.356270849    |
| 99             | 4            |            | \$ 199,800                    | 0.349980214    |
| 99             | 5            |            | \$ 178,600                    | 0.362650519    |
| 99             | 6            |            | \$ 178,500                    | 0.351466381    |
| 99             | 7            |            | \$ 200,600                    | 0.344938961    |
| 99             | 8            |            | \$ 201,200                    | 0.420662817    |
| 99             | 9            |            | \$ 234,600                    | 0.424841679    |
| 99             | 10           |            | \$ 186,100                    | 0.349831099    |
| 99             | 11           |            | \$ 170,900                    | 0.354273362    |
| 99             | 12           |            | \$ 174,000                    | 0.351834554    |
| 99             | 13           |            | \$ 184,200                    | 0.342095683    |
| 99             | 14           |            | \$ 214,600                    | 0.477621474    |
| 99             | 15           |            | \$ 240,500                    | 0.448388941    |
| 99             | 16           |            | \$ 511,900                    | 1.084349271    |
| 99             | 17           |            | \$ 258,800                    | 0.457995273    |
| 99             | 18           |            | \$ 174,000                    | 0.333564925    |
| 99             | 19           |            | \$ 272,800                    | 0.454962039    |
| 99             | 20           |            | \$ 216,000                    | 0.492541375    |
| 99             | 21           |            | \$ 294,900                    | 0.389792353    |
| 99             | 22           |            | \$ 213,500                    | 0.342815162    |
| 99             | 23           |            | \$ 179,000                    | 0.352934735    |
| 99             | 24           |            | \$ 167,000                    | 0.299374858    |
| 99             | 25           |            | \$ 201,700                    | 0.405377385    |
| 99             | 26           |            | \$ 194,900                    | 0.365776162    |
| 99             | 27           |            | \$ 196,400                    | 0.381074647    |
| 99             | 28           |            | \$ 241,500                    | 0.431755812    |
| 99             | 29           |            | \$ 181,900                    | 0.363008524    |
| 99             | 30           |            | \$ 218,100                    | 0.495369577    |
| 99             | 31           |            | \$ 202,100                    | 0.345987538    |
| 99             | 32           |            | \$ 211,000                    | 0.348929844    |
| 99             | 33           |            | \$ 229,500                    | 0.397435967    |
| 99             | 34           |            | \$ 188,100                    | 0.221348464    |
| 99             | 35           |            | \$ 197,100                    | 0.456840906    |

**EXHIBIT D**

| <b>Tax Map</b> | <b>Block</b> | <b>Lot</b> | <b>Original Assesed Value</b> | <b>Acreage</b> |
|----------------|--------------|------------|-------------------------------|----------------|
| 99             | 36           |            | \$ 248,800                    | 0.877008496    |
| 99             | 37           |            | \$ 175,200                    | 0.346567442    |
| 99             | 38           |            | \$ 176,100                    | 0.340968387    |
| 99             | 39           |            | \$ 205,500                    | 0.405663844    |
| 99             | 40           |            | \$ 213,200                    | 0.774578002    |
| 99             | 41           |            | \$ 217,800                    | 1.433076584    |
| 99             | 42           |            | \$ 233,200                    | 0.481987298    |
| 99             | 43           |            | \$ 284,100                    | 0.378593901    |
| 99             | 44           |            | \$ 285,000                    | 0.345509798    |
| 99             | 45           |            | \$ 189,800                    | 0.344122712    |
| 99             | 46           |            | \$ 238,100                    | 0.589260238    |
| 99             | 47           |            | \$ 224,200                    | 0.668492053    |
| 99             | 48           |            | \$ 177,000                    | 0.415805345    |
| 99             | 49           |            | \$ 236,800                    | 0.355554587    |
| 99             | 50           |            | \$ 251,800                    | 0.335991508    |
| 99             | 51           |            | \$ 201,400                    | 0.262867278    |
| 99             | 60           |            | \$ 357,900                    | 7.878460406    |
| 99             | 60           | 1          | \$ 269,900                    | 4.358348409    |
| 99             | 60           | 19         | \$ 293,300                    | 1.070522519    |
| 99             | 61           |            | \$ 17,000                     | 3.121564445    |
| 99             | 61           | 1          | \$ 242,400                    | 0.48455682     |
| 99             | 61           | 10         | \$ 257,400                    | 0.244556949    |
| 99             | 61           | 11         | \$ 242,200                    | 0.269653278    |
| 99             | 61           | 12         | \$ 52,600                     | 0.228490787    |
| 99             | 61           | 13         | \$ 253,000                    | 0.229601509    |
| 99             | 61           | 14         | \$ 52,800                     | 0.211641094    |
| 99             | 61           | 15         | \$ 203,600                    | 0.289171619    |
| 99             | 61           | 16         | \$ 120,300                    | 0.256391487    |
| 99             | 61           | 17         | \$ 256,100                    | 0.231771998    |
| 99             | 61           | 18         | \$ 52,400                     | 0.247953919    |
| 99             | 61           | 19         | \$ 237,400                    | 0.268489252    |
| 99             | 61           | 2          | \$ 240,100                    | 0.270601508    |
| 99             | 61           | 2101       | \$ 18,900                     | 0.02879872     |
| 99             | 61           | 2102       | \$ 18,900                     | 0.028798639    |
| 99             | 61           | 2103       | \$ 18,900                     | 0.028798486    |
| 99             | 61           | 2104       | \$ 18,900                     | 0.028798614    |
| 99             | 61           | 2105       | \$ 18,900                     | 0.028798532    |
| 99             | 61           | 2106       | \$ 18,900                     | 0.02879865     |
| 99             | 61           | 2107       | \$ 18,900                     | 0.028798604    |
| 99             | 61           | 2108       | \$ 18,900                     | 0.028798758    |
| 99             | 61           | 2109       | \$ 18,900                     | 0.028798799    |
| 99             | 61           | 2110       | \$ 18,900                     | 0.028798679    |

**EXHIBIT D**

| <b>Tax Map</b> | <b>Block</b> | <b>Lot</b> | <b>Original Assesed Value</b> | <b>Acreage</b> |
|----------------|--------------|------------|-------------------------------|----------------|
| 99             | 61           | 3          | \$ 279,500                    | 0.442315782    |
| 99             | 61           | 4          | \$ 246,500                    | 0.654774383    |
| 99             | 61           | 5          | \$ 148,500                    | 0.640333355    |
| 99             | 61           | 6          | \$ 223,800                    | 0.227418617    |
| 99             | 61           | 7          | \$ 241,100                    | 0.227514771    |
| 99             | 61           | 8          | \$ 252,200                    | 0.217979874    |
| 99             | 61           | 9          | \$ 170,800                    | 0.249446173    |
| 100            | 1            |            | \$ 367,900                    | 3.023757804    |
| 100            | 2            |            | \$ 234,000                    | 0.709201614    |
| 100            | 3            |            | \$ 250,500                    | 2.564830707    |
| 100            | 3            | 1          | \$ 239,300                    | 3.055030712    |
| 100            | 4            |            | \$ 321,400                    | 0.859385611    |
| 100            | 5            |            | \$ 226,400                    | 0.822309502    |
| 100            | 6            |            | \$ 474,700                    | 1.552513665    |
| 100            | 6            | 1          | \$ 271,300                    | 0.051395415    |
| 100            | 6            | 2          | \$ 249,200                    | 0.051402041    |
| 100            | 6            | 3          | \$ 237,400                    | 0.051444717    |
| 100            | 6            | 4          | \$ 290,500                    | 0.051402015    |
| 100            | 6            | 5          | \$ 289,300                    | 0.051395353    |
| 100            | 6            | 6          | \$ 237,300                    | 0.051444737    |
| 100            | 6            | 7          | \$ 277,800                    | 0.051402303    |
| 100            | 6            | 8          | \$ 268,000                    | 0.051395376    |
| 100            | 7            |            | \$ 172,600                    | 0.303207695    |
| 100            | 8            |            | \$ 383,700                    | 0.436523634    |
| 100            | 9            |            | \$ 227,200                    | 0.442902173    |
| 100            | 10           |            | \$ 186,000                    | 0.354133339    |
| 100            | 11           |            | \$ 183,100                    | 0.400949619    |
| 100            | 12           |            | \$ 194,600                    | 0.411305073    |
| 100            | 13           |            | \$ 207,400                    | 0.474815594    |
| 100            | 14           |            | \$ 215,500                    | 0.953699069    |
| 100            | 15           |            | \$ 178,000                    | 0.62878462     |
| 100            | 16           |            | \$ 219,500                    | 0.794964241    |
| 100            | 17           |            | \$ 220,000                    | 0.678092555    |
| 100            | 18           |            | \$ 185,500                    | 0.267180587    |
| 100            | 18           | 1          | \$ 206,800                    | 0.771983346    |
| 100            | 18           | 2          | \$ 77,600                     | 0.479866414    |
| 100            | 19           |            | \$ 193,700                    | 0.237653578    |
| 100            | 20           |            | \$ 221,300                    | 0.439403443    |
| 100            | 21           |            | \$ 184,500                    | 0.787703336    |
| 100            | 23           |            | \$ 173,300                    | 0.31530468     |
| 100            | 24           |            | \$ 198,900                    | 0.34754714     |
| 100            | 25           |            | \$ 186,800                    | 0.383076211    |

**EXHIBIT D**

| <b>Tax Map</b> | <b>Block</b> | <b>Lot</b> | <b>Original Assesed Value</b> | <b>Acreage</b> |
|----------------|--------------|------------|-------------------------------|----------------|
| 100            | 30           |            | \$ 153,600                    | 0.236225288    |
| 100            | 31           |            | \$ 180,300                    | 0.19441236     |
| 100            | 32           |            | \$ 243,200                    | 0.414984424    |
| 100            | 33           |            | \$ 217,800                    | 0.298296908    |
| 100            | 34           |            | \$ 228,700                    | 0.295900646    |
| 100            | 35           |            | \$ 167,300                    | 0.156289276    |
| 100            | 63           |            | \$ 263,300                    | 0.484672445    |
| 100            | 64           |            | \$ 145,500                    | 0.507473051    |
| 100            | 65           |            | \$ 275,100                    | 0.465519035    |
| 100            | 65           | 1          | \$ 13,137,400                 | 5.56304876     |
| 100            | 66           |            | \$ 172,100                    | 0.277742572    |
| 100            | 67           |            | \$ 307,600                    | 0.34059665     |
| 100            | 68           |            | \$ 197,100                    | 0.281312134    |
| 100            | 69           |            | \$ 198,300                    | 0.379138239    |
| 100            | 70           |            | \$ 186,000                    | 0.24298601     |
| 100            | 71           |            | \$ 178,200                    | 0.187769849    |
| 100            | 72           |            | \$ 200,600                    | 0.320811236    |
| 100            | 73           |            | \$ 241,300                    | 0.494496898    |
| 100            | 74           |            | \$ 241,700                    | 0.32012588     |
| 100            | 75           |            | \$ 187,400                    | 0.220106681    |
| 100            | 77           |            | \$ 622,100                    | 0.491096677    |
| 100            | 78           |            | \$ 93,900                     | 0.651633219    |
| 100            | 79           |            | \$ 222,600                    | 0.536517757    |
| 100            | 80           |            | \$ 159,000                    | 0.596999761    |
| 100            | 81           |            | \$ 314,700                    | 0.139003548    |
| 100            | 81           | 1          | \$ 147,400                    | 0.228213679    |
| 100            | 82           |            | \$ 159,400                    | 0.162860319    |
| 100            | 83           |            | \$ 140,000                    | 0.197018237    |
| 100            | 84           |            | \$ 137,800                    | 0.243487       |
| 100            | 85           |            | \$ 182,100                    | 0.260377611    |
| 100            | 86           |            | \$ 166,800                    | 0.315797076    |
| 100            | 87           |            | \$ 154,200                    | 0.176683913    |
| 100            | 88           |            | \$ 165,800                    | 0.160307345    |
| 100            | 89           |            | \$ 169,000                    | 0.206325803    |
| 100            | 90           |            | \$ 166,700                    | 0.205761353    |
| 100            | 91           |            | \$ 154,200                    | 0.139668799    |
| 100            | 92           |            | \$ 176,000                    | 0.211705187    |
| 100            | 93           |            | \$ 165,000                    | 0.212570408    |
| 100            | 94           |            | \$ 161,500                    | 0.178302481    |
| 100            | 95           |            | \$ 179,400                    | 0.334372641    |
| 100            | 96           |            | \$ 160,900                    | 0.211519871    |
| 100            | 97           |            | \$ 192,100                    | 0.465760429    |

**EXHIBIT D**

| <b>Tax Map</b> | <b>Block</b> | <b>Lot</b> | <b>Original Assesed Value</b> | <b>Acreage</b> |
|----------------|--------------|------------|-------------------------------|----------------|
| 100            | 98           |            | \$ 161,200                    | 0.316897604    |
| 100            | 99           |            | \$ 156,200                    | 0.330593257    |
| 100            | 100          |            | \$ 190,000                    | 0.30834771     |
| 100            | 101          |            | \$ 160,300                    | 0.195672643    |
| 100            | 102          |            | \$ 214,100                    | 0.631307676    |
| 100            | 103          |            | \$ 165,500                    | 0.163841447    |
| 100            | 104          |            | \$ 174,500                    | 0.502591999    |
| 100            | 105          |            | \$ 184,300                    | 0.562335656    |
| 100            | 106          | 1          | \$ 186,300                    | 0.171081717    |
| 100            | 106          | 2          | \$ 206,100                    | 0.448017964    |
| 100            | 107          |            | \$ 287,900                    | 0.398373243    |
| 100            | 108          |            | \$ 172,200                    | 0.325941555    |
| 100            | 109          |            | \$ 366,500                    | 0.703880334    |
| 100            | 112          |            | \$ 244,900                    | 0.317040936    |
| 100            | 113          |            | \$ 209,000                    | 0.314929106    |
| 100            | 114          |            | \$ 479,700                    | 1.24068927     |
| 100            | 115          |            | \$ 11,791,500                 | 2.884142079    |
| 101            | 6            |            | \$ 64,200                     | 0.233480117    |
| 101            | 7            |            | \$ 326,100                    | 0.650689142    |
| 101            | 8            |            | \$ 187,900                    | 0.508825313    |
| 101            | 9            |            | \$ 163,400                    | 0.359726778    |
| 101            | 10           |            | \$ 161,400                    | 0.35267615     |
| 101            | 11           |            | \$ 163,800                    | 0.346930877    |
| 101            | 12           |            | \$ 214,900                    | 1.291241275    |
| 101            | 13           |            | \$ 291,000                    | 0.597552339    |
| 101            | 14           |            | \$ 260,400                    | 0.602923453    |
| 101            | 14           | 1          | \$ 70,400                     | 1.414260006    |
| 101            | 14           | 2          | \$ 224,900                    | 1.444861371    |
| 101            | 14           | 3          | \$ 39,900                     | 16.36702658    |
| 101            | 15           |            | \$ 259,000                    | 1.111927995    |
| 101            | 15           | 1          | \$ 1,907,300                  | 5.947336422    |
| 101            | 16           |            | \$ 148,000                    | 0.455438814    |
| 101            | 16           | 1          | \$ 4,082,800                  | 4.440589351    |
| 101            | 17           |            | \$ 165,700                    | 0.520104367    |
| 101            | 18           |            | \$ 334,400                    | 3.473654881    |
| 101            | 19           |            | \$ 67,500                     | 2.404152748    |
| 101            | 20           | 1          | \$ 186,100                    | 0.018319707    |
| 101            | 20           | 2          | \$ 175,100                    | 0.018319479    |
| 101            | 20           | 3          | \$ 174,000                    | 0.018319543    |
| 101            | 20           | 4          | \$ 184,800                    | 0.018319785    |
| 101            | 20           | 5          | \$ 167,800                    | 0.018319676    |
| 101            | 20           | 6          | \$ 172,100                    | 0.018319704    |



**EXHIBIT D**

| <b>Tax Map</b> | <b>Block</b> | <b>Lot</b> | <b>Original Assesed Value</b> | <b>Acreage</b> |
|----------------|--------------|------------|-------------------------------|----------------|
| 101            | 20           | 7          | \$ 185,900                    | 0.036639353    |
| 101            | 22           |            | \$ 192,100                    | 0.40332278     |
| 101            | 22           | 1          | \$ 220,300                    | 0.174694665    |
| 101            | 23           |            | \$ 182,700                    | 0.171209917    |
| 101            | 24           |            | \$ 196,500                    | 0.185638054    |
| 101            | 25           |            | \$ 172,600                    | 0.675507051    |
| 101            | 25           | 1          | \$ 168,300                    | 0.280838525    |
| 101            | 26           |            | \$ 246,600                    | 0.408480336    |
| 101            | 26           | 1          | \$ 260,100                    | 0.386777421    |
| 102            | 3            |            | \$ 379,300                    | 0.277452409    |
| 102            | 4            |            | \$ 317,500                    | 0.438933149    |
| 102            | 5            |            | \$ 124,500                    | 0.584170893    |
| 102            | 6            |            | \$ 217,700                    | 0.638723599    |
| 102            | 7            |            | \$ 288,300                    | 0.673942694    |
| 102            | 8            |            | \$ 373,000                    | 0.724964392    |
| 102            | 9            |            | \$ 192,400                    | 0.250484174    |
| 102            | 10           |            | \$ 192,000                    | 0.404441061    |
| 102            | 11           |            | \$ 189,800                    | 0.489161323    |
| 102            | 12           |            | \$ 225,300                    | 0.313047425    |
| 102            | 13           |            | \$ 184,900                    | 0.222530258    |
| 102            | 14           |            | \$ 200,100                    | 0.171943842    |
| 102            | 15           |            | \$ 143,100                    | 0.167866531    |
| 102            | 16           |            | \$ 290,100                    | 0.767641435    |
| 102            | 17           |            | \$ 200,200                    | 0.410293065    |
| 102            | 18           |            | \$ 153,700                    | 0.163900231    |
| 102            | 19           |            | \$ 198,600                    | 0.21577706     |
| 102            | 20           |            | \$ 260,300                    | 0.453158986    |
| 102            | 21           |            | \$ 150,500                    | 0.128487578    |
| 102            | 22           |            | \$ 257,500                    | 0.278121346    |
| 102            | 23           |            | \$ 226,900                    | 0.362165042    |
| 102            | 24           |            | \$ 201,500                    | 0.165225903    |
| 102            | 25           |            | \$ 164,800                    | 0.118805176    |
| 102            | 26           |            | \$ 238,600                    | 0.165567334    |
| 102            | 27           |            | \$ 548,100                    | 0.156842012    |
| 102            | 28           |            | \$ 52,500                     | 0.040755805    |
| 102            | 29           |            | \$ -                          | 0.359843839    |
| 102            | 30           |            | \$ 179,500                    | 0.25702536     |
| 102            | 31           |            | \$ 336,400                    | 0.26230487     |
| 102            | 32           |            | \$ 263,800                    | 0.35468672     |
| 102            | 33           |            | \$ 212,600                    | 0.291585579    |
| 102            | 34           |            | \$ 160,100                    | 0.326908602    |
| 102            | 35           |            | \$ 181,200                    | 0.394920435    |

**EXHIBIT D**

| <b>Tax Map</b> | <b>Block</b> | <b>Lot</b> | <b>Original Assesed Value</b> | <b>Acreage</b> |
|----------------|--------------|------------|-------------------------------|----------------|
| 102            | 36           |            | \$ 180,600                    | 0.372455282    |
| 102            | 37           |            | \$ 581,100                    | 0.401423381    |
| 102            | 38           |            | \$ 218,000                    | 0.335630538    |
| 102            | 39           |            | \$ 193,300                    | 0.251115242    |
| 102            | 40           |            | \$ 245,800                    | 0.370553526    |
| 102            | 41           |            | \$ 230,300                    | 0.532837397    |
| 102            | 43           |            | \$ 343,700                    | 0.600081553    |
| 102            | 44           |            | \$ 202,000                    | 0.291180434    |
| 102            | 45           |            | \$ 221,600                    | 0.135849585    |
| 102            | 46           |            | \$ 224,000                    | 0.846597439    |
| 102            | 47           |            | \$ 170,800                    | 0.324082428    |
| 102            | 48           | 1          | \$ 191,600                    | 0.205306854    |
| 102            | 48           | 2          | \$ 132,200                    | 0.20168957     |
| 102            | 49           |            | \$ 153,700                    | 0.380179911    |
| 102            | 50           |            | \$ 201,300                    | 0.405147144    |
| 102            | 51           |            | \$ 194,000                    | 0.247733547    |
| 102            | 52           |            | \$ 239,700                    | 0.582045936    |
| 102            | 53           |            | \$ 238,500                    | 0.823991013    |
| 102            | 54           |            | \$ 283,500                    | 0.486520305    |
| 102            | 55           |            | \$ 152,100                    | 0.19962485     |
| 102            | 56           |            | \$ 160,500                    | 0.309486529    |
| 102            | 57           |            | \$ 303,500                    | 0.278205916    |
| 102            | 57           | 1          | \$ 187,000                    | 0.273340803    |
| 102            | 58           |            | \$ 190,200                    | 0.196390222    |
| 102            | 59           |            | \$ 209,400                    | 0.273307149    |
| 102            | 60           |            | \$ 188,400                    | 0.187847588    |
| 102            | 61           |            | \$ 131,200                    | 0.11527736     |
| 102            | 62           |            | \$ 188,800                    | 0.169514347    |
| 102            | 63           |            | \$ 182,100                    | 0.325777544    |
| 102            | 64           |            | \$ 302,600                    | 0.536185675    |
| 102            | 65           |            | \$ 222,900                    | 0.414849234    |
| 102            | 66           |            | \$ 231,900                    | 0.214483686    |
| 102            | 67           |            | \$ 39,400                     | 0.369499697    |
| 102            | 68           |            | \$ 667,600                    | 0.204612483    |
| 102            | 69           |            | \$ 348,800                    | 0.155686251    |
| 102            | 70           |            | \$ 378,300                    | 0.379895045    |
| 102            | 71           |            | \$ 194,700                    | 0.022642313    |
| 102            | 72           |            | \$ 217,900                    | 0.169587778    |
| 102            | 73           |            | \$ 166,800                    | 0.138158132    |
| 102            | 74           |            | \$ 145,500                    | 0.181158498    |
| 102            | 75           |            | \$ 120,200                    | 0.23412486     |
| 102            | 76           |            | \$ 174,400                    | 0.239215847    |

**EXHIBIT D**

| <b>Tax Map</b> | <b>Block</b> | <b>Lot</b> | <b>Original Assesed Value</b> | <b>Acreage</b> |
|----------------|--------------|------------|-------------------------------|----------------|
| 102            | 77           |            | \$ 169,700                    | 0.203937858    |
| 102            | 78           |            | \$ 146,200                    | 0.401628072    |
| 102            | 79           |            | \$ 1,316,000                  | 2.517497591    |
| 102            | 80           |            | \$ 309,200                    | 0.108508108    |
| 102            | 81           |            | \$ 22,300                     | 0.211370791    |
| 102            | 83           |            | \$ 904,500                    | 0.286086219    |
| 102            | 84           |            | \$ 242,300                    | 0.050959386    |
| 102            | 85           |            | \$ 345,500                    | 0.266221483    |
| 102            | 88           |            | \$ 356,100                    | 0.795818761    |
| 102            | 89           |            | \$ 273,300                    | 0.311122652    |
| 102            | 90           |            | \$ 191,700                    | 0.50340128     |
| 102            | 91           |            | \$ 180,900                    | 0.479211077    |
| 102            | 92           |            | \$ 254,300                    | 0.172427144    |
| 102            | 92           | 1          | \$ 65,500                     | 0.128089379    |
| 102            | 93           |            | \$ 259,400                    | 0.495565201    |
| 102            | 94           |            | \$ 209,900                    | 0.4038344      |
| 102            | 95           |            | \$ 279,000                    | 0.381472407    |
| 102            | 96           |            | \$ 234,200                    | 0.349523103    |
| 102            | 97           |            | \$ 157,100                    | 0.143736053    |
| 102            | 98           |            | \$ 239,500                    | 0.446867466    |
| 102            | 100          |            | \$ 701,900                    | 0.416918597    |
| 102            | 101          |            | \$ 702,500                    | 0.812278355    |
| 102            | 102          |            | \$ 1,099,300                  | 0.648178593    |
| 102            | 103          |            | \$ 416,300                    | 0.290607824    |
| 102            | 104          |            | \$ 418,100                    | 0.418120472    |
| 102            | 106          |            | \$ 590,100                    | 0.310441349    |
| 102            | 107          |            | \$ 228,200                    | 0.057762402    |
| 102            | 108          |            | \$ 212,200                    | 0.058870585    |
| 102            | 109          |            | \$ 211,000                    | 0.070745491    |
| 102            | 112          |            | \$ 357,700                    | 0.570255778    |
| 102            | 113          |            | \$ 297,500                    | 0.14406472     |
| 102            | 114          |            | \$ 284,900                    | 0.3056958      |
| 102            | 115          |            | \$ 373,100                    | 0.49941059     |
| 102            | 116          |            | \$ 196,000                    | 0.708342078    |
| 102            | 116          | 1          | \$ 279,000                    | 0.468868689    |
| 102            | 117          |            | \$ 1,548,300                  | 0.830530736    |
| 102            | 119          |            | \$ 187,700                    | 0.187659262    |
| 102            | 120          |            | \$ 142,500                    | 0.114024088    |
| 102            | 121          |            | \$ 202,200                    | 0.117107355    |
| 102            | 122          |            | \$ 156,700                    | 0.054127254    |
| 102            | 123          |            | \$ 215,300                    | 0.181894055    |
| 102            | 124          |            | \$ 165,900                    | 0.087197076    |

**EXHIBIT D**

| <b>Tax Map</b> | <b>Block</b> | <b>Lot</b> | <b>Original Assesed Value</b> | <b>Acreage</b> |
|----------------|--------------|------------|-------------------------------|----------------|
| 102            | 125          |            | \$ 155,200                    | 0.12119395     |
| 102            | 126          |            | \$ 31,200                     | 0.087239252    |
| 102            | 128          |            | \$ 376,100                    | 0.147049227    |
| 102            | 130          |            | \$ 281,400                    | 0.740251684    |
| 102            | 130          | 1          | \$ 188,000                    | 0.552638037    |
| 102            | 130          | 2          | \$ 213,200                    | 0.455411638    |
| 102            | 130          | 3          | \$ 8,500                      | 0.708701366    |
| 102            | 131          |            | \$ 237,700                    | 0.593451106    |
| 102            | 132          |            | \$ 200,600                    | 0.65735389     |
| 102            | 133          |            | \$ 185,100                    | 0.236394169    |
| 102            | 134          |            | \$ 244,800                    | 0.400046903    |
| 102            | 135          |            | \$ 185,300                    | 0.311576397    |
| 102            | 136          |            | \$ 191,000                    | 0.237084284    |
| 102            | 137          |            | \$ 258,600                    | 0.530453873    |
| 102            | 138          |            | \$ 317,400                    | 0.63074469     |
| 102            | 139          |            | \$ 165,000                    | 0.241059166    |
| 102            | 140          |            | \$ 216,200                    | 1.167246523    |
| 102            | 141          |            | \$ 175,000                    | 0.316048375    |
| 102            | 142          |            | \$ 123,600                    | 0.183722681    |
| 102            | 143          |            | \$ 363,200                    | 0.320663577    |
| 102            | 144          |            | \$ 1,015,200                  | 0.458219745    |
| 102            | 144          | 1          | \$ 408,700                    | 0.369853098    |
| 102            | 145          | 1          | \$ 212,400                    | 0.321456763    |
| 102            | 145          | 2          | \$ 209,100                    | 0.345461105    |
| 102            | 145          | 3          | \$ 190,800                    | 0.743495336    |
| 102            | 146          |            | \$ 1,615,800                  | 4.532066354    |
| 102            | 147          |            | \$ 1,546,600                  | 0.808826377    |
| 102            | 153          |            | \$ 1,283,200                  | 1.04041203     |
| 102            | 155          |            | \$ 4,494,800                  | 5.869009556    |
| 102            | 158          |            | \$ 331,300                    | 0.285716395    |
| 102            | 161          |            | \$ 376,900                    | 0.153133362    |
| 102            | 162          |            | \$ 196,900                    | 0.15027791     |
| 102            | 163          |            | \$ 203,100                    | 0.203070536    |
| 102            | 164          |            | \$ 205,100                    | 0.202108516    |
| 102            | 165          |            | \$ 568,800                    | 0.25717721     |
| 102            | 166          |            | \$ 799,200                    | 0.610227418    |
| 102            | 169          |            | \$ 327,200                    | 0.34674382     |
| 102            | 170          |            | \$ 256,900                    | 0.247438594    |
| 102            | 171          |            | \$ 219,400                    | 0.327697686    |
| 102            | 172          |            | \$ 288,500                    | 0.486801948    |
| 102            | 173          |            | \$ 184,800                    | 0.338022963    |
| 102            | 174          |            | \$ 224,500                    | 0.414357976    |

**EXHIBIT D**

| <b>Tax Map</b> | <b>Block</b> | <b>Lot</b> | <b>Original Assesed Value</b> | <b>Acreage</b> |
|----------------|--------------|------------|-------------------------------|----------------|
| 102            | 175          |            | \$ 205,900                    | 0.27082063     |
| 102            | 177          |            | \$ 218,300                    | 0.387706428    |
| 103            | 1            |            | \$ 298,800                    | 1.420248951    |
| 103            | 2            |            | \$ 298,100                    | 0.701582495    |
| 103            | 3            |            | \$ 255,100                    | 0.333851061    |
| 103            | 4            |            | \$ 203,600                    | 0.355810656    |
| 103            | 5            |            | \$ 200,300                    | 0.356853009    |
| 103            | 5            | 1          | \$ 190,400                    | 0.55770742     |
| 103            | 6            |            | \$ 199,700                    | 0.486545455    |
| 103            | 7            |            | \$ 190,100                    | 0.573678304    |
| 103            | 8            |            | \$ 193,400                    | 0.152489357    |
| 103            | 9            |            | \$ 160,700                    | 0.188366416    |
| 103            | 10           |            | \$ 171,400                    | 0.113914853    |
| 103            | 11           |            | \$ 159,300                    | 0.110619405    |
| 103            | 12           |            | \$ 225,800                    | 0.433687302    |
| 103            | 13           |            | \$ 313,600                    | 0.329147215    |
| 103            | 14           |            | \$ 213,400                    | 0.265122978    |
| 103            | 15           |            | \$ 203,300                    | 0.226396701    |
| 103            | 16           |            | \$ 259,400                    | 0.682368578    |
| 103            | 17           |            | \$ 198,000                    | 0.236072119    |
| 103            | 18           |            | \$ 187,000                    | 0.235595252    |
| 103            | 19           |            | \$ 177,300                    | 0.24169549     |
| 103            | 20           |            | \$ 91,700                     | 0.29832168     |
| 103            | 21           |            | \$ 248,500                    | 0.365241837    |
| 103            | 22           |            | \$ 179,500                    | 0.182324797    |
| 103            | 23           |            | \$ 180,700                    | 0.307245786    |
| 103            | 23           | 1          | \$ 183,900                    | 0.245830935    |
| 103            | 24           |            | \$ 174,000                    | 0.29539756     |
| 103            | 25           |            | \$ 181,400                    | 0.50758422     |
| 103            | 26           |            | \$ 211,400                    | 0.273788308    |
| 103            | 27           |            | \$ 174,600                    | 0.178100317    |
| 103            | 27           | 1          | \$ 171,800                    | 0.192724421    |
| 103            | 28           |            | \$ 161,300                    | 0.167162675    |
| 103            | 29           |            | \$ 225,800                    | 0.326027342    |
| 103            | 31           |            | \$ 170,300                    | 0.237095877    |
| 103            | 32           |            | \$ 199,300                    | 0.234422062    |
| 103            | 33           |            | \$ 183,200                    | 0.240740986    |
| 103            | 34           |            | \$ 175,100                    | 0.222976906    |
| 103            | 35           |            | \$ 144,300                    | 0.218810095    |
| 103            | 36           |            | \$ 160,500                    | 0.496493254    |
| 103            | 37           |            | \$ 187,700                    | 0.725123606    |
| 103            | 38           |            | \$ 67,300                     | 0.204300199    |

**EXHIBIT D**

| <b>Tax Map</b> | <b>Block</b> | <b>Lot</b> | <b>Original Assesed Value</b> | <b>Acreage</b> |
|----------------|--------------|------------|-------------------------------|----------------|
| 103            | 39           |            | \$ 200,500                    | 0.206711139    |
| 103            | 40           |            | \$ 209,100                    | 0.613786544    |
| 103            | 41           |            | \$ 217,200                    | 0.263289587    |
| 103            | 42           |            | \$ 173,700                    | 0.123069497    |
| 103            | 43           |            | \$ 219,700                    | 0.092451555    |
| 103            | 44           |            | \$ 245,400                    | 0.25090101     |
| 103            | 45           |            | \$ 170,800                    | 0.243427337    |
| 103            | 46           |            | \$ 181,500                    | 0.17078217     |
| 103            | 47           |            | \$ 314,500                    | 0.324208953    |
| 103            | 48           |            | \$ 289,200                    | 0.420817857    |
| 103            | 49           |            | \$ 180,800                    | 0.57488309     |
| 103            | 50           |            | \$ 315,500                    | 0.861717555    |
| 103            | 50           | 1          | \$ 248,700                    | 0.999068496    |
| 103            | 51           |            | \$ 444,000                    | 1.197479891    |
| 103            | 52           |            | \$ 298,800                    | 1.009087733    |
| 103            | 53           |            | \$ 156,500                    | 0.55797542     |
| 103            | 54           |            | \$ 199,100                    | 0.504203082    |
| 103            | 55           |            | \$ 213,200                    | 0.399110522    |
| 103            | 56           |            | \$ 160,800                    | 0.299622706    |
| 103            | 57           |            | \$ 226,100                    | 0.559768832    |
| 103            | 58           |            | \$ 218,700                    | 0.36493828     |
| 103            | 60           |            | \$ 149,500                    | 0.366063543    |
| 103            | 61           |            | \$ 190,100                    | 0.180853763    |
| 103            | 61           | 1          | \$ 179,700                    | 0.189858456    |
| 103            | 62           |            | \$ 177,400                    | 0.201256011    |
| 103            | 63           |            | \$ 157,100                    | 0.217253042    |
| 103            | 64           |            | \$ 229,900                    | 0.224317115    |
| 103            | 65           |            | \$ 168,900                    | 0.222302575    |
| 103            | 66           |            | \$ 197,200                    | 0.229379097    |
| 103            | 67           |            | \$ 244,600                    | 0.224059021    |
| 103            | 68           |            | \$ 194,200                    | 0.225152642    |
| 103            | 69           |            | \$ 264,800                    | 0.354322237    |
| 103            | 70           |            | \$ 179,800                    | 0.249260045    |
| 103            | 71           |            | \$ 182,500                    | 0.242596327    |
| 103            | 72           |            | \$ 179,500                    | 0.238520509    |
| 103            | 73           |            | \$ 209,600                    | 0.244834784    |
| 103            | 74           |            | \$ 174,200                    | 0.242311955    |
| 103            | 75           |            | \$ 190,500                    | 0.236897751    |
| 103            | 76           |            | \$ 154,300                    | 0.228815401    |
| 103            | 77           |            | \$ 188,400                    | 0.209598368    |
| 103            | 78           |            | \$ 292,100                    | 3.281350388    |
| 103            | 79           |            | \$ 281,400                    | 0.530550232    |

**EXHIBIT D**

| <b>Tax Map</b> | <b>Block</b> | <b>Lot</b> | <b>Original Assesed Value</b> | <b>Acreage</b> |
|----------------|--------------|------------|-------------------------------|----------------|
| 103            | 79           | 1          | \$ 276,400                    | 0.46621844     |
| 103            | 80           |            | \$ 442,100                    | 1.136884311    |
| 103            | 81           |            | \$ 721,700                    | 2.860778164    |
| 103            | 82           |            | \$ 232,800                    | 0.593427195    |
| 103            | 83           |            | \$ 238,700                    | 0.586887304    |
| 104            | 1            |            | \$ 311,100                    | 2.041360778    |
| 104            | 2            |            | \$ 182,900                    | 0.278948623    |
| 104            | 3            |            | \$ 155,500                    | 0.325747103    |
| 104            | 4            |            | \$ 141,500                    | 0.283557024    |
| 104            | 5            |            | \$ 155,100                    | 0.354270235    |
| 104            | 6            |            | \$ 173,400                    | 0.656142752    |
| 104            | 7            |            | \$ 143,500                    | 0.231327325    |
| 104            | 8            |            | \$ 154,800                    | 0.28060808     |
| 104            | 9            |            | \$ 255,900                    | 0.74590842     |
| 104            | 9            | 1          | \$ 197,600                    | 0.396325692    |
| 104            | 9            | 2          | \$ 519,800                    | 0.934514168    |
| 104            | 10           |            | \$ 208,300                    | 1.690329804    |
| 104            | 10           | 3          | \$ 417,100                    | 17.11395216    |
| 104            | 12           |            | \$ 204,100                    | 1.100242579    |
| 104            | 13           |            | \$ 187,800                    | 1.244457623    |
| 104            | 14           |            | \$ 188,800                    | 4.406666328    |
| 104            | 14           | 2          | \$ 163,700                    | 0.724587528    |
| 104            | 15           |            | \$ 154,600                    | 0.817292041    |
| 104            | 16           |            | \$ 180,600                    | 0.464136099    |
| 104            | 16           | 1          | \$ 357,100                    | 1.237140222    |
| 104            | 18           |            | \$ 269,500                    | 0.660164564    |
| 104            | 19           |            | \$ 192,700                    | 0.295072032    |
| 104            | 20           |            | \$ 161,600                    | 0.294079898    |
| 104            | 21           |            | \$ 10,800                     | 0.294463834    |
| 104            | 22           |            | \$ 253,300                    | 0.40621308     |
| 104            | 23           |            | \$ 209,900                    | 1.283744594    |
| 104            | 24           |            | \$ 176,500                    | 0.342052088    |
| 104            | 25           |            | \$ 210,100                    | 0.606121438    |
| 104            | 26           |            | \$ 205,800                    | 0.466747762    |
| 104            | 27           |            | \$ 197,800                    | 0.963223577    |
| 104            | 29           |            | \$ 202,300                    | 0.434848441    |
| 104            | 30           |            | \$ 256,300                    | 0.543993006    |
| 104            | 31           |            | \$ 268,900                    | 1.08890723     |
| 104            | 32           |            | \$ 290,100                    | 2.656852882    |
| 105            | 1            | 1          | \$ 207,700                    | 1.439706481    |
| 105            | 1            | 2          | \$ 71,400                     | 0.498249377    |
| 105            | 2            |            | \$ 158,800                    | 0.452976185    |

**EXHIBIT D**

| <b>Tax Map</b> | <b>Block</b> | <b>Lot</b> | <b>Original Assesed Value</b> | <b>Acreage</b> |
|----------------|--------------|------------|-------------------------------|----------------|
| 105            | 2            | 1          | \$ 166,700                    | 0.51504641     |
| 105            | 3            |            | \$ 227,500                    | 0.382036298    |
| 105            | 4            |            | \$ 141,500                    | 0.172000561    |
| 105            | 5            |            | \$ 169,000                    | 0.162641986    |
| 105            | 6            |            | \$ 158,300                    | 0.136673057    |
| 105            | 7            |            | \$ 222,300                    | 0.435021329    |
| 105            | 8            |            | \$ 200,300                    | 0.589362111    |
| 105            | 9            |            | \$ 173,300                    | 0.321380499    |
| 105            | 10           |            | \$ 194,700                    | 0.286119296    |
| 105            | 11           |            | \$ 199,400                    | 0.463867722    |
| 105            | 12           |            | \$ 184,600                    | 0.528958484    |
| 105            | 12           | 1          | \$ 219,300                    | 0.356247394    |
| 105            | 12           | 2          | \$ 182,400                    | 0.950118504    |
| 105            | 12           | 3          | \$ 251,400                    | 0.955417707    |
| 105            | 13           |            | \$ 177,900                    | 0.20821154     |
| 105            | 13           | 1          | \$ 195,200                    | 0.347681317    |
| 105            | 14           |            | \$ 182,500                    | 0.55219158     |
| 105            | 15           |            | \$ 149,400                    | 0.541933883    |
| 105            | 15           | 1          | \$ 216,300                    | 0.709073029    |
| 105            | 16           |            | \$ 288,300                    | 0.968822675    |
| 105            | 17           |            | \$ 206,500                    | 0.464100879    |
| 105            | 17           | 1          | \$ 700                        | 0.296771133    |
| 105            | 18           |            | \$ 121,600                    | 1.214214891    |
| 105            | 18           | 1          | \$ 252,600                    | 0.823826542    |
| 105            | 18           | 3          | \$ 154,300                    | 0.258617622    |
| 105            | 37           | 1          | \$ 221,800                    | 0.343762924    |
| 105            | 38           |            | \$ 178,100                    | 0.235203174    |
| 105            | 40           |            | \$ 195,900                    | 0.431184327    |
| 105            | 41           |            | \$ 167,600                    | 0.320720403    |
| 105            | 42           |            | \$ 251,900                    | 0.467218303    |
| 105            | 43           |            | \$ 144,700                    | 0.246677818    |
| 105            | 43           | 1          | \$ 155,700                    | 0.23870559     |
| 105            | 44           |            | \$ 152,200                    | 0.16446092     |
| 105            | 45           |            | \$ 165,900                    | 0.170828592    |
| 105            | 45           | 1          | \$ 165,100                    | 0.355356478    |
| 105            | 47           |            | \$ 178,000                    | 0.296957082    |
| 105            | 49           |            | \$ 151,400                    | 0.260387685    |
| 105            | 50           |            | \$ 154,900                    | 0.237480639    |
| 105            | 52           |            | \$ 164,500                    | 0.625490063    |
| 106            | 1            |            | \$ 214,600                    | 0.525747433    |
| 106            | 1            | 1          | \$ 179,300                    | 0.53525676     |
| 106            | 2            |            | \$ 208,000                    | 1.36762053     |



**EXHIBIT D**

| <b>Tax Map</b> | <b>Block</b> | <b>Lot</b> | <b>Original Assesed Value</b> | <b>Acreage</b> |
|----------------|--------------|------------|-------------------------------|----------------|
| 106            | 2            | 1          | \$ 85,800                     | 0.539880571    |
| 106            | 4            |            | \$ 219,400                    | 0.819336759    |
| 106            | 5            |            | \$ 176,300                    | 1.483810878    |
| 106            | 6            |            | \$ 133,900                    | 0.574709547    |
| 106            | 7            |            | \$ 233,000                    | 0.393816902    |
| 106            | 8            |            | \$ 197,100                    | 0.56391608     |
| 106            | 9            |            | \$ 221,100                    | 0.632577743    |
| 106            | 10           |            | \$ 246,600                    | 0.257511416    |
| 106            | 11           |            | \$ 195,600                    | 0.564840261    |
| 106            | 12           |            | \$ 215,900                    | 0.543161801    |
| 106            | 13           |            | \$ 215,100                    | 0.756223201    |
| 106            | 14           |            | \$ 198,800                    | 1.130816691    |
| 106            | 15           |            | \$ 210,100                    | 1.130056846    |
| 106            | 17           |            | \$ 187,100                    | 0.742231725    |
| 106            | 18           |            | \$ 175,800                    | 0.756447487    |
| 106            | 19           | 1          | \$ 254,900                    | 0.039772764    |
| 106            | 19           | 10         | \$ 254,900                    | 0.039772681    |
| 106            | 19           | 11         | \$ 274,600                    | 0.039772722    |
| 106            | 19           | 12         | \$ 269,700                    | 0.039773076    |
| 106            | 19           | 13         | \$ 246,200                    | 0.039772801    |
| 106            | 19           | 14         | \$ 257,100                    | 0.039772899    |
| 106            | 19           | 15         | \$ 254,000                    | 0.039772905    |
| 106            | 19           | 16         | \$ 257,800                    | 0.039772967    |
| 106            | 19           | 17         | \$ 260,600                    | 0.039772931    |
| 106            | 19           | 18         | \$ 247,400                    | 0.039210555    |
| 106            | 19           | 19         | \$ 261,900                    | 0.039210435    |
| 106            | 19           | 2          | \$ 246,800                    | 0.039772679    |
| 106            | 19           | 20         | \$ 257,900                    | 0.039772932    |
| 106            | 19           | 3          | \$ 257,800                    | 0.039772831    |
| 106            | 19           | 4          | \$ 252,100                    | 0.039773068    |
| 106            | 19           | 5          | \$ 252,600                    | 0.03921031     |
| 106            | 19           | 6          | \$ 267,000                    | 0.03977266     |
| 106            | 19           | 7          | \$ 261,400                    | 0.03977295     |
| 106            | 19           | 8          | \$ 246,900                    | 0.03977287     |
| 106            | 19           | 9          | \$ 263,300                    | 0.039772852    |
| 106            | 20           |            | \$ 156,000                    | 0.747972451    |
| 106            | 21           |            | \$ 158,800                    | 0.756502563    |
| 106            | 21           | 1          | \$ 227,800                    | 0.814304858    |
| 106            | 22           |            | \$ 138,400                    | 0.174216949    |
| 106            | 23           |            | \$ 181,000                    | 0.171604764    |
| 106            | 25           |            | \$ 174,800                    | 0.183913975    |
| 106            | 26           |            | \$ 171,800                    | 0.190764273    |

**EXHIBIT D**

| <b>Tax Map</b> | <b>Block</b> | <b>Lot</b> | <b>Original Assesed Value</b> | <b>Acreage</b> |
|----------------|--------------|------------|-------------------------------|----------------|
| 106            | 27           |            | \$ 205,600                    | 0.18805869     |
| 106            | 28           |            | \$ 160,100                    | 0.177656223    |
| 106            | 29           | 1          | \$ 332,600                    | 0.655010338    |
| 106            | 29           | 3          | \$ 329,500                    | 0.528214256    |
| 106            | 31           |            | \$ 187,600                    | 0.460358324    |
| 106            | 32           |            | \$ 175,400                    | 0.373443462    |
| 106            | 32           | 1          | \$ 179,300                    | 0.346054256    |
| 106            | 32           | 2          | \$ 216,900                    | 0.350035203    |
| 106            | 32           | 3          | \$ 204,300                    | 0.321564016    |
| 106            | 33           |            | \$ 202,000                    | 0.284903742    |
| 106            | 33           | 1          | \$ 204,300                    | 0.321619537    |
| 106            | 34           |            | \$ 180,100                    | 0.267258155    |
| 106            | 35           |            | \$ 198,000                    | 0.261258012    |
| 106            | 36           |            | \$ 169,200                    | 0.289589097    |
| 106            | 37           |            | \$ 227,600                    | 0.361958553    |
| 106            | 38           |            | \$ 166,900                    | 0.373479348    |
| 106            | 39           |            | \$ 192,300                    | 0.350658995    |
| 106            | 40           |            | \$ 173,200                    | 0.193568697    |
| 106            | 41           |            | \$ 135,100                    | 0.148006811    |
| 106            | 42           |            | \$ 439,000                    | 0.789896773    |
| 106            | 43           |            | \$ 177,500                    | 0.334642869    |
| 106            | 44           |            | \$ 242,000                    | 0.485552243    |
| 106            | 45           |            | \$ 194,500                    | 0.425034543    |
| 106            | 46           |            | \$ 216,100                    | 0.929331154    |
| 106            | 47           | 1          | \$ 258,700                    | 0.152842777    |
| 106            | 48           |            | \$ 101,400                    | 12.44675649    |
| 106            | 48           | 1          | \$ 181,300                    | 0.495271941    |
| <b>TOTAL</b>   |              |            | <b>\$ 221,635,154</b>         | <b>617.29</b>  |



STATE OF MAINE  
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS  
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

**Application for an On-Premises License**

*All Questions Must Be Answered Completely. Please print legibly.*

| Division Use Only  |     |
|--|-----|
| License No:  |     |
| Class:   | By: |
| Deposit Date:  |     |
| Amt. Deposited:  |     |
| Payment Type:  |     |
| OK with SOS:    Yes <input type="checkbox"/> No <input type="checkbox"/> |     |

**Section I:    Licensee/Applicant(s) Information;  
                  Type of License and Status**

|  |  |
|--|--|
| Legal Business Entity Applicant Name (corporation, LLC):<br>Blue Pig LLC         | Business Name (D/B/A):<br>Blue Pig                               |
| Individual or Sole Proprietor Applicant Name(s):<br>Paul Kennedy                 | Physical Location:<br>19 State Street, Gorham ME 04038           |
| Individual or Sole Proprietor Applicant Name(s):<br>Brianna Kennedy              | Mailing address, if different:                                   |
| Mailing address, if different from DBA address:<br>974 River Rd Windham ME 04062 | Email Address:<br>Bluepigdiner@gmail.com                         |
| Telephone #                      Fax #:<br>207-318-0583                          | Business Telephone #                      Fax #:<br>207-839-9744 |
| Federal Tax Identification Number:<br>46-5465232                                 | Maine Seller Certificate # or Sales Tax #:<br>1158744            |
| Retail Beverage Alcohol Dealers Permit:<br>car-2014-7272                         | Website address:<br>Facebook                                     |

1. New license or renewal of existing license?                       New     Renewal

If a renewal, please provide the following information:

Your current license expiration date: 3-26-2020

The dollar amount of gross income for the licensure period that will end on the expiration date above:

Food: 450,000                      Beer, Wine or Spirits: 50,000                      Guest Rooms: 0

2. Please indicate the type of alcoholic beverage to be sold: (check all that apply)

Malt Liquor (beer)                       Wine                       Spirits

3. Indicate the type of license applying for: (choose only one)

- Restaurant (Class I, II, III, IV)       Class A Restaurant/Lounge (Class XI)       Class A Lounge (Class X)
- Hotel (Class I, II, III, IV)       Hotel – Food Optional (Class I-A)       Bed & Breakfast (Class V)
- Golf Course with auxiliary and mobile cart options (Class I, II, III, IV)       Tavern (Class IV)
- Qualified Caterer       Self-Sponsored Events (Qualified Caterers Only)

Other: \_\_\_\_\_

*Refer to Section V for the License Fee Schedule*

4. If application is for a **new** license or the business is under new ownership, indicate starting date:

\_\_\_\_\_

5. Business records are located at the following address:

19 State Street Gorham ME 04038

6. Is licensee/applicant(s) a business entity like a corporation or limited liability company?

Yes     No    If Yes, complete Section VII at the end of this application

7. Do you own or have any interest in any another Maine Liquor License?     Yes     No

If yes, please list license number, business name, and complete physical location address: (attach additional pages as needed using the same format)

| Name of Business | License Number | Complete Physical Address |
|------------------|----------------|---------------------------|
|                  |                |                           |
|                  |                |                           |

8. List name, date of birth, place of birth for all applicants including any manager(s) employed by the licensee/applicant. Provide maiden name, if married. (attach additional pages as needed using the same format)

| Full Name       | DOB        | Place of Birth |
|-----------------|------------|----------------|
| Paul Kennedy    | [REDACTED] | Portland       |
| Brianna Kennedy | [REDACTED] | Portland       |

Residence address on all the above for previous 5 years

|                 |                         |
|-----------------|-------------------------|
| Name            | Address:                |
| Paul Kennedy    | 974 River Rd Windham ME |
| Name            | Address:                |
| Brianna Kennedy | 974 River Rd Windham ME |
| Name            | Address:                |
| Name            | Address:                |

9. Is the licensee/applicant(s) citizens of the United States?  Yes  No

10. Is the licensee/applicant(s) a resident of the State of Maine?  Yes  No

11. For a licensee/applicant who is a business entity as noted in Section I, does any officer, director, member, manager, shareholder or partner have in any way an interest, directly or indirectly, in their capacity in any other business entity which is a holder of a wholesaler license granted by the State of Maine?

- Yes  No  
 Not applicable – licensee/applicant(s) is a sole proprietor

12. Is the licensee/applicant(s) directly or indirectly giving aid or assistance in the form of money, property, credit, or financial assistance of any sort, to any person or business entity holding a liquor license granted by the State of Maine?  Yes  No

13. Will any law enforcement officer directly benefit financially from this license, if issued?

- Yes  No

If Yes, provide name of law enforcement officer and department where employed:

---

14. Has the licensee/applicant(s) ever been convicted of any violation of the liquor laws in Maine or any State of the United States?  Yes  No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: \_\_\_\_\_ Date of Conviction: \_\_\_\_\_

Offense: \_\_\_\_\_ Location: \_\_\_\_\_

Disposition: \_\_\_\_\_

15. Has the licensee/applicant(s) ever been convicted of any violation of any law, other than minor traffic violations, in Maine or any State of the United States?  Yes  No

If Yes, please provide the following information and attach additional pages as needed using the same format.

Name: \_\_\_\_\_ Date of Conviction: \_\_\_\_\_

Offense: \_\_\_\_\_ Location: \_\_\_\_\_

Disposition: \_\_\_\_\_

16. Has the licensee/applicant(s) formerly held a Maine liquor license?  Yes  No

17. Does the licensee/applicant(s) own the premises?  Yes  No

If No, please provide the name and address of the owner:

\_\_\_\_\_

18. If you are applying for a liquor license for a Hotel or Bed & Breakfast, please provide the number of guest rooms available: N/A

19. Please describe in detail the area(s) within the premises to be licensed. This description is in addition to the diagram in Section VI. (Use additional pages as needed)

One room Dining with a Bar

20. What is the distance from the premises to the nearest school, school dormitory, church, chapel or parish house, measured from the main entrance of the premises to the main entrance of the school, school dormitory, church, chapel or parish house by the ordinary course of travel?

Name: Church

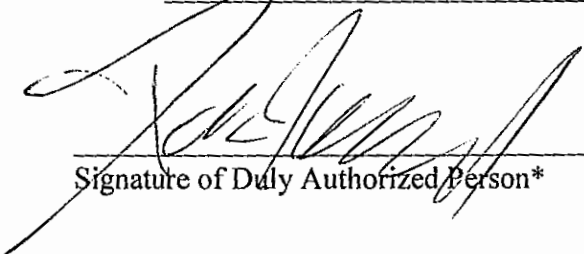
Distance: 1000 Feet

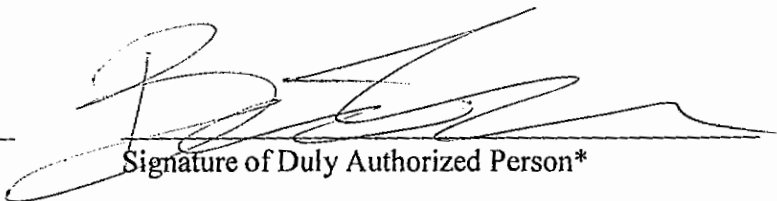
**Section II: Signature; Fee; Delivery of application**

By signing this application, the licensee/applicant understands that false statements made on this application are punishable by law. Knowingly supplying false information on this application is a Class D Offense under Maine's Criminal Code, punishable by confinement of up to one year, or by monetary fine of up to \$2,000 or by both.

*Please sign and date in blue ink.*

Dated: 1/24/2020

  
\_\_\_\_\_  
Signature of Duly Authorized Person\*

  
\_\_\_\_\_  
Signature of Duly Authorized Person\*

Paul Kennedy  
Printed Name Duly Authorized Person

Brianna Kennedy  
Printed Name of Duly Authorized Person

\*The person signing this application must appear in Section VII on this application.

**Section III: For use by Municipal Officers and County Commissioners only**  
**Approval of an application for an on-premises liquor license**

The undersigned hereby certifies that we have complied with the process outlined in 28-A M.R.S. §653 and approve this on-premises liquor license application on this date: \_\_\_\_\_.

Check only one:     City                     Town                     Unorganized Territory

Name of City/Town/Unorganized Territory: \_\_\_\_\_

Who is approving this application?     Municipal Officers  
      County Commissioners of \_\_\_\_\_ County

**Please Note:** The Municipal Officers or County Commissioners must confirm that the records of Local Option Votes have been verified that allows this type of establishment to be licensed by the Bureau for the type of alcohol to be sold for the appropriate days of the week. Please check this box to indicate this verification was completed.

| Signature of Officials | Printed Name and Title |
|------------------------|------------------------|
|                        |                        |
|                        |                        |
|                        |                        |
|                        |                        |
|                        |                        |

**This Approval Expires in 60 Days**

Included below is the section of Maine’s liquor laws regarding the approval process by the municipalities or the county commissioners. This is provided as a courtesy only and may not reflect the law in effect at the time of application. Please see <http://www.mainelegislature.org/legis/statutes/28-A/title28-Asec653.html>

§653. Hearings; bureau review; appeal

**1. Hearings.** The municipal officers or, in the case of unincorporated places, the county commissioners of the county in which the unincorporated place is located, may hold a public hearing for the consideration of applications for new on-premises licenses and applications for transfer of location of existing on-premises licenses. The municipal officers or county commissioners may hold a public hearing for the consideration of requests for renewal of licenses, except that when an applicant has held a license for the prior 5 years and a complaint has not been filed against the applicant within that time, the applicant may request a waiver of the hearing.



A. The bureau shall prepare and supply application forms.

B. The municipal officers or the county commissioners, as the case may be, shall provide public notice of any hearing held under this section by causing a notice, at the applicant's prepaid expense, stating the name and place of hearing, to appear on at least 3 consecutive days before the date of hearing in a daily newspaper having general circulation in the municipality where the premises are located or one week before the date of the hearing in a weekly newspaper having general circulation in the municipality where the premises are located.

C. If the municipal officers or the county commissioners, as the case may be, fail to take final action on an application for a new on-premises license or transfer of the location of an existing on-premises license within 60 days of the filing of an application, the application is deemed approved and ready for action by the bureau. For purposes of this paragraph, the date of filing of the application is the date the application is received by the municipal officers or county commissioners. This paragraph applies to all applications pending before municipal officers or county commissioners as of the effective date of this paragraph as well as all applications filed on or after the effective date of this paragraph. This paragraph applies to an existing on-premises license that has been extended pending renewal. The municipal officers or the county commissioners shall take final action on an on-premises license that has been extended pending renewal within 120 days of the filing of the application.

D. If an application is approved by the municipal officers or the county commissioners but the bureau finds, after inspection of the premises and the records of the applicant, that the applicant does not qualify for the class of license applied for, the bureau shall notify the applicant of that fact in writing. The bureau shall give the applicant 30 days to file an amended application for the appropriate class of license, accompanied by any additional license fee, with the municipal officers or county commissioners, as the case may be. If the applicant fails to file an amended application within 30 days, the original application must be denied by the bureau. The bureau shall notify the applicant in writing of its decision to deny the application including the reasons for the denial and the rights of appeal of the applicant.

**2. Findings.** In granting or denying an application, the municipal officers or the county commissioners shall indicate the reasons for their decision and provide a copy to the applicant. A license may be denied on one or more of the following grounds:

A. Conviction of the applicant of any Class A, Class B or Class C crime;

B. Noncompliance of the licensed premises or its use with any local zoning ordinance or other land use ordinance not directly related to liquor control;

C. Conditions of record such as waste disposal violations, health or safety violations or repeated parking or traffic violations on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises or other such conditions caused by persons patronizing or employed by the licensed premises that unreasonably disturb, interfere with or affect the ability of persons or businesses residing or located in the vicinity of the licensed premises to use their property in a reasonable manner;

D. Repeated incidents of record of breaches of the peace, disorderly conduct, vandalism or other violations of law on or in the vicinity of the licensed premises and caused by persons patronizing or employed by the licensed premises;

D-1. Failure to obtain, or comply with the provisions of, a permit for music, dancing or entertainment required by a municipality or, in the case of an unincorporated place, the county commissioners;

E. A violation of any provision of this Title;

F. A determination by the municipal officers or county commissioners that the purpose of the application is to circumvent the provisions of section 601; and

G. After September 1, 2010, server training, in a program certified by the bureau and required by local ordinance, has not been completed by individuals who serve alcoholic beverages.

**3. Appeal to bureau.** Any applicant aggrieved by the decision of the municipal officers or county commissioners under this section may appeal to the bureau within 15 days of the receipt of the written decision of the municipal officers or county commissioners. The bureau shall hold a public hearing in the city, town or unincorporated place where the premises are situated. In acting on such an appeal, the bureau may consider all licensure requirements and findings referred to in subsection 2.

A. Repealed

B. If the decision appealed from is an application denial, the bureau may issue the license only if it finds by clear and convincing evidence that the decision was without justifiable cause.

4. Repealed

**5. Appeal to District Court.** Any person or governmental entity aggrieved by a bureau decision under this section may appeal the decision to the District Court within 30 days of receipt of the written decision of the bureau.

An applicant who files an appeal or who has an appeal pending shall pay the annual license fee the applicant would otherwise pay. Upon resolution of the appeal, if an applicant's license renewal is denied, the bureau shall refund the applicant the prorated amount of the unused license fee.

#### **Section IV: Terms and Conditions of Licensure as an Establishment that sells liquor for on-premises consumption in Maine**

- The licensee/applicant(s) agrees to be bound by and comply with the laws, rules and instructions promulgated by the Bureau.
- The licensee/applicant(s) agrees to maintain accurate records related to an on-premise license as required by the law, rules and instructions promulgated or issued by the Bureau if a license is issued as a result of this application.
  - The licensee/applicant(s) authorizes the Bureau to obtain and examine all books, records and tax returns pertaining to the business, for which this liquor license is requested, and also any books, records and returns during the year in which any liquor license is in effect.
- Any change in the licensee's/applicant's licensed premises as defined in this application must be approved by the Bureau in advance.
- All new applicants must apply to the Alcohol and Tobacco Tax and Trade Bureau (TTB) for its Retail Beverage Alcohol Dealers permit. See the TTB's website at <https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers> for more information.

## Section V: Fee Schedule

**Filing fee required.** In addition to the license fees listed below, a filing fee of \$10.00 must be included with all applications.

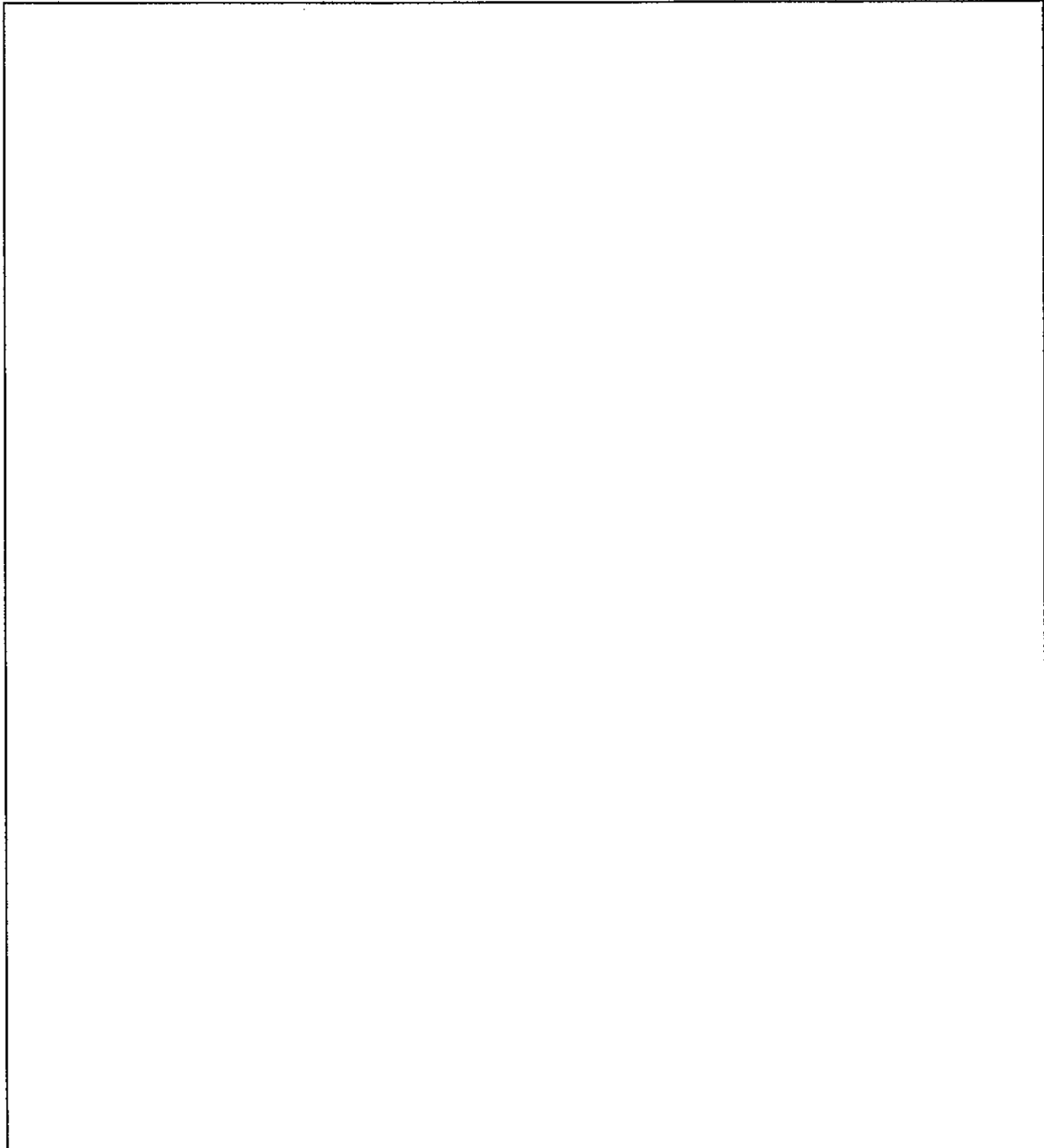
**Please note:** For Licensees/Applicants in unorganized territories in Maine, the \$10.00 filing fee must be paid directly to County Treasurer. All applications received by the Bureau from licensees/applicants in unorganized territories must submit proof of payment was made to the County Treasurer together with the application.

| <u>Class of License</u>      | <u>Type of liquor/Establishments included</u>  | <u>Fee</u> |
|------------------------------|--|------------|
| <b>Class I</b>               | <b>For the sale of liquor (malt liquor, wine and spirits)</b><br>This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Vessels; Qualified Caterers                  | \$ 900.00  |
| <b>Class I-A</b>             | <b>For the sale of liquor (malt liquor, wine and spirits)</b><br>This class includes only hotels that do not serve three meals a day.  | \$1,100.00 |
| <b>Class II</b>              | <b>For the Sale of Spirits Only</b><br>This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; and Vessels.   | \$ 550.00  |
| <b>Class III</b>             | <b>For the Sale of Wine Only</b><br>This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts.                 | \$ 220.00  |
| <b>Class IV</b>              | <b>For the Sale of Malt Liquor Only</b><br>This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Taverns; Pool Halls; and Bed and Breakfasts.          | \$ 220.00  |
| <b>Class III and IV</b>      | <b>For the Sale of Malt Liquor and Wine Only</b><br>This class includes: Airlines; Civic Auditoriums; Class A Restaurants; Clubs with catering privileges; Dining Cars; Golf Courses; Hotels; Indoor Ice-Skating Clubs; Indoor Tennis Clubs; Restaurants; Vessels; Pool Halls; and Bed and Breakfasts. | \$ 440.00  |
| <b>Class V</b>               | <b>For the sale of liquor (malt liquor, wine and spirits)</b><br>This class includes only a Club without catering privileges.  | \$ 495.00  |
| <b>Class X</b>               | <b>For the sale of liquor (malt liquor, wine and spirits)</b><br>This class includes only a Class A Lounge   | \$2,200.00 |
| <b>Class XI</b>              | <b>For the sale of liquor (malt liquor, wine and spirits)</b><br>This class includes only a Restaurant Lounge  | \$1,500.00 |
| <b>Self-Sponsored Events</b> | This class is for Qualified Caterers Only  | \$ 700.00  |

## Section VI Premises Floor Plan

In an effort to clearly define your license premise and the areas that consumption and storage of liquor authorized by your license type is allowed, the Bureau requires all applications to include a diagram of the premise to be licensed.

Diagrams should be submitted on this form and should be as accurate as possible. Be sure to label the following areas: entrances, office area, coolers, storage areas, display cases, shelves, restroom, point of sale area, area for on-premise consumption, dining rooms, event/function rooms, lounges, outside area/decks or any other areas on the premise that you are requesting approval. Attached an additional page as needed to fully describe the premise.

A large, empty rectangular box with a thin black border, occupying the central portion of the page. It is intended for the applicant to draw and label a floor plan of their premises.

**Section VII: Required Additional Information for a Licensee/Applicant for an On-Premises Liquor License Who are Legal Business Entities**

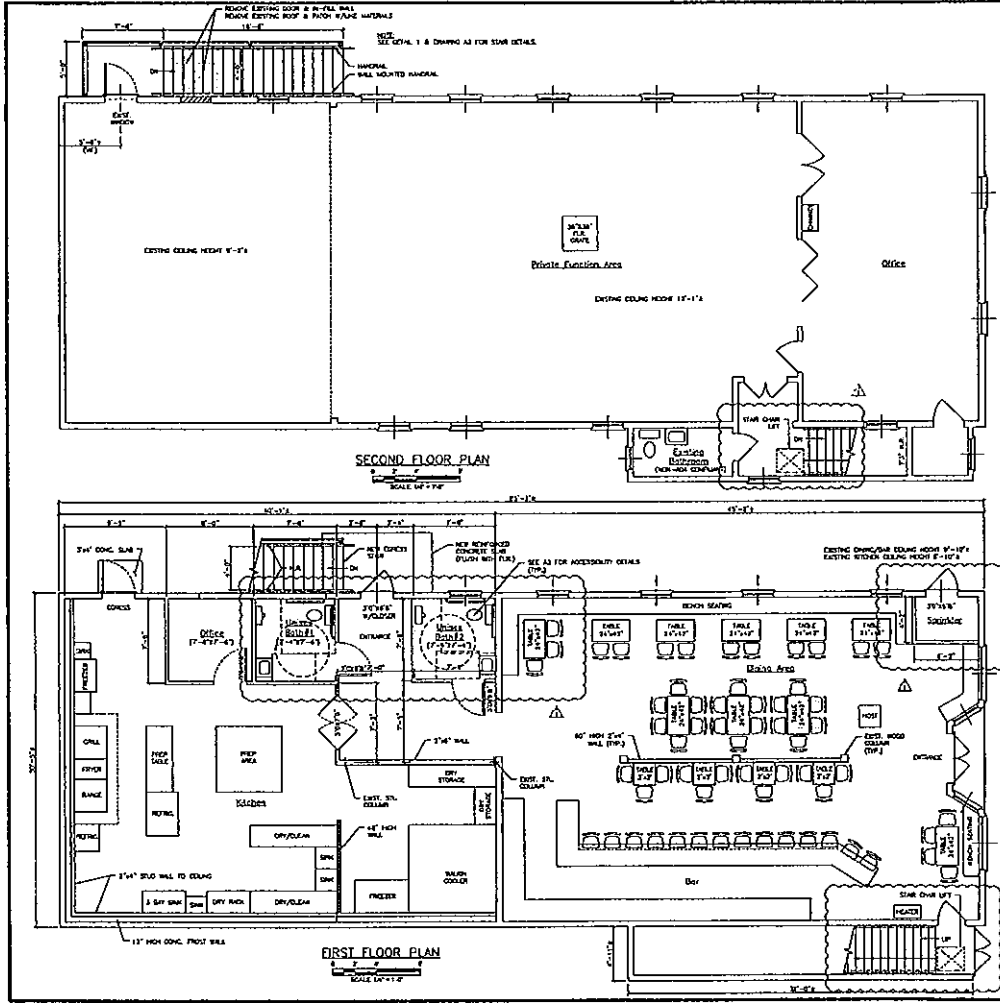
Questions 1 to 4 of this part of the application must match information in Section I of the application above and match the information on file with the Maine Secretary of State's office. If you have questions regarding your legal entity name or DBA, please call the Secretary of State's office at (207) 624-7752.

*All Questions Must Be Answered Completely. Please print legibly.*

1. Exact legal name: Blue Pig LLC
2. Doing Business As, if any: Blue Pig
3. Date of filing with Secretary of State: 4/23/2014 State in which you are formed: Maine
4. If not a Maine business entity, date on which you were authorized to transact business in the State of Maine:  
\_\_\_\_\_
5. List the name and addresses for previous 5 years, birth dates, titles of officers, directors, managers, members or partners and the percentage ownership any person listed: (attached additional pages as needed)

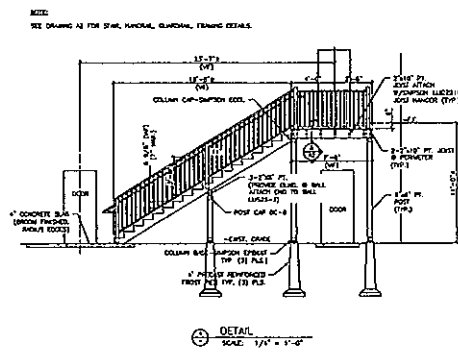
| Name            | Address (5 Years)       | Date of Birth | Title | Percentage of Ownership |
|-----------------|-------------------------|---------------|-------|-------------------------|
| Paul Kennedy    | 974 River Rd Windham ME |               | Owner | 50                      |
| Brianna Kennedy | 974 River Rd Windham ME |               | Owner | 50                      |
|                 |                         |               |       |                         |
|                 |                         |               |       |                         |
|                 |                         |               |       |                         |
|                 |                         |               |       |                         |

(Ownership in non-publicly traded companies must add up to 100%.)



- GENERAL NOTES**
1. ALL INTERIOR FINISHES SHALL BE SELECTED AND SPECIFIED BY OWNER AND DESIGN CONTRACTOR.
  2. DESIGN CONTRACTOR SHALL VERIFY ALL EXISTING CONDITIONS & DIMENSIONS PRIOR TO BEGINNING CONSTRUCTION OR ORDERING.
  3. IF IT IS REQUIRED THE DESIGN CONTRACTOR SHALL FURNISH MEASUREMENTS AND DIMENSIONS PRIOR TO BEGINNING CONSTRUCTION OF WORK.
  4. ALL THE DIMENSIONS IN THIS SET OF DRAWINGS SHALL BE TO FACE UNLESS OTHERWISE SPECIFIED.
  5. TO BE USED FOR CONSTRUCTION OF WORK. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL APPLICABLE AGENCIES AND AUTHORITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL APPLICABLE AGENCIES AND AUTHORITIES. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL APPLICABLE AGENCIES AND AUTHORITIES.
  6. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL APPLICABLE AGENCIES AND AUTHORITIES.
  7. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL APPLICABLE AGENCIES AND AUTHORITIES.
  8. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL APPLICABLE AGENCIES AND AUTHORITIES.
  9. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL APPLICABLE AGENCIES AND AUTHORITIES.
  10. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL APPLICABLE AGENCIES AND AUTHORITIES.

| SYMBOL   | DESCRIPTION                                   |
|----------|---|
| (Symbol) | EXISTING                                      |
| (Symbol) | NEW WALL                                      |
| (Symbol) | NEW WALL/EXISTING WALL VARIATION              |
| (Symbol) | EXISTING WALL                                 |
| (Symbol) | FINISH LINES/CONDITIONS EXISTING CONDITIONS   |
| (Symbol) | NEW LINES/CONDITIONS NEW CONDITIONS           |
| (Symbol) | CONSTRUCTION OF EXISTING STRUCTURE OR ELEMENT |



**ISSUED FOR CONSTRUCTION**  
01-18-2019

DESIGNED BY: [Firm Name] 06-05-2019  
CHECKED BY: [Firm Name]

**VILLAGE BUILDERS**  
23 New Parkland Road, North York, Ontario M2H 3L9  
TEL: 416-291-1177  
WWW.VILLAGEBUILDERS.COM

**WOLFE BUILDING 818-1177**  
BUILDING RENOVATION  
75 BAYVIEW AVENUE, SUITE 201  
SCARBOROUGH, ONTARIO M1S 5C7

**FLOOR PLANS**

DATE: 01-18-2019  
DRAWN BY: [Name]  
SCALE: 1/8" = 1'-0"  
JOB NO.: [Number]  
PLAN NO.: [Number]

THIS SET OF DRAWINGS IS THE PROPERTY OF VILLAGE BUILDERS. IT IS TO BE USED ONLY FOR THE PROJECT AND SITE SPECIFICALLY IDENTIFIED HEREIN. IT IS NOT TO BE REPRODUCED, COPIED, OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, INCLUDING PHOTOCOPYING, RECORDING, OR BY ANY INFORMATION STORAGE AND RETRIEVAL SYSTEM, WITHOUT THE WRITTEN PERMISSION OF VILLAGE BUILDERS. VILLAGE BUILDERS ASSUMES NO LIABILITY FOR ANY ERRORS OR OMISSIONS IN THESE DRAWINGS. THE USER OF THESE DRAWINGS SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL APPLICABLE AGENCIES AND AUTHORITIES. THE USER OF THESE DRAWINGS SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL APPLICABLE AGENCIES AND AUTHORITIES. THE USER OF THESE DRAWINGS SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM ALL APPLICABLE AGENCIES AND AUTHORITIES.



STATE OF MAINE  
DEPARTMENT OF ADMINISTRATIVE AND FINANCIAL SERVICES  
BUREAU OF ALCOHOLIC BEVERAGES AND LOTTERY OPERATIONS  
DIVISION OF LIQUOR LICENSING AND ENFORCEMENT

TELEPHONE: (207) 624-7220  
FAX: (207) 287-3434  
EMAIL INQUIRIES: [maineliquor@maine.gov](mailto:maineliquor@maine.gov)

Thank you for your interested in becoming a licensed establishment to sell and serve alcoholic beverages in Maine. To avoid any delay in the processing of your application and the subsequent issuance of your liquor license, please use the following checklist to assist you in completing the application. If you are renewing your license, this checklist is useful as well.

- Your application has been completed in its entirety and is legible. For a renewal, please submit your application 30 days prior to the expiration date of your liquor license.
- Your application is signed and dated by a duly authorized person.
- The application is signed and approved by the Town or City Municipal Officers or County Commissioners.
- The license fee submitted is for the correct fee for the license class for which you are applying and includes the \$10.00 filing fee.
  - The check must be made payable to "Treasurer, State of Maine"; both the license and filing fees can be submitted on one check.
  - If the licensee/applicant(s) is in an unorganized township, the application must be approved by the County Commissioners and the \$10.00 filing fee must be paid to them. Please be sure to include a copy of the receipt of payment with your application.
- For a renewal, the dollar amount of your gross income for food, liquor and guest rooms, if applicable must be completed -- see Section I.1
- A diagram of the facility to be licensed must accompany all applications whether for a new license or the renewal of an existing license
- If you are a registered business entity with the Maine Secretary of State's office like a corporation or a limited liability company, you must complete Section VII of the application. This does not need to be completed if you are a sole proprietor.
- Have you applied for other required licensing from other state and federal agencies? See attached list.

**Important** – all applications whether for a new license or to renew an existing license for an on-premises liquor licenses must contact their Municipal Officials or the County Commissioners in unincorporated places to have their application approved and signed prior to submitting it to the Bureau for further consideration.

The address to send your completed application to:

1. Mailing address:
  - Bureau of Alcoholic Beverages and Lottery Operations
  - Division of Liquor Licensing and Enforcement
  - 8 State House Station
  - Augusta, ME 04333-0008
2. Courier/overnight address:
  - Bureau of Alcoholic Beverages and Lottery Operations
  - Division of Liquor Licensing and Enforcement
  - 10 Water Street
  - Hallowell, ME 04347

The following licenses/permits may be required prior to be licensing as an on-premises licensee with the Bureau

| Obtained<br>✓ | License/Permit  | State/Federal Agency to Contact   | Telephone Number                          | Physical Location  |
|---------------|---|---|---|--|
|               | Seller Certificate or Sales Tax Number  | Maine Revenue Services<br><a href="http://www.maine.gov/revenue">www.maine.gov/revenue</a>  | (207) 624-9693                            | 51 Commerce Dr, Augusta  |
|               | Health License  | Health and Human Services<br><a href="http://www.maine.gov/dhhs">www.maine.gov/dhhs</a>   | (207) 287 5671                            | 286 Water St, 3 <sup>rd</sup> floor, Augusta   |
|               | Victualer's License   | Municipality where premise is located.  | Contact your town office or county office | Contact your town office or county office  |
|               | Shellfish License   | Marine Recourses<br><a href="http://www.maine.gov/dmr">www.maine.gov/dmr</a>  | (207) 624-6550                            | <ul style="list-style-type: none"> <li>• 32 Blossom Lane, Augusta</li> <li>• 194 McKown Point Rd, West Boothbay Harbor</li> <li>• Lamoine State Park, Lamoine</li> <li>• 650 State St, Bangor</li> <li>• 317 Whitneyville Rd, Jonesboro</li> </ul> |
|               | Dance or Entertainment License  | Fire Marshall's Office<br><a href="http://www.maine.gov/dps/fmo">www.maine.gov/dps/fmo</a>  | (207) 626-3882                            | 45 Commerce Drive, Suite 1, Augusta  |
|               | Federal I.D. Number   | <a href="http://www.irs.gov">www.irs.gov</a>  | (800) 829-4933                            |  |
|               | Legal business names for corporations and limited liability companies and "Doing Business As" Names (assumed names) | Secretary of State, Bureau of Corporations, Elections and Commissions<br><a href="http://www.maine.gov/sos/cec">www.maine.gov/sos/cec</a>                                       | (207) 624-7752                            | 111 Sewall St, 3 <sup>rd</sup> Fl, Augusta   |
|               | Retail Beverage Alcohol Dealers Permit  | Alcohol and Tobacco Tax and Trade Bureau (TTB)<br><a href="https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers">https://www.ttb.gov/nrc/retail-beverage-alcohol-dealers</a> | (877) 882-3277                            |  |





Laurie Nordfors <lnordfors@gorham.me.us>

**Blue Pig liquor license**

**Christopher Sanborn** <csanborn@gorham.me.us> Wed, Jan 29, 2020 at 11:01 AM  
To: Laurie Nordfors <lnordfors@gorham.me.us>  
Cc: Charles Jarrett <cjarrett@gorham.me.us>, Freeman Abbott <fabott@gorham.me.us>, Robert Lefebvre <rlefebvre@gorham.me.us>, Sharon Laflamme <slaflamme@gorham.me.us>

P.D. is all set.

[Quoted text hidden]  
[Quoted text hidden]



*NOTICE: Under Maine's Freedom of Access ("Right to Know") Law, documents - including emails - in the possession of public officials about Town business are considered public records. This means if anyone asks to see it, we are required to provide it. There are very few exceptions. We welcome citizen comments and want to hear from our constituents, but please keep in mind that what you write in an email is not private and will be made available to any interested party.*

--  
Christopher Sanborn  
Chief of Police  
Gorham Police Department  
270 Main Street  
Gorham, Maine 04038

Telephone (207) 222-1660  
FAX (207) 839-5045  
csanborn@gorham.me.us  
www.gorham-me.org



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Laurie Nordfors <lnordfors@gorham.me.us>

---

## Blue Pig liquor license

---

Robert Lefebvre <rlfebvre@gorham.me.us>

Wed, Jan 29, 2020 at 11:08 AM

To: Christopher Sanborn <csanborn@gorham.me.us>

Cc: Laurie Nordfors <lnordfors@gorham.me.us>, Charles Jarrett <cjarrett@gorham.me.us>, Freeman Abbott <fabbott@gorham.me.us>, Sharon Laflamme <slaflamme@gorham.me.us>

fire is all set

[Quoted text hidden]



Laurie Nordfors <lnordfors@gorham.me.us>

---

## Blue Pig liquor license

---

Freeman Abbott <fabbott@gorham.me.us>

Wed, Jan 29, 2020 at 12:06 PM

To: Robert Lefebvre <rlefebvre@gorham.me.us>

Cc: Christopher Sanborn <csanborn@gorham.me.us>, Laurie Nordfors <lnordfors@gorham.me.us>, Charles Jarrett <cjarrett@gorham.me.us>, Sharon Laflamme <slaflamme@gorham.me.us>

### Code is all set

Freeman Abbott  
Town of Gorham Code Enforcement Officer  
Building Inspector  
75 South Street, Ste. 1  
Gorham, ME 04038  
(207)222-1605

[Quoted text hidden]



Laurie Nordfors <lnordfors@gorham.me.us>

**Re: Blue Pig liquor license**

1 message

Sharon LaFlamme <slaflamme@gorham.me.us>  
To: Laurie Nordfors <lnordfors@gorham.me.us>

Fri, Jan 31, 2020 at 9:48 AM

Taxes are current.

Thanks  
Sharon

Sharon LaFlamme  
Finance Director  
Town of Gorham  
75 South Street, Ste., 1  
Gorham, ME 04038  
207-222-1611  
slaflamme@gorham.me.us

On Wed, Jan 29, 2020 at 9:54 AM Laurie Nordfors <lnordfors@gorham.me.us> wrote:

Hello,  
The Blue Pig has applied for their renewal liquor license. Please let me know if you have and problems or concerns with them.

Laurie  
Laurie K Nordfors, CCM  
Town Clerk  
Registrar of Voters  
Motor Vehicle Agent  
Assistant Tax Collector  
Town of Gorham  
75 South Street  
Gorham, ME 04038  
207-222-1670  
fax - 207-839-5036



*NOTICE: Under Maine's Freedom of Access ("Right to Know") Law, documents - including emails - in the possession of public officials about Town business are considered public records. This means if anyone asks to see it, we are required to provide it. There are very few exceptions. We welcome citizen comments and want to hear from our constituents, but please keep in mind that what you write in an email is not private and will be made available to any interested party.*

### TOWN OF GORHAM

## APPLICATION FOR MASSAGE THERAPIST/ESTABLISHMENT LICENSE

**THIS BOX FOR MUNICIPAL USE ONLY**

Date of Application 1/13/2020 Agenda Date \_\_\_\_\_ License # 2003  
 Date Fee Paid 1/13/2020 New \_\_\_\_\_ Renewal

|                |           |       |  |
|----------------|-----------|-------|--|
| Taxes          | Account # | Paid  |  |
| Real Estate    | _____     | _____ |  |
| Personal Prop. | _____     | _____ |  |

**FEE:** MASSAGE THERAPIST \$ 50.00  
 MASSAGE ESTABLISHMENT \$ 75.00  
 COMBINED LICENSE \$100.00  
 CONDITIONAL LICENSE \$ 50.00  
 REQUIRED BACKGROUND CHECK \$ 31.00

MAP \_\_\_\_\_ LOT \_\_\_\_\_ ZONING \_\_\_\_\_ CERT. OF OCCUPANCY ISSUED \_\_\_\_\_

|                                 |                        |
|---------------------------------|------------------------|
| <u>CODE ENFORCEMENT OFFICER</u> | <u>CHIEF OF POLICE</u> |
| APPROVED _____                  | APPROVED _____         |
| DISAPPROVED _____               | DISAPPROVE _____       |
| COMMENT _____                   | COMMENT _____          |

HEALTH OFFICER (if requested by CEO)  
 APPROVED \_\_\_\_\_  
 DISAPPROVED \_\_\_\_\_  
 COMMENT \_\_\_\_\_

131

**APPLICANT INFORMATION** (Please submit 2 current photos)

Pavlin, Natalie, Michelle  
 Applicant Name: Last, First, Middle

207-337-1563 207-894-4913  
 Home Phone # Business Phone #

DATE OF BIRTH [REDACTED] EX: M  F

Other names ever used by Applicant \_\_\_\_\_  
13 Jodie's Way Steep Falls  
 Residence Address Mailing Address (if different)

Applicants State Identification #: MT5192

Name and address of Massage Establishment: Skin & Body of Gorham 88 State St suite 301  
 Conditional Therapist Only: Name of licensed supervisor \_\_\_\_\_

If premises upon which therapeutic massage establishment is located are not owned by applicant please give owners name and address: Bob Lavoie

Business Type-circle one: Sole Proprietor / Association / Partnership / Corporation

If applicable, please attach Articles of Association and By-Laws; evidence of existence of Partnership; or Articles of Incorporation and Corporate By-Laws.

**For Massage Establishment Licenses Only:** Please attach a list of all business owners, officers, managers, and/or partners and their current residence address during the three years immediately preceding the date of this application. Name and address of Establishment Supervisor: \_\_\_\_\_

Does applicant, or any officer of a corporate applicant, or any partner of a partnership applicant, or any person having an actual ownership interest or management authority in this business, have any arrests or convictions for any offenses, other than traffic violations, during the past five years? Yes  No

| YEAR | OFFENSE | LOCATION | DISPOSITION |
|------|---------|----------|-------------|
|      |         |          |             |
|      |         |          |             |

TURN OVER AND COMPLETE BACK

**AUTHORIZATION TO RELEASE INFORMATION**

I, ~~Paul~~ *Natalie Paulin*, being an applicant seeking a therapeutic  
(Applicant's printed name)  
massage establishment/combined establishment or massage therapist license from the Town of  
Gorham, do hereby direct you to release to the Gorham Police Department or its representative  
any and all information you have, and copies of records with any reference to, my criminal record.  
A copy of this authorization will be as effective as any original. This release will expire 60 days  
after the date signed.

I hereby affirm that I have read the above directive and release in its entirety and fully  
understand it.

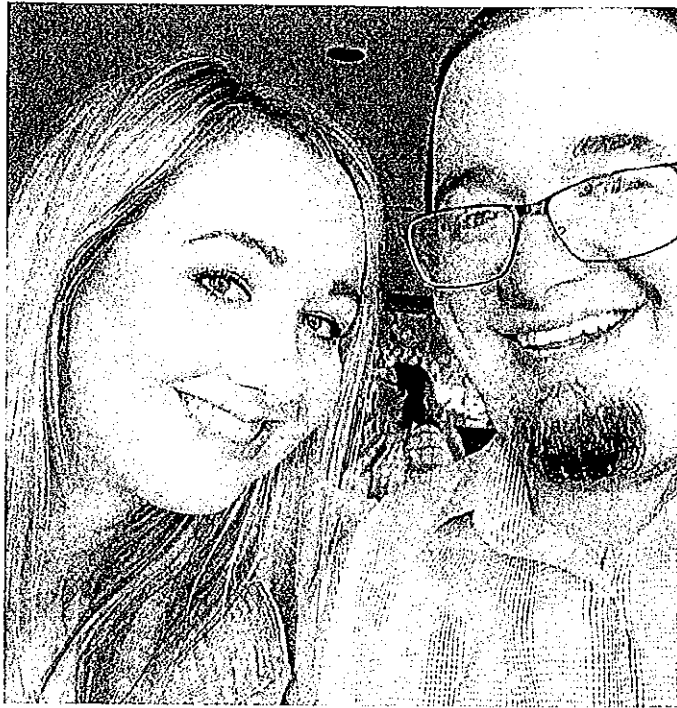
*Natalie Paulin*  
APPLICANT'S SIGNATURE

*11/9/20*  
DATE

*11/18/1987*  
APPLICANT'S DATE OF BIRTH

SWORN AND SUBSCRIBED BEFORE ME on this \_\_\_\_\_ day of \_\_\_\_\_ 20\_\_

\_\_\_\_\_  
NOTARY PUBLIC SIGNATURE



***CERTIFICATE OF COMPLETION***

***Natalie Poulin***

***Has successfully completed the  
Therapeutic Massage Career Program***

***Offered by***

**spatech**  
INSTITUTE

A  
PRI  
Educational  
Development  
Company  
Member  
School



Director Signature

600

Hours

9-30-13

Date



TOWN OF GORHAM

APPLICATION FOR MASSAGE THERAPIST/ESTABLISHMENT LICENSE

THIS BOX FOR MUNICIPAL USE ONLY

Date of Application 11-18-2019 Agenda Date License # 2007

Date Fee Paid 11-18-2019 New Renewal [checked]

Taxes Account # Paid Real Estate Personal Prop.

FEE: MASSAGE THERAPIST \$ 50.00 MASSAGE ESTABLISHMENT \$ 75.00 COMBINED LICENSE \$100.00 CONDITIONAL LICENSE \$ 50.00 REQUIRED BACKGROUND CHECK \$ 31.00

MAP LOT ZONING CERT. OF OCCUPANCY ISSUED

CODE ENFORCEMENT OFFICER

CHIEF OF POLICE

APPROVED DISAPPROVED COMMENT

APPROVED DISAPPROVE COMMENT

HEALTH OFFICER (if requested by CEO)

APPROVED DISAPPROVED COMMENT

APPLICANT INFORMATION (Please submit 2 current photos)

Seiens, Walter Raymond Applicant Name: Last, First, Middle

207-838-4394 207-839-8439 Home Phone # Business Phone #

Waltham Koenig Stock Other names ever used by Applicant

DATE OF BIRTH SEX: (M) F

230 Main St. #4 Gorham, ME 04038 Residence Address

Mailing Address (if different)

Applicants State Identification #: MT 1104

Conditional Therapist Only: Name of licensed supervisor

Name and address of Massage Establishment: Gorham Muscular Therapy 230 Main St. #4 Gorham

If premises upon which therapeutic massage establishment is located are not owned by applicant please give owners name and address: Buster Cannon 86 Moody Rd Limington, MA

Business Type-circle one: Sole Proprietor Association Partnership Corporation

If applicable, please attach Articles of Association and By-Laws; evidence of existence of Partnership; or Articles of Incorporation and Corporate By-Laws.

For Massage Establishment Licenses Only: Please attach a list of all business owners, officers, managers, and/or partners and their current residence address during the three years immediately preceding the date of this application. Name and address of Establishment Supervisor: Just me

Does applicant, or any officer of a corporate applicant, or any partner of a partnership applicant, or any person having an actual ownership interest or management authority in this business, have any arrests or convictions for any offenses, other than traffic violations, during the past five years? Yes [checked] No

Table with columns: YEAR, OFFENSE, LOCATION, DISPOSITION

TURN OVER AND COMPLETE BACK

**AUTHORIZATION TO RELEASE INFORMATION**

I, Walter Raymond Selens, being an applicant seeking a therapeutic  
(Applicant's printed name)  
massage establishment/combined establishment or massage therapist license from the Town of  
Gorham, do hereby direct you to release to the Gorham Police Department or its representative  
any and all information you have, and copies of records with any reference to, my criminal record.  
A copy of this authorization will be as effective as any original. This release will expire 60 days  
after the date signed.

I hereby affirm that I have read the above directive and release in its entirety and fully  
understand it.

Walter Selens  
APPLICANT'S SIGNATURE

11/15/19  
DATE

06/09/1964  
APPLICANT'S DATE OF BIRTH

SWORN AND SUBSCRIBED BEFORE ME on this 9 day of January 2020

[Signature]  
NOTARY PUBLIC SIGNATURE

**NEW APPLICANTIONS FOR MASSAGE THERAPIST AND COMBINED LICENSES: ATTACH ONE OF THE FOLLOWING PROFICIENCY REQUIREMENTS** (Check one and attach appropriate documentation)

- \_\_\_ Evidence of completion of a formal training course in massage therapy given by a recognized school.
- \_\_\_ Evidence of 100 hours of on-the-job training in therapeutic massage performed in the presence of a therapist licensed by the Town of Gorham.
- \_\_\_ Evidence of continuous practice as a Massage Therapist for at least one (1) year, accompanied by the written recommendations of at least five (5) therapists licensed by the Town of Gorham, the State of Maine or by a municipality that has enacted Massage Therapist Licensing requirements similar to those of the Town of Gorham.
- \_\_\_ Evidence of successful completion of a certified exam given by the AMTA, or another Municipality or State.

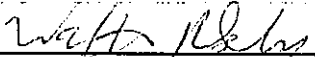
**CERTIFICATION OF INFORMATION**

**PLEASE READ AND SIGN**

**I hereby certify that all statements made in this application are true. I agree and understand that any misstatements or omissions of material fact herein will result in denial of license or revocation of license if one has already been issued.**

**Further, I hereby certify that I have read the Town of Gorham's Massage Establishment and Massage Therapist Ordinance and I am aware of its requirements.**

**In addition, I hereby authorize the release of any criminal history record information or driving history record information to the Town Clerk's Office or licensing authority. I understand that this information shall become public record, and I hereby waive any rights of privacy with respect hereto.**

  
Signature of Applicant

11/18/19  
Date

# TOWN OF GORHAM

## APPLICATION FOR MASSAGE THERAPIST/ESTABLISHMENT LICENSE

|   |                 |                        |  |
|---|-----------------|------------------------|--|
| <b>THIS BOX FOR MUNICIPAL USE ONLY</b>      |                 |                        |  |
| Date of Application                         | <u>1-9-2020</u> | Agenda Date            | License # <u>2005</u>                            |
| Date Fee Paid                               | <u>1-9-2020</u> | New                    | Renewal <input checked="" type="checkbox"/>      |
| Taxes                                       | Account #       | Paid                   |  |
| Real Estate                                 |                 |                        |  |
| Personal Prop.                              |                 |                        |  |
|   |                 |                        | <b>FEE:</b>                                      |
|   |                 |                        | <u>MASSAGE THERAPIST</u> \$ <u>50.00</u>         |
|   |                 |                        | <u>MASSAGE ESTABLISHMENT</u> \$ <u>75.00</u>     |
|   |                 |                        | <u>COMBINED LICENSE</u> \$ <u>100.00</u>         |
|   |                 |                        | <u>CONDITIONAL LICENSE</u> \$ <u>50.00</u>       |
|   |                 |                        | <u>REQUIRED BACKGROUND CHECK</u> \$ <u>31.00</u> |
| MAP   | LOT             | ZONING                 | CERT. OF OCCUPANCY ISSUED                        |
| <u>CODE ENFORCEMENT OFFICER</u>             |                 | <u>CHIEF OF POLICE</u> |  |
| APPROVED _____                              |                 | APPROVED _____         |  |
| DISAPPROVED _____                           |                 | DISAPPROVE _____       |  |
| COMMENT _____                               |                 | COMMENT _____          |  |
| <u>HEALTH OFFICER</u> (if requested by CEO) |                 |                        |  |
| APPROVED _____                              |                 |                        |  |
| DISAPPROVED _____                           |                 |                        |  |
| COMMENT _____                               |                 |                        |  |

**APPLICANT INFORMATION** (Please submit 2 current photos)

McGuire Christina Myrina-Jean 207-205-7169 Same  
 Applicant Name: Last, First, Middle Home Phone # Business Phone #  
Christina Downs (maiden name) DATE OF BIRTH \_\_\_\_\_ SEX: M  F   
 Other names ever used by Applicant  
5 Angel Dr #3 Hollis ME 04042 5 Angel Dr #3 Hollis ME 04042  
 Residence Address Mailing Address (if different)  
 Applicants State Identification #: 87502162

**Conditional Therapist Only:** Name of licensed supervisor

Name and address of Massage Establishment: Christina McGuire LMT 510 Main St Gorham ME

If premises upon which therapeutic massage establishment is located are not owned by applicant please give owners name and address: The 510 Group LLC 510 Main St Gorham ME

Business Type-circle one:  Sole Proprietor Association / Partnership / Corporation

If applicable, please attach Articles of Association and By-Laws; evidence of existence of Partnership; or Articles of Incorporation and Corporate By-Laws.

**For Massage Establishment Licenses Only:** Please attach a list of all business owners, officers, managers, and/or partners and their current residence address during the three years immediately preceding the date of this application. Name and address of Establishment Supervisor: \_\_\_\_\_

Does applicant, or any officer of a corporate applicant, or any partner of a partnership applicant, or any person having an actual ownership interest or management authority in this business, have any arrests or convictions for any offenses, other than traffic violations, during the past five years? Yes  No

| If yes: YEAR | OFFENSE | LOCATION | DISPOSITION |
|--------------|---------|----------|-------------|
|              |         |          |             |
|              |         |          |             |

**TURN OVER AND COMPLETE BACK**

**NEW APPLICATIONS FOR MASSAGE THERAPIST AND COMBINED LICENSES: ATTACH ONE OF THE FOLLOWING PROFICIENCY REQUIREMENTS** (Check one and attach appropriate documentation)

- \_\_\_ Evidence of completion of a formal training course in massage therapy given by a recognized school.
- \_\_\_ Evidence of 100 hours of on-the-job training in therapeutic massage performed in the presence of a therapist licensed by the Town of Gorham.
- \_\_\_ Evidence of continuous practice as a Massage Therapist for at least one (1) year, accompanied by the written recommendations of at least five (5) therapists licensed by the Town of Gorham, the State of Maine or by a municipality that has enacted Massage Therapist Licensing requirements similar to those of the Town of Gorham.
- \_\_\_ Evidence of successful completion of a certified exam given by the AMTA, or another Municipality or State.

**CERTIFICATION OF INFORMATION**

**PLEASE READ AND SIGN**

**I hereby certify that all statements made in this application are true. I agree and understand that any misstatements or omissions of material fact herein will result in denial of license or revocation of license if one has already been issued.**

**Further, I hereby certify that I have read the Town of Gorham's Massage Establishment and Massage Therapist Ordinance and I am aware of its requirements.**

**In addition, I hereby authorize the release of any criminal history record information or driving history record information to the Town Clerk's Office or licensing authority. I understand that this information shall become public record, and I hereby waive any rights of privacy with respect hereto.**

Christina McAllister  
Signature of Applicant

1-6-2020  
Date

License #: MT3417

**AUTHORIZATION TO RELEASE INFORMATION**

I, Christina McGuire, being an applicant seeking a therapeutic  
(Applicant's printed name)  
massage establishment/combined establishment or massage therapist license from the Town of  
Gorham, do hereby direct you to release to the Gorham Police Department or its representative  
any and all information you have, and copies of records with any reference to, my criminal record.  
A copy of this authorization will be as effective as any original. This release will expire 60 days  
after the date signed.

I hereby affirm that I have read the above directive and release in its entirety and fully  
understand it.

Christina McGuire  
APPLICANT'S SIGNATURE

1-16-2020  
DATE

6-21-83  
APPLICANT'S DATE OF BIRTH

SWORN AND SUBSCRIBED BEFORE ME on this 9 day of January 2020

Laurie K. Nordfors  
NOTARY PUBLIC SIGNATURE

Laurie K. Nordfors  
Notary Public  
State of Maine  
My Commission Expires 12-23-2023

# TOWN OF GORHAM

## APPLICATION FOR MASSAGE ESTABLISHMENT LICENSE

**THIS BOX FOR MUNICIPAL USE ONLY**

Date of Application 1-16-2020 Agenda Date \_\_\_\_\_ License # 2005  
 Date Fees Paid 1-16-2020 New \_\_\_\_\_ Renewal

|                |           |       |  |          |
|----------------|-----------|-------|--|----------|
| Taxes          | Account # | Paid  | FEE: MASSAGE THERAPIST                         | \$ 50.00 |
| Real Estate    | _____     | _____ | MASSAGE ESTABLISHMENT                          | \$ 75.00 |
| Personal Prop. | _____     | _____ | <del>CONVICTED IN STATE OR FEDERAL COURT</del> |          |
|                |           |       | CONDITIONAL LICENSE                            | \$ 50.00 |
|                |           |       | <del>RECORDS OF A FELONY CRIME</del>           |          |

MAP \_\_\_\_\_ LOT \_\_\_\_\_ ZONING \_\_\_\_\_ CERT. OF OCCUPANCY ISSUED \_\_\_\_\_

|                                 |                        |
|---------------------------------|------------------------|
| <u>CODE ENFORCEMENT OFFICER</u> | <u>CHIEF OF POLICE</u> |
| APPROVED _____                  | APPROVED _____         |
| DISAPPROVED _____               | DISAPPROVE _____       |
| COMMENT _____                   | COMMENT _____          |

HEALTH OFFICER (if requested by CEO)

APPROVED \_\_\_\_\_  
 DISAPPROVED \_\_\_\_\_  
 COMMENT \_\_\_\_\_

**APPLICANT INFORMATION** (Please submit 2 current photos)

Therault, Heather Anna 207 645 5321 207 222 2118  
 Applicant Name: Last, First, Middle Home Phone # Business Phone #  
 DATE OF BIRTH \_\_\_\_\_ SEX: M/F

Other names ever used by Applicant

197 Fickett Rd, Pownal, ME 04069  
 Residence Address Mailing Address (if different)

Applicants State Identification #: \_\_\_\_\_

Therault Chiropractic & Massage of Gorham Conditional Therapist Only: Name of licensed supervisor  
 Name and address of Massage Establishment: 381 Main St Unit 3, Gorham

If premises upon which therapeutic massage establishment is located are not owned by applicant please give owners name and address: Kim Dore, 11 Jonah Way, Gray ME 04039

Business Type-circle one: Sole Proprietor / Association / Partnership / Corporation

If applicable, please attach Articles of Association and By-Laws; evidence of existence of Partnership; or Articles of Incorporation and Corporate By-Laws.

For Massage Establishment Licenses Only: Please attach a list of all business owners, officers, managers, and/or partners and their current residence address during the three years immediately preceding the date of this application. Name and address of Establishment Supervisor: \_\_\_\_\_

Does applicant, or any officer of a corporate applicant, or any partner of a partnership applicant, or any person having an actual ownership interest or management authority in this business, have any arrests or convictions for any offenses, other than traffic violations, during the past five years? Yes  No

| YEAR  | OFFENSE | LOCATION | DISPOSITION |
|-------|---------|----------|-------------|
| _____ | _____   | _____    | _____       |
| _____ | _____   | _____    | _____       |

**TURN OVER AND COMPLETE BACK**

**NEW APPLICATIONS FOR MASSAGE THERAPIST AND COMBINED LICENSES: ATTACH ONE OF THE FOLLOWING PROFICIENCY REQUIREMENTS (Check one and attach appropriate documentation)**

- Evidence of completion of a formal training course in massage therapy given by a recognized school.
- Evidence of 100 hours of on-the-job training in therapeutic massage performed in the presence of a therapist licensed by the Town of Gorham.
- Evidence of continuous practice as a Massage Therapist for at least one (1) year, accompanied by the written recommendations of at least five (5) therapists licensed by the Town of Gorham, the State of Maine or by a municipality that has enacted Massage Therapist Licensing requirements similar to those of the Town of Gorham.
- Evidence of successful completion of a certified exam given by the AMTA, or another Municipality or State.

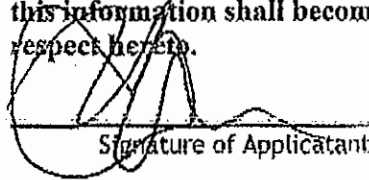
**CERTIFICATION OF INFORMATION**

**PLEASE READ AND SIGN**

**I hereby certify that all statements made in this application are true. I agree and understand that any misstatements or omissions of material fact herein will result in denial of license or revocation of license if one has already been issued.**

**Further, I hereby certify that I have read the Town of Gorham's Massage Establishment and Massage Therapist Ordinance and I am aware of its requirements.**

**In addition, I hereby authorize the release of any criminal history record information or driving history record information to the Town Clerk's Office or licensing authority. I understand that this information shall become public record, and I hereby waive any rights of privacy with respect hereto.**

  
Signature of Applicant


1/15/2020  
Date



**AUTHORIZATION TO RELEASE INFORMATION**

I, Heather Therault, being an applicant seeking a therapeutic  
(Applicant's printed name)  
massage establishment/combined establishment or massage therapist license from the Town of  
Gorham, do hereby direct you to release to the Gorham Police Department or its representative  
any and all information you have, and copies of records with any reference to, my criminal record.  
A copy of this authorization will be as effective as any original. This release will expire 60 days  
after the date signed.

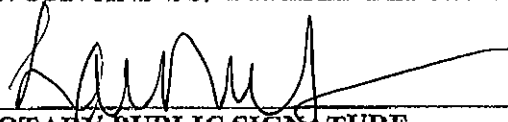
I hereby affirm that I have read the above directive and release in its entirety and fully  
understand it.

  
\_\_\_\_\_  
APPLICANT'S SIGNATURE

1/15/20  
\_\_\_\_\_  
DATE

01/30/86  
\_\_\_\_\_  
APPLICANT'S DATE OF BIRTH

SWORN AND SUBSCRIBED BEFORE ME on this 15 day of Jan 2020

  
\_\_\_\_\_  
NOTARY PUBLIC SIGNATURE

Laurie K. Nordfors  
Notary Public  
State of Maine  
My Commission Expires 12-23-2023

# REQUEST FOR TAX INFORMATION

## ANDROSCOGGIN TITLE COMPANY

95 Main Street, Auburn, Maine 04210  
Phone: (207) 784-6413 Fax: (207) 784-4361

DATE: 1/16/2020 ATC FILE #: 20-0042 PROCESSOR: BD

TO: Gorham PHONE: 207-784-6413  
FAX: 839-5036 FAX: 207-784-4361  
EMAIL: generalmail@androtitle.com

Please verify and complete the following information for a closing that is anticipated to take place shortly for the referenced property:

Property Owner: Jeffrey + Michelle Sibley  
Mortgagor: Lyndee P. Warriner  
Property Address: 97 Day Road  
Is the above address accurate? If not, please confirm the accurate address:

Map 28 Lot 32 Account # 5272 Book 34453 Page 92  
Tax Year \_\_\_\_\_ to \_\_\_\_\_ MIL Rate \$ \_\_\_\_\_  
Annual Taxes with Exemptions \$ \_\_\_\_\_ Annual Taxes without Exemptions \$ \_\_\_\_\_  
Taxes Due(s) Annual Semi-Annual Quarterly  
Due Dates:   /  /     /  /     /  /     /  /    
Amounts Last Paid \$ \_\_\_\_\_ Date Paid   /  /    
Date taxes are currently paid through   /  /   Next Due Date   /  /    
Amount of outstanding taxes due \$ \_\_\_\_\_ Through date   /  /    
Per Diem \$ \_\_\_\_\_  
Exemptions: Homestead \$ \_\_\_\_\_ Other: \$ \_\_\_\_\_ Total Ex. \$ \_\_\_\_\_  
Is there a 'paid by date discount'? Yes \_\_\_\_\_ No \_\_\_\_\_ Describe \_\_\_\_\_

Land Value \$ \_\_\_\_\_ Building Value \$ \_\_\_\_\_  
Acreage \_\_\_\_\_  
Is property or any portion of it classified as:  
Tree Growth Yes No  
Open Space Yes No  
Farmland Yes No  
Working Water Front Yes No  
If any of the above is yes, would a sale trigger a penalty? Yes \_\_\_\_\_ No \_\_\_\_\_ Amount of Penalty \$ \_\_\_\_\_

Thank you!

# TOWN OF GORHAM

## APPLICATION FOR MASSAGE ESTABLISHMENT LICENSE

|   |                  |                              |   |
|---|------------------|------------------------------|---|
| <b>THIS BOX FOR MUNICIPAL USE ONLY</b>      |                  |                              |   |
| Date of Application                         | <u>1-15-2020</u> | Agenda Date                  | License # <u>2004</u>                       |
| Date Fee Paid                               | <u>1-15-2020</u> | New <input type="checkbox"/> | Renewal <input checked="" type="checkbox"/> |
| Taxes                                       | Account #        | Paid                         |   |
| Real Estate                                 | _____            | _____                        |   |
| Personal Prop.                              | _____            | _____                        |   |
|   |                  |                              | <b>FEE:</b>                                 |
|   |                  |                              | <u>MASSAGE THERAPIST</u> \$ 50.00           |
|   |                  |                              | <u>MASSAGE ESTABLISHMENT</u> \$ 75.00       |
|   |                  |                              | <u>COMBINED LICENSE</u> \$100.00            |
|   |                  |                              | <u>CONDITIONAL LICENSE</u> \$ 50.00         |
|   |                  |                              | <u>REQUIRED BACKGROUND CHECK</u> \$ 31.00   |
| MAP   | LOT              | ZONING                       | CERT. OF OCCUPANCY ISSUED                   |
| _____                                       | _____            | _____                        | _____                                       |
| <u>CODE ENFORCEMENT OFFICER</u>             |                  | <u>CHIEF OF POLICE</u>       |   |
| APPROVED _____                              |                  | APPROVED _____               |   |
| DISAPPROVED _____                           |                  | DISAPPROVE _____             |   |
| COMMENT _____                               |                  | COMMENT _____                |   |
| <u>HEALTH OFFICER</u> (if requested by CEO) |                  |                              |   |
| APPROVED _____                              |                  |                              |   |
| DISAPPROVED _____                           |                  |                              |   |
| COMMENT _____                               |                  |                              |   |

**APPLICANT INFORMATION** (Please submit 2 current photos)

Berks Elizabeth  
 Applicant Name: Last, First, Middle

207-653-8148  
 Home Phone # Business Phone #

DATE OF BIRTH [REDACTED] SEX: M / (F)

Other names ever used by Applicant

14 Glenwood Ave Gorham ME 04038  
 Residence Address Mailing Address (if different)

Applicants State Identification #: MT 759

**Conditional Therapist Only:** Name of licensed supervisor

Name and address of Massage Establishment: Liz Berks Massage Therapist

If premises upon which therapeutic massage establishment is located are not owned by applicant please give owners name and address: Sue Chard

Business Type-circle one: Sole Proprietor / Association / Partnership / Corporation

If applicable, please attach Articles of Association and By-Laws; evidence of existence of Partnership; or Articles of Incorporation and Corporate By-Laws.

**For Massage Establishment Licenses Only:** Please attach a list of all business owners, officers, managers, and/or partners and their current residence address during the three years immediately preceding the date of this application. Name and address of Establishment Supervisor: \_\_\_\_\_

Does applicant, or any officer of a corporate applicant, or any partner of a partnership applicant, or any person having an actual ownership interest or management authority in this business, have any arrests or convictions for any offenses, other than traffic violations, during the past five years? Yes \_\_\_\_\_ No \_\_\_\_\_

| If yes: YEAR | OFFENSE | LOCATION | DISPOSITION |
|--------------|---------|----------|-------------|
| _____        | _____   | _____    | _____       |
| _____        | _____   | _____    | _____       |
| _____        | _____   | _____    | _____       |

**TURN OVER AND COMPLETE BACK**

**NEW APPLICATIONS FOR MASSAGE THERAPIST AND COMBINED LICENSES: ATTACH ONE OF THE FOLLOWING PROFICIENCY REQUIREMENTS** (Check one and attach appropriate documentation)

- \_\_\_ Evidence of completion of a formal training course in massage therapy given by a recognized school.
- \_\_\_ Evidence of 100 hours of on-the-job training in therapeutic massage performed in the presence of a therapist licensed by the Town of Gorham.
- \_\_\_ Evidence of continuous practice as a Massage Therapist for at least one (1) year, accompanied by the written recommendations of at least five (5) therapists licensed by the Town of Gorham, the State of Maine or by a municipality that has enacted Massage Therapist Licensing requirements similar to those of the Town of Gorham.
- \_\_\_ Evidence of successful completion of a certified exam given by the AMTA, or another Municipality or State.

**CERTIFICATION OF INFORMATION**

**PLEASE READ AND SIGN**

**I hereby certify that all statements made in this application are true. I agree and understand that any misstatements or omissions of material fact herein will result in denial of license or revocation of license if one has already been issued.**

**Further, I hereby certify that I have read the Town of Gorham's Massage Establishment and Massage Therapist Ordinance and I am aware of its requirements.**

**In addition, I hereby authorize the release of any criminal history record information or driving history record information to the Town Clerk's Office or licensing authority. I understand that this information shall become public record, and I hereby waive any rights of privacy with respect hereto.**

Elysha Ben  
Signature of Applicant

January 2020  
Date

**AUTHORIZATION TO RELEASE INFORMATION**

I, Elizabeth Berks, being an applicant seeking a therapeutic  
(Applicant's printed name)  
massage establishment/combined establishment or massage therapist license from the Town of  
Gorham, do hereby direct you to release to the Gorham Police Department or its representative  
any and all information you have, and copies of records with any reference to, my criminal record.  
A copy of this authorization will be as effective as any original. This release will expire 60 days  
after the date signed.

I hereby affirm that I have read the above directive and release in its entirety and fully  
understand it.

Elizabeth Berks  
APPLICANT'S SIGNATURE

1-15-2020  
DATE

[REDACTED]  
APPLICANT'S DATE OF BIRTH

SWORN AND SUBSCRIBED BEFORE ME on this 15th day of January 2020

Kathryn F. Cummings  
NOTARY PUBLIC SIGNATURE

Kathryn F. Cummings  
Notary Public  
State of Maine  
My Commission Expires Dec. 13, 2023



**State of Maine**  
 DEPARTMENT OF PROFESSIONAL AND FINANCIAL REGULATION  
 OFFICE OF PROFESSIONAL AND OCCUPATIONAL REGULATION  
 MESSAGE THERAPY PROGRAM

**License Number MT759**

Be it known that  
**ELIZABETH M. BERKS**  
 has qualified as required by Title 32 MRS Chapter 127 and is licensed as:  
**MESSAGE THERAPIST**

*Anne L. Head*  
 Commissioner

**ISSUE DATE**  
 January 9, 2020

**EXPIRATION DATE**  
 December 31, 2020

✂ Detach



**STATE OF MAINE**  
 DEPARTMENT OF PROFESSIONAL AND FINANCIAL REGULATION  
 OFFICE OF PROFESSIONAL AND OCCUPATIONAL REGULATION  
 MESSAGE THERAPY PROGRAM

License Number MT759  
**ELIZABETH M. BERKS**  
 MESSAGE THERAPIST

**ISSUED 01/09/2020**

**EXPIRES 12/31/2020**

**STATE OF MAINE**  
 DEPARTMENT OF PROFESSIONAL AND FINANCIAL REGULATION  
 35 State House Station  
 Augusta, Maine 04333-0035  
 (207) 624-8603

*Anne L. Head*  
 Commissioner

TOWN OF GORHAM

APPLICATION FOR MASSAGE THERAPIST/ESTABLISHMENT LICENSE

THIS BOX FOR MUNICIPAL USE ONLY

Date of Application 1-17-2020 Agenda Date License # 2002
Date Fee Paid 1-17-202 New Renewal X

Taxes Account # Paid
Real Estate
Personal Prop.

FEE: MASSAGE THERAPIST \$ 50.00 \*
MASSAGE ESTABLISHMENT \$ 75.00
COMBINED LICENSE \$100.00
CONDITIONAL LICENSE \$ 50.00
REQUIRED BACKGROUND CHECK \$ 31.00 \*

MAP LOT ZONING CERT. OF OCCUPANCY ISSUED

CODE ENFORCEMENT OFFICER

APPROVED
DISAPPROVED
COMMENT

CHIEF OF POLICE

APPROVED
DISAPPROVE
COMMENT

HEALTH OFFICER (if requested by CEO)

APPROVED
DISAPPROVED
COMMENT

APPLICANT INFORMATION (Please submit 2 current photos)

Jackson, Chelsea, Paige
Applicant Name: Last, First, Middle

207-284-3847 207-222-2118
Home Phone # Business Phone #

DATE OF BIRTH SEX: M/F

Other names ever used by Applicant

58 Fountain St. Bar Mills, ME 04004
Residence Address

PO Box 453 Bar Mills, ME 04004
Mailing Address (if different)

Applicants State Identification #:

Conditional Therapist Only: Name of licensed supervisor

Name and address of Massage Establishment: Theriault Chiropractic / 381 Main St. #3 Gorham, ME

If premises upon which therapeutic massage establishment is located are not owned by applicant please give owners name and address: Heather Theriault

Business Type-circle one: Sole Proprietor / Association / Partnership / Corporation

If applicable, please attach Articles of Association and By-Laws; evidence of existence of Partnership; or Articles of Incorporation and Corporate By-Laws.

For Massage Establishment Licenses Only: Please attach a list of all business owners, officers, managers, and/or partners and their current residence address during the three years immediately preceding the date of this application. Name and address of Establishment Supervisor:

Does applicant, or any officer of a corporate applicant, or any partner of a partnership applicant, or any person having an actual ownership interest or management authority in this business, have any arrests or convictions for any offenses, other than traffic violations, during the past five years? Yes No

Table with 3 columns: YEAR, OFFENSE, LOCATION, DISPOSITION

TURN OVER AND COMPLETE BACK

**NEW APPLICANTIONS FOR MASSAGE THERAPIST AND COMBINED LICENSES: ATTACH ONE OF THE FOLLOWING PROFICIENCY REQUIREMENTS** (Check one and attach appropriate documentation)

- \_\_\_\_\_ Evidence of completion of a formal training course in massage therapy given by a recognized school.
- \_\_\_\_\_ Evidence of 100 hours of on-the-job training in therapeutic massage performed in the presence of a therapist licensed by the Town of Gorham.
- \_\_\_\_\_ Evidence of continuous practice as a Massage Therapist for at least one (1) year, accompanied by the written recommendations of at least five (5) therapists licensed by the Town of Gorham, the State of Maine or by a municipality that has enacted Massage Therapist Licensing requirements similar to those of the Town of Gorham.
- \_\_\_\_\_ Evidence of successful completion of a certified exam given by the AMTA, or another Municipality or State.

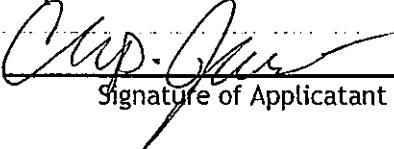
**CERTIFICATION OF INFORMATION**

**PLEASE READ AND SIGN**

**I hereby certify that all statements made in this application are true. I agree and understand that any misstatements or omissions of material fact herein will result in denial of license or revocation of license if one has already been issued.**

**Further, I hereby certify that I have read the Town of Gorham's Massage Establishment and Massage Therapist Ordinance and I am aware of its requirements.**

**In addition, I hereby authorize the release of any criminal history record information or driving history record information to the Town Clerk's Office or lincising authority. I understand that this information shall become public record, and I hereby waive any rights of privacy with respect hereto.**

  
\_\_\_\_\_  
Signature of Applicantant

1/17/20  
\_\_\_\_\_  
Date







**State of Maine**  
**DEPARTMENT OF PROFESSIONAL AND FINANCIAL REGULATION**  
**OFFICE OF PROFESSIONAL AND OCCUPATIONAL REGULATION**  
**MESSAGE THERAPY PROGRAM**

**License Number MT4734**

Be it known that

**CHELSEA P. JACKSON**

has qualified as required by Title 32 MRS Chapter 127 and is licensed as:

**MESSAGE THERAPIST**

**ISSUE DATE**  
November 26, 2019

*Anne L. Head*  
Commissioner

**EXPIRATION DATE**  
November 30, 2020

AUTHORIZATION TO RELEASE INFORMATION

I, Chelsea Jackson, being an applicant seeking a therapeutic  
(Applicant's printed name)  
massage establishment/combined establishment or massage therapist license from the Town of  
Gorham, do hereby direct you to release to the Gorham Police Department or its representative  
any and all information you have, and copies of records with any reference to, my criminal record.  
A copy of this authorization will be as effective as any original. This release will expire 60 days  
after the date signed.

I hereby affirm that I have read the above directive and release in its entirety and fully  
understand it.

Chelsea Jackson  
APPLICANT'S SIGNATURE

1/17/20  
DATE

[REDACTED]  
APPLICANT'S DATE OF BIRTH

SWORN AND SUBSCRIBED BEFORE ME on this 17th day of January 2020

Kathryn Cummings  
NOTARY PUBLIC SIGNATURE

Kathryn F. Cummings  
Notary Public  
State of Maine  
My Commission Expires Dec. 13, 2023

TOWN OF GORHAM

APPLICATION FOR MASSAGE THERAPIST/ESTABLISHMENT LICENSE

THIS BOX FOR MUNICIPAL USE ONLY

Date of Application 1-30-2020 Agenda Date License # 1909
Date Fee Paid 1-30-2020 New X Renewal

Taxes Account # Paid
Real Estate
Personal Prop.

FEE: MASSAGE THERAPIST \$ 50.00
MASSAGE ESTABLISHMENT \$ 75.00
COMBINED LICENSE \$100.00
CONDITIONAL LICENSE \$ 50.00
REQUIRED BACKGROUND CHECK \$ 31.00

MAP LOT ZONING CERT. OF OCCUPANCY ISSUED

CODE ENFORCEMENT OFFICER

APPROVED
DISAPPROVED
COMMENT

CHIEF OF POLICE

APPROVED
DISAPPROVE
COMMENT

HEALTH OFFICER (if requested by CEO)

APPROVED
DISAPPROVED
COMMENT

APPLICANT INFORMATION (Please submit 2 current photos)

Schoff Adam J
Applicant Name: Last, First, Middle Home Phone # Business Phone # 267-274-1281
DATE OF BIRTH SEX: M/F

Other names ever used by Applicant

41 Cushing St. Brunswick ME apt 2 04011
Residence Address Mailing Address (if different)

Applicants State Identification #: MT 5124

Conditional Therapist Only: Name of licensed supervisor

Name and address of Massage Establishment: Thierault chiropractic of Gorham

If premises upon which therapeutic massage establishment is located are not owned by applicant please give owners name and address:

Business Type-circle one: Sole Proprietor / Association / Partnership / Corporation

If applicable, please attach Articles of Association and By-Laws; evidence of existence of Partnership; or Articles of Incorporation and Corporate By-Laws.

For Massage Establishment Licenses Only: Please attach a list of all business owners, officers, managers, and/or partners and their current residence address during the three years immediately preceding the date of this application. Name and address of Establishment Supervisor:

Does applicant, or any officer of a corporate applicant, or any partner of a partnership applicant, or any person having an actual ownership interest or management authority in this business, have any arrests or convictions for any offenses, other than traffic violations, during the past five years? Yes No

Table with 4 columns: YEAR, OFFENSE, LOCATION, DISPOSITION

TURN OVER AND COMPLETE BACK

**NEW APPLICANTIONS FOR MASSAGE THERAPIST AND COMBINED LICENSES: ATTACH ONE OF THE FOLLOWING PROFICIENCY REQUIREMENTS** (Check one and attach appropriate documentation)

- Evidence of completion of a formal training course in massage therapy given by a recognized school.
- Evidence of 100 hours of on-the-job training in therapeutic massage performed in the presence of a therapist licensed by the Town of Gorham.
- Evidence of continuous practice as a Massage Therapist for at least one (1) year, accompanied by the written recommendations of at least five (5) therapists licensed by the Town of Gorham, the State of Maine or by a municipality that has enacted Massage Therapist Licensing requirements similar to those of the Town of Gorham.
- Evidence of successful completion of a certified exam given by the AMTA, or another Municipality or State.

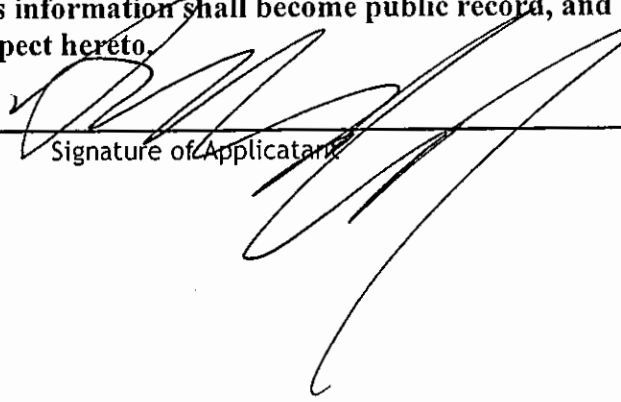
**CERTIFICATION OF INFORMATION**

**PLEASE READ AND SIGN**

**I hereby certify that all statements made in this application are true. I agree and understand that any misstatements or omissions of material fact herein will result in denial of license or revocation of license if one has already been issued.**

**Further, I hereby certify that I have read the Town of Gorham's Massage Establishment and Massage Therapist Ordinance and I am aware of its requirements.**

**In addition, I hereby authorize the release of any criminal history record information or driving history record information to the Town Clerk's Office or licensing authority. I understand that this information shall become public record, and I hereby waive any rights of privacy with respect hereto.**

  
\_\_\_\_\_  
Signature of Applicant

1/30/2020  
\_\_\_\_\_  
Date

**AUTHORIZATION TO RELEASE INFORMATION**

I, ADAM SCHOFF, being an applicant seeking a therapeutic  
(Applicant's printed name)  
massage establishment or combined establishment/massage therapist license from the Town of  
Gorham, do hereby direct you to release to the Gorham Police Department or its representative  
any and all information you have, and copies of records with any reference to, my criminal record.  
A copy of this authorization will be as effective as any original. This release will expire 60 days  
after the date signed.

I hereby affirm that I have read the above directive and release in its entirety and fully  
understand it.

[Signature]  
APPLICANT'S SIGNATURE

1/30/2020  
DATE

[Redacted]  
APPLICANT'S DATE OF BIRTH

SWORN AND SUBSCRIBED BEFORE ME on this 30 day of JANUARY 2020

[Signature]  
NOTARY PUBLIC SIGNATURE

Laurie K. Nordfors  
Notary Public  
State of Maine  
My Commission Expires 12-23-2023



**State of Maine**  
 DEPARTMENT OF PROFESSIONAL AND FINANCIAL REGULATION  
 OFFICE OF PROFESSIONAL AND OCCUPATIONAL REGULATION  
 MASSAGE THERAPY PROGRAM

**License Number MT5124**

Be it known that

**ADAM J. SCHOFF**

has qualified as required by Title 32 MRSA Chapter 127 and is licensed as:

**MESSAGE THERAPIST**

*Anne L. Head*

Commissioner

**ISSUE DATE**  
June 4, 2019

**EXPIRATION DATE**  
July 31, 2020

✂ Detach



**STATE OF MAINE**  
 DEPARTMENT OF PROFESSIONAL AND FINANCIAL REGULATION  
 OFFICE OF PROFESSIONAL AND OCCUPATIONAL REGULATION  
 MASSAGE THERAPY PROGRAM

License Number MT5124  
**ADAM J. SCHOFF**  
 MESSAGE THERAPIST

**ISSUED 06/04/2019**

**EXPIRES 07/31/2020**

**STATE OF MAINE**  
 DEPARTMENT OF PROFESSIONAL AND FINANCIAL REGULATION  
 35 State House Station  
 Augusta, Maine 04333-0035  
 (207) 624-8603

*Anne L. Head*  
 Commissioner



**amta**  
american massage therapy association

# certificate of insurance

**AMTA Member ID#:** 1714407  
Adam Schoff  
41 Cushing ST Apt 2  
Brunswick, ME 04011-1800

**AMTA Member Classification:** PROF W  
**Enrolled Member Effective Date:** 01/01/2020-12/31/2020

Coverage for enrolled member's business is limited to claims arising from enrolled member's professional services.  
**Business Name:**

**Administered By:**  
Healthcare Providers Service Organization  
Affinity Insurance Services, Inc.  
159 East County Line Road  
Hatboro, PA 19040-1218

**Insurance Company:**  
Columbia Casualty Company  
A CNA Company

| TYPE OF INSURANCE                             | MASTER POLICY NUMBER | LIMITS (per enrolled member)   |
|---|----------------------|--|
| Professional Liability<br>Occurrence Coverage | 0289955556           | \$2,000,000 each claim/\$6,000,000 aggregate<br>Subject to the Master Policy Aggregate |

Coverage is afforded to AMTA Members for a period of 12 months concurrent with the Enrolled Member Effective Date or until membership is terminated or expires. Student Enrolled membership expires on the last day of the month in which the Student Enrolled Member graduates. No coverage is afforded to Student Enrolled Members for providing massage therapy services outside of school sanctioned and directed activities. If the AMTA Master Policy is non-renewed or cancelled, the AMTA Member's coverage under this policy will terminate upon the expiration of the Enrolled Member Effective Date and will not be renewed. The Master Policy Aggregate may be reduced by claims paid on behalf of other insureds.

| ADDITIONAL COVERAGES (included in Professional Liability Limits specified above)  |   |
|---|---|
| <ul style="list-style-type: none"> <li>• General Liability</li> <li>• Products Liability</li> <li>• Host Liquor Liability</li> <li>• Personal Injury Liability</li> </ul> | <ul style="list-style-type: none"> <li>• Good Samaritan Liability</li> <li>• Malplacement Liability</li> <li>• Fire &amp; Water Legal Liability (subject to \$100,000 sub limit)</li> </ul> |

| COVERAGE EXTENSIONS  | COVERAGE EXTENSION LIMITS   |
|--|---|
| <ul style="list-style-type: none"> <li>• License Protection</li> <li>• Defendant Expense Benefit</li> <li>• Deposition Representation</li> <li>• Assault (excluding Texas)</li> <li>• Medical Payments</li> <li>• First Aid</li> <li>• Damage to Property of Others</li> </ul> | <ul style="list-style-type: none"> <li>\$10,000 per proceeding / \$25,000 aggregate</li> <li>\$10,000 aggregate</li> <li>\$2,500 per deposition / \$5,000 aggregate</li> <li>\$10,000 per incident / \$25,000 aggregate</li> <li>\$2,000 per person / \$100,000 aggregate</li> <li>\$2,500 aggregate</li> <li>\$10,000 aggregate</li> </ul> |

This material is intended to provide a general overview of the products and services offered. Coverage for enrolled member's business is limited to claims arising from enrolled member's professional services. Only the policy can provide the actual terms, coverage's, amounts, conditions and exclusions. Please contact HPSO at 1-888-253-1474 directly for a free copy of the complete policy.



## **AMTA Coverage**

AMTA Members are covered for professional services for which the enrolled member is licensed, certified, accredited or professionally trained to perform as a massage therapist. Student Enrolled Members are covered only for those services for which the Student Enrolled Member is professionally trained to perform while engaged in school sanctioned and directed activities. If an enrolled member practices in any jurisdiction which governs massage therapy services, then massage therapy services means those services for which the enrolled member is licensed, certified, accredited, trained or qualified to perform within the scope of practice recognized by the governmental regulatory agency responsible for maintaining the standards of the profession of massage therapy. Professional services also means the enrolled member's massage therapy services while acting as a member of a formal accreditation, standards review, or similar professional board or committee, including the directives of such board or committee.

As an AMTA enrolled member covered by the AMTA insurance program, enrolled members are responsible for and expected at all times to be familiar and current with all laws, regulations, etc. in their state of practice that govern their profession as a massage therapist.

## **Modality Exclusions**

Any acts, errors or omissions involving the activities designated below are excluded. This list is subject to review and change by AMTA.

Colon hydrotherapy, nutritional or dietary counseling, personal training, pilates, religious healing, procedures that use fire, cupping therapy with use of heat, ear candling, saunas, sun tanning treatments other than topical tanning lotions or sprays, procedures which penetrate the skin or body cavities either manually or with other methods of intrusion other than manual soft tissue manipulation of the oral or nasal cavities.

Diagnosis, prescription, or service in the capacity of any other profession or branch of healthcare or medicine for which a license to practice is required by law including chiropractic, dentistry, dermatology, naprapathy, naturopathy, nursing, orthopedics, osteopathy, physical therapy, podiatric, psychiatry, psychology or psychotherapy.

## **Additional Information**

An AMTA membership card in conjunction with this notice should serve as acceptable evidence of insurance to anyone requesting proof of your professional liability coverage. If you have any additional questions concerning the AMTA Professional Liability Insurance Plan, please call our insurance administrator, HPSO, toll free at 1-888-253-1474. We are dedicated to giving you the best service possible and thank you for the opportunity to provide this insurance and membership to you. Please also feel free to call AMTA with questions or comments.

## **Reporting Claims**

Please call HPSO toll free at 1-888-253-1474 for claim reporting procedures or refer to the AMTA Professional Liability Benefits Guide.

## **Additional Insured Requests**

Please call HPSO toll free at 1-888-253-1474 for additional insured requests.

This program is underwritten by Columbia Casualty Company, a CNA company and is offered through the Healthcare Providers Service Organization Risk Purchasing Group. This material is intended to provide a general overview of the products and services offered. Only the policy can provide the actual terms, coverage's, amounts, conditions and exclusions.



*Healthcare Providers Service Organization (HPSO) is a division of Affinity Insurance Services, Inc., in CA (License #0795465), MN and OK, AIS Affinity Insurance Agency and NY, AIS Affinity Insurance Agency.*

Matthew Dunlap, Secretary of State

NOT FOR REAL ID PURPOSES

1 SCHOFF  
2 ADAM JACOB  
3 41 CUSHING STREET APT 2  
4 BRUNSWICK, ME 04011



4d 3529269

4a ISSUED 08/06/2019 4b EXPIRES 08/17/2025

15 GENDER M 16 HEIGHT 6'00" 17 WEIGHT 170 18 EYES BL 19 HAIR BR

9 CLASS C 9a ENDS 12 REST ORGAN DONOR

2020 - 2021 BOARDS AND COMMITTEES APPOINTMENTS  
RECOMMENDED BY THE APPOINTMENTS COMMITTEE

| NAME                   | BOARD OR COMMITTEE                          |
|------------------------|---|
|                        |   |
| TOM HUGHES             | PLANNING BOARD                              |
| SUSAN DURST            | PLANNING BOARD                              |
|                        |   |
|                        |   |
| DAN NICHOLS            | GEDC  |
| TODD CHASE             | GEDC  |
| ETHAN JOHNSON          | GEDC  |
|                        |   |
| PATRICK PALERMO - 2021 | BOARD OF APPEALS                            |
| COURTNEY BARNETT       | BOARD OF APPEALS                            |
| MARK CURTIS            | BOARD OF APPEALS                            |
|                        |   |
| STEPHEN SOULE          | FAIR HEARING BOARD                          |
|                        |   |
|                        |   |
| LYNN LEAVITT - 2021    | CONSERVATION COMMISSION                     |
| BRIAN RANCOURT - 2022  | CONSERVATION COMMISSION                     |
| JODIE KEENE            | CONSERVATION COMMISSION                     |
| JOSHUA HAISS           | CONSERVATION COMMISSION                     |
| JEREMY LESTAGE         | CONSERVATION COMMISSION<br>ASSOCIATE MEMBER |
|                        |   |
| DENISE QUINT           | BOARD OF VOTER REGISTRATION APPEALS         |
| RICHARD DAVIS          | BOARD OF VOTER REGISTRATION APPEALS         |
|                        |   |

| NAME            | BOARD OR COMMITTEE                        |
|-----------------|---|
|                 |   |
| GREGORY BEAL    | BOARD OF TRUSTEES-BAXTER MEMORIAL LIBRARY |
| MEGAN GARDNER   | BOARD OF TRUSTEES-BAXTER MEMORIAL LIBRARY |
| MEGHAN GRASSI   | BOARD OF TRUSTEES-BAXTER MEMORIAL LIBRARY |
| NICOLE SHAFFER  | BOARD OF TRUSTEES-BAXTER MEMORIAL LIBRARY |
|                 |   |
| BRUCE ROULLARD  | HISTORIC PRESERVATION COMMISSION          |
| NANCY KENTY     | HISTORIC PRESERVATION COMMISSION          |
| NOAH MINER      | HISTORIC PRESERVATION COMMISSION          |
|                 |   |
| CRAIG STIRLING  | BOARD OF ASSESMENT REVIEW                 |
|                 |   |
| BRENDA CALDWELL | REVOLVING LOAN FUND COMMITTEE             |
| DAN NICHOLS     | REVOLVING LOAN FUND COMMITTEE             |
| DAVID TOYE      | REVOLVING LOAN FUND COMMITTEE             |

**DETAIL ACCT ACTIVITY BY FUND**

Fund: 49

July to March

| Account-----             | Jrnl   | Desc----                  | Vendor----- | Current<br>Budget | Debits      | Credits     | Unexpended<br>Balance |
|--------------------------|--------|---------------------------|-------------|-------------------|-------------|-------------|-----------------------|
| 979 - Edu - Cap Pr       |        |                           |             | 0.00              | 0.00        | 0.00        | 0.00                  |
| <b>10 - Capital Proj</b> |        |                           |             | <b>0.00</b>       | <b>0.00</b> | <b>0.00</b> | <b>0.00</b>           |
| 50697 - School Exp       |        |                           |             | 0.00              | 0.00        | 0.00        | 0.00                  |
| 10 - Elem Schl           |        |                           |             | 0.00              | 0.00        | 0.00        | 0.00                  |
| 11/12/19                 | G 0798 | SCHL AP - NARRAGANSETT EX |             |                   | 2,489.94    | 0.00        |                       |
| 11/12/19                 | G 0799 | SCHL AP - NARRAGANSETT EX |             |                   | 238,414.19  | 0.00        |                       |
|                          |        | October                   |             | 0.00              | 240,904.13  | 0.00        | -240,904.13           |
|                          |        | Object.....               |             | 0.00              | 240,904.13  | 0.00        | -240,904.13           |
| 12 - HS Exp              |        |                           |             | 0.00              | 0.00        | 0.00        | 0.00                  |
| 11/14/19                 | G 0826 | SCHL AP - GHS RENOVATIONS |             | 0.00              | 3,649.54    | 0.00        |                       |
|                          |        | July                      |             | 0.00              | 3,649.54    | 0.00        | -3,649.54             |
| 11/14/19                 | G 0827 | SCHL AP - GHS RENOVATIONS |             | 0.00              | 1,742.00    | 0.00        |                       |
| 11/14/19                 | G 0827 | SCHL AP - GHS RENOVATIONS |             | 0.00              | 3,207.00    | 0.00        |                       |
|                          |        | August                    |             | 0.00              | 4,949.00    | 0.00        | -8,598.54             |
| 11/14/19                 | G 0828 | SCHL AP-GHS RENOVATION    |             | 0.00              | 758.00      | 0.00        |                       |
|                          |        | September                 |             | 0.00              | 758.00      | 0.00        | -9,356.54             |
| 11/14/19                 | G 0829 | SCHL AP-GHS RENOVATION    |             | 0.00              | 44,250.00   | 0.00        |                       |
| 12/09/19                 | G 0957 | SCHL AP - GHS RENOVATION  |             | 0.00              | 44,250.00   | 0.00        | -53,606.54            |
| 02/03/20                 | G 1339 | SCHL AP - GHS RENOVATION  |             | 0.00              | 785.00      | 0.00        |                       |
| 03/02/20                 | G 1504 | SCHL AP - GHS RENOVATION  |             | 0.00              | 6,250.00    | 0.00        |                       |
|                          |        | January                   |             | 0.00              | 6,250.00    | 0.00        | -60,641.54            |
|                          |        | February                  |             | 0.00              | 2,800.00    | 0.00        |                       |
|                          |        | Object.....               |             | 0.00              | 2,800.00    | 0.00        | -63,441.54            |
| 14 - NS Exp              |        |                           |             | 0.00              | 63,441.54   | 0.00        | -63,441.54            |
| 11/14/19                 | G 0828 | SCHL AP-NS RENOVATION     |             | 0.00              | 195,443.10  | 0.00        |                       |
|                          |        | September                 |             | 0.00              | 195,443.10  | 0.00        | -195,443.10           |
| 11/14/19                 | G 0829 | SCHL AP-NS RENOVATION     |             | 0.00              | 572.00      | 0.00        |                       |
| 11/14/19                 | G 0829 | SCHL AP-NS RENOVATION     |             | 0.00              | 6,178.46    | 0.00        |                       |
|                          |        | October                   |             | 0.00              | 6,750.46    | 0.00        | -202,193.56           |
| 12/09/19                 | G 0954 | SCHL AP - NARRAGANSETT PR |             | 0.00              | 9,012.91    | 0.00        |                       |
| 12/09/19                 | G 0957 | SCHL AP - NARRAGANSETT PR |             | 0.00              | 226,647.75  | 0.00        |                       |
| 12/23/19                 | G 1047 | SCHL AP - NARRAGANSETT PR |             | 0.00              | 1,829.57    | 0.00        |                       |
|                          |        | November                  |             | 0.00              | 237,490.23  | 0.00        | -439,683.79           |
| 12/23/19                 | G 1050 | SCHL AP - NARRAGANSETT PR |             | 0.00              | 82,035.91   | 0.00        |                       |
| 12/23/19                 | G 1052 | SCHL AP - NARRAGANSETT PR |             | 0.00              | 22,121.78   | 0.00        |                       |
|                          |        | December                  |             | 0.00              | 104,157.69  | 0.00        | -543,841.48           |
| 01/28/20                 | G 1296 | SCHL AP - NARRAGANSETT PR |             | 0.00              | 557.98      | 0.00        |                       |

**DETAIL ACCT ACTIVITY BY FUND**

Fund: 49  
July to March

| Account-----              | Date     | Jrnl   | Desc---                   | Vendor----- | Current<br>Budget | Debits     | Credits | Unexpended<br>Balance |
|---------------------------|----------|--------|---------------------------|-------------|-------------------|------------|---------|-----------------------|
| 979 - Edu - Cap Pr CONT'D |          |        |                           |             |                   |            |         |                       |
|                           | 02/03/20 | G 1338 | SCHL/AP - NARRAGANSETT PR |             |                   | 36,032.18  | 0.00    |                       |
|                           | 02/03/20 | G 1340 | SCHL/AP - NARRAGANSETT PR |             |                   | 7,180.86   | 0.00    |                       |
|                           |          |        | January                   |             | 0.00              | 43,771.02  | 0.00    | -587,612.50           |
|                           | 03/02/20 | G 1503 | SCHL/AP - NARRAGANSETT PR |             |                   | 3,083.81   | 0.00    |                       |
|                           | 03/02/20 | G 1504 | SCHL/AP - NARRAGANSETT PR |             |                   | 2,004.00   | 0.00    |                       |
|                           | 03/02/20 | G 1505 | SCHL/AP - NARRAGANSETT PR |             |                   | 20,700.96  | 0.00    |                       |
|                           |          |        | February                  |             | 0.00              | 25,788.77  | 0.00    | -613,401.27           |
|                           |          |        | Object.....               |             | 0.00              | 613,401.27 | 0.00    | -613,401.27           |
|                           |          |        | Expense.....              |             | 0.00              | 917,746.94 | 0.00    | -917,746.94           |
| 50999 - Transfer          |          |        |                           |             | 0.00              | 0.00       | 0.00    | 0.00                  |
| 99 - Transfer             |          |        |                           |             | 0.00              | 0.00       | 0.00    | 0.00                  |
|                           | 02/26/20 | G 1473 | TRANSFER SCH BND TO COST  |             |                   | 42,502.50  | 0.00    |                       |
|                           |          |        | January                   |             | 0.00              | 42,502.50  | 0.00    | -42,502.50            |
|                           |          |        | Object.....               |             | 0.00              | 42,502.50  | 0.00    | -42,502.50            |
|                           |          |        | Expense.....              |             | 0.00              | 42,502.50  | 0.00    | -42,502.50            |
|                           |          |        | Division....              |             | 0.00              | 960,249.44 | 0.00    | -960,249.44           |
| <b>13 - 1.175M Bond</b>   |          |        |                           |             | 0.00              | 0.00       | 0.00    | 0.00                  |
| 50697 - School Exp        |          |        |                           |             | 0.00              | 0.00       | 0.00    | 0.00                  |
| 13 - 2016 1.175M          |          |        |                           |             | 0.00              | 0.00       | 0.00    | 0.00                  |
|                           |          |        | Expense.....              |             | 0.00              | 0.00       | 0.00    | 0.00                  |
|                           |          |        | Division....              |             | 0.00              | 0.00       | 0.00    | 0.00                  |
| <b>15 - Sch Cap Proj</b>  |          |        |                           |             | 0.00              | 0.00       | 0.00    | 0.00                  |
| 50697 - School Exp        |          |        |                           |             | 0.00              | 0.00       | 0.00    | 0.00                  |
| 15 - Cap Projs            |          |        |                           |             | 0.00              | 0.00       | 0.00    | 0.00                  |
|                           |          |        | Expense.....              |             | 0.00              | 0.00       | 0.00    | 0.00                  |
|                           |          |        | Division....              |             | 0.00              | 0.00       | 0.00    | 0.00                  |
|                           |          |        | Department..              |             | 0.00              | 960,249.44 | 0.00    | -960,249.44           |
| <b>Final Totals</b>       |          |        |                           |             | 0.00              | 960,249.44 | 0.00    | -960,249.44           |

TOTAL SPENT \$854,305.40



**Town of Gorham Planning Division**

Thomas M. Poirier, *Director of Community Development*  
[tpoirier@gorham.me.us](mailto:tpoirier@gorham.me.us)

Carol Eyerman, *Town Planner*  
[ceyerman@gorham.me.us](mailto:ceyerman@gorham.me.us)

GORHAM MUNICIPAL CENTER, 75 South Street, Gorham, ME 04038

Tel: 207-222-1620 / Fax: 207-839-7711

**PLANNING REVIEW MEMO**

**TO:** Ordinance Committee  
**FROM:** Carol Eyerman, Town Planner  
**RE:** Marijuana Cultivation or Manufacturing Ordinances and Fees  
**DATE:** February 20, 2020

---

The town has already established an ordinance regulating personal cultivation of marijuana for the grower's use on their own property. If the town would like to participate and regulate any other type of marijuana establishment, then it would need to "opt-in" as allowed under State law.

The state has regulations to license cultivation, testing, manufacturing, and retail store. After discussion between staff and ordinance committee members, it was determined that the town would like to "opt-in" for cultivation, manufacturing/processing only. For purposes of Gorham's licensing ordinance, staff has utilized the states regulations and terminology for licenses for cultivation and manufacturing, since there is no reference in State regulations that are termed "processing." The discussion and agreement within the committee is that the town would like to regulate by license, similar to the victualer's license and allow cultivation, manufacturing facilities in two (2) of the existing industrial zoning districts as well as the rural zoning district when associated with an existing agricultural building. The committee also recommended that the town limit the number of licenses to twenty (20). Although the state law and program rules require "plans for ventilation and filtration systems that prevent marijuana plant odors from significantly altering the environmental odor outside, while addressing the potential for mold, after a tour through one of the current cultivation facilities, the committee agreed that there is still the need for additional odor controls at property lines or lease lines for mixed use buildings.

To regulate for these facilities in this way, we will need to create a licensing system, change the zoning ordinance to allow cultivation in three (3) of the existing industrial and rural zoning districts, and add performance standards to either to the licensing ordinance itself or the

performance standards section of the zoning ordinance as well as establish a schedule of fees.

### State Laws

Current state law requires submission of an operating plan that includes the following: odor controls through ventilation and filtration; safety and security; wastewater and waste disposal; lighting and irrigation, list of pesticides, fungicides, insecticides, and fertilizers; etc. Local approval is also required for new licenses, license renewals or relocations to a different location. State law (Title 28-B, Chapter 1 Subchapter 3 section 301) breaks down cultivation facilities into four tiers based on the size of the plant canopy and therefore license types. They are:

- 1. Tier 1 cultivation facility license.** A tier 1 cultivation facility license, which allows cultivation by a licensee of:
  - A. Not more than 30 mature marijuana plants and an unlimited number of immature marijuana plants and seedlings; or
  - B. Not more than 500 square feet of plant canopy.
- 2. Tier 2 cultivation facility license.** A tier 2 cultivation facility license, which allows cultivation by a licensee of not more than 2,000 square feet of plant canopy;
- 3. Tier 3 cultivation facility license.** A tier 3 cultivation facility license, which allows cultivation by a licensee of not more than 7,000 square feet of plant canopy;
- 4. Tier 4 cultivation facility license.** A tier 4 cultivation facility license, which allows cultivation by a licensee of not more than 20,000 square feet of plant canopy, except as provided in section 304; or
- 5. Nursery cultivation facility license.** A nursery cultivation facility license, which allows cultivation by a licensee of not more than 1,000 square feet of plant canopy, subject to the requirements and restrictions of section 501, subsection 3.

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The attached draft ordinances would regulate the cultivation and manufacturing of marijuana in a way that supplements the current state law. They include: Marijuana Cultivation or Manufacturing Facility Licensing, and Zoning Ordinance Amendments.



Town of Gorham  
Marijuana Cultivation or Manufacturing Facility Licensing Ordinance  
Adopted - ?

Town of Gorham  
Marijuana Cultivation or Manufacturing Facility Licensing Ordinance

Section 1 – Title

This ordinance shall be known as and cited as the “Town of Gorham Marijuana Cultivation or Manufacturing Facility Licensing Ordinance” and will be referred to hereinafter as “this ordinance”. This ordinance limits all subject cultivation or manufacturing facilities to the zoning districts specified under the Gorham Zoning Ordinance, prescribes definitions and provides for permitting/licensing, regulation, and performance standards for cultivation or manufacturing facilities.

Section 2 – Authority and Applicability

This ordinance is adopted pursuant to the authority granted by 28-B M.R.S.A. §101 et seq., as may be amended, and the Town’s home rule authority under Chapter VIII, Part 2 Section 1 of the Maine Constitution.

Section 3 – Purpose

The purpose of this ordinance is to assure the safety of Gorham citizens by reviewing and regulating marijuana cultivation or manufacturing facilities, as permitted under state law.

Section 4 – Conflict with other ordinances; state law

Whenever a provision of this ordinance conflicts with or is inconsistent with other provisions of this ordinance, or of any other ordinance, regulation or standard, the more restrictive provision shall apply. Nothing herein is intended to conflict with state law; whenever a provision of this ordinance conflicts with state law the more restrictive provision shall apply. All applicants and licensees shall comply with all applicable state laws.

Section – 5 Validity and severability

Should any section or provision of this ordinance be declared by any court to be invalid, such decision shall not invalidate any other section or provision of this ordinance.

Section 6 – Effective Date

The effective date of this ordinance and the licensing thereunder shall be the date of adoption by the town council.

Section 7 – Definitions

**Agricultural Building** – a structure designed, constructed, and used to store farm machinery, supplies, implements, livestock, or crops.

**Cultivate or cultivation** – the planting, propagation, growing, harvesting, drying, curing, grading, trimming or other processing of marijuana for use or sale. “Cultivation” or “cultivate” does not include manufacturing, testing or marijuana extraction.

**Cultivation facility** – a facility licensed under this ordinance to purchase marijuana plants and seeds from other cultivation facilities; to cultivate, prepare and package adult use marijuana; to sell adult use marijuana to products manufacturing facilities, to marijuana stores and to other cultivation facilities; and to sell marijuana plants and seeds to other cultivation facilities and immature plants and seedlings to marijuana stores. A cultivation facility includes a nursery cultivation facility.

**Manufacture, processing** – the production, blending, infusing, compounding or other preparation of marijuana and marijuana products, including but not limited to marijuana extraction or preparation by means of chemical synthesis. “Manufacture” or “manufacturing” does not include cultivation or testing.

**Manufacturing batch** – a quantity of marijuana concentrate or extract that is produced in on production cycle using the same extraction methods or formulation and standard operating procedures.

**Marijuana** – the leaves, stems, flowers and seeds of a marijuana plant, whether growing or not. “Marijuana” includes marijuana concentrate but does not include hemp as defined in Title 7 M.R.S.A. §2231(1-A paragraph D) or a marijuana product.

**Marijuana establishment.** "Marijuana establishment" means a cultivation facility, products manufacturing facility, a testing facility or a marijuana store licensed under this ordinance.

**Plant canopy.** "Plant canopy" means the total surface area within the licensed premises of a cultivation facility that is authorized by the town for use at any time by the cultivation facility licensee to cultivate mature marijuana plants. The surface area of the plant canopy must be calculated in square feet and measured using the outside boundaries of the area and must include all of the area within the boundaries. If the surface area of the plant canopy consists of noncontiguous areas, each component area must be separated by identifiable boundaries. If a tiered or shelving system is used by the cultivation facility licensee, the surface area of each tier or shelf must be included in calculating the area of the plant canopy. Calculation of the area of the plant canopy may not include the areas within the licensed premises of a cultivation facility that are used by the licensee to cultivate immature marijuana plants and seedlings and that are not used by the licensee at any time to cultivate mature marijuana plants.

#### Section 8 – Annual License required; distribution of licenses; renewal

No person may establish, operate or maintain a marijuana cultivation or manufacturing facility without first obtaining an annual license from the town council.

It is a violation of this ordinance for any person to operate a marijuana cultivation or manufacturing facility without a valid license issued by the town council pursuant to this ordinance.

Pursuant to 28-B M.R.S.A. §301 and §502, an applicant seeking to operate a cultivation or manufacturing facility may submit an application for a license concurrent with an application for a conditional license by the State of Maine to operate a marijuana cultivation or manufacturing facility.

The Town Council is authorized to issue no more than twenty (20) licenses in accordance with this ordinance and where allowed in the Land Use and Development Code.

Cultivation or manufacturing facilities that were operating with Town approval prior to the enactment of this ordinance shall have a priority of review for license issuance by the Town Council, provided that the owner/operator of the business submits a completed application for a

license within 90 days of enactment of this ordinance. Such businesses shall be included in the maximum number of licenses permitted.

Any change in ownership or change in officers of an owner of an existing cultivation or manufacturing facility shall have a priority of review to maintain the issued license, provided that a completed license application is submitted prior to the change of ownership.

The Town Council shall issue no more than one (1) cultivation or manufacturing facility license per business/individual/owner.

Marijuana cultivation or manufacturing facility licenses shall be administered on a first come, first serve basis based upon the date the application is deemed complete.

Home cultivation or manufacturing of adult use marijuana for personal use is exempt from the licensing requirements of this ordinance.

#### Section 9 – Application procedure

A. An application for a license must be made on a form provided by the town of Gorham.

B. Applications for a license required by this Ordinance shall be procured from the Town Clerk, completed and signed by the applicant and filed with the Town Clerk, and if referred to the municipal officers shall bear the recommendation for approval or disapproval with reasons noted of the Code Enforcement Officer, the Police Chief and the Fire Chief, and such other departments as may be required by the Municipal Officers or other Town ordinances.

C. All applicants must be qualified according to the provisions of this Ordinance. Applicants shall provide sufficient information to demonstrate that they meet all qualifications and standards established in this Ordinance.

#### D. Application to establish a Marijuana Cultivation or Manufacturing Facility

1. If the applicant who wishes to operate a Marijuana Cultivation or Manufacturing Facility is a single individual, this person must sign the application for a license. If the applicant who wishes to operate a Marijuana Cultivation or Manufacturing Facility is more than one individual, each person who has an interest in the business must sign the application for a license as applicant. Each applicant must be qualified under the following section and each applicant shall be considered a licensee if a license is granted.

2. The completed application for a Marijuana Cultivation or Manufacturing Facility license shall contain the following information and shall be accompanied by the following documents:

a. If the applicant is an individual: The individual shall state their legal name and any aliases, and submit proof that they are at least twenty- one (21) years of age.

b. If the applicant is a partnership: The partnership shall state its complete name, and the names of all partners, whether the partnership is general or limited, submit a copy of the partnership agreement, if any, and submit proof that all partners are at least twenty-one (21) years of age.

c. If the applicant is a corporation: The corporation shall state its complete name, the date of its incorporation, evidence that the corporation is in good standing under State law, the names and capacity of all officers, directors and principal stockholders, the name of the registered corporate agent, the address of the registered office for service of process, and submit proof that all officers, directors and principal stockholders are at least twenty-one (21) years of age.

d. If the applicant is a limited liability company (LLC): The LLC shall state its complete name, the date of its establishment, evidence that the LLC is in good standing under State law, the names and capacity of all members, a copy of its operating agreement, if any, the address of its registered office for service of process, and submit proof that all members are at least twenty-one (21) years of age.

e. If the applicant intends to operate the Marijuana Cultivation or Manufacturing Facility under a name other than that of the applicant, they must state the Marijuana Cultivation or Manufacturing Facility name and submit the required registration documents.

f. If the applicant, an officer, member or employee has been convicted of criminal activity under State and/or federal law, they must list the specified criminal activity involved, and the date, place, and jurisdiction of each conviction.

g. If the applicant has had a previous license under this Ordinance or other similar Marijuana Cultivation or Manufacturing Facility license applications in another town, city or state denied, suspended or revoked, they must list the name and location of the Marijuana Cultivation or Manufacturing Facility for which the license was denied, suspended or revoked, as well as the date of the denial, suspension or revocation, and they must list whether the applicant

has been a partner in a partnership or an officer, director, or principal stockholder of a corporation that is permitted/licensed under this Ordinance, whose license has previously been denied, suspended or revoked, listing the name and location of the Marijuana Cultivation or Manufacturing Facility for which the permit was denied, suspended, or revoked as well as the date of denial, suspension or revocation.

h. If the applicant holds any other permits/licenses under this Ordinance or other similar Marijuana Cultivation or Manufacturing Facility license from another town, city, or state the applicant shall provide the names and locations of such other permitted/licensed businesses.

i. The type of Marijuana Cultivation Facility for which the applicant is seeking a license.

j. The location of the proposed Marijuana Cultivation or Manufacturing Facility, including a legal description of the property, street address, and telephone number.

k. Sufficient documentation demonstrating possession or entitlement to possession of the proposed licensed premises of the Marijuana Cultivation or Manufacturing Facility pursuant to a lease, rental agreement, purchase and sale agreement or other arrangement for possession of the premises or by virtue of ownership of the premises.

l. The applicant's mailing address and residential address.

m. Recent passport-style photograph(s) of the applicant(s).

n. The applicant's driver's license.

o. A sketch showing the configuration of the subject premises, including building footprint, interior layout with floor space to be occupied by the business, and parking plan. The sketch must be drawn to scale with marked dimensions.

p. A copy of a town of Gorham Tax Map depicting: the subject property lines and the property lines of other properties containing any existing Marijuana Cultivation or Manufacturing Facility within one thousand (1,000) feet of the subject property; and the property lines of any preexisting public or private school within seven hundred and fifty (750) feet of the subject property, measured in accordance with this ordinance.

3. All applications for a Marijuana Cultivation or Manufacturing Facility license shall be kept confidential by the town.

4. All applicants, including all individuals, officers, directors, managers, members, and partners, for any Marijuana Cultivation or Manufacturing Facility license must be residents of the State, as defined in 28-B M.R.S. A. §102, and a majority of shares, partnership interests, and membership interests, or other equity interests in corporate applicants must be held or owned by persons who are residents.

5. If an applicant is a person, the applicant must be a resident as that term is defined in the application. If the applicant is a corporation, partnership, or limited liability company, every officer, director, and managing partner must be a person who is a resident, and a majority of shares, partnership interests, and membership interests, or other equity interests must be held or owned by persons who are residents.

#### Section 10 – Standards for license

##### A. General

1. All Marijuana Cultivation or Manufacturing Facilities shall comply with applicable state and local laws and regulations.

2. Marijuana Cultivation or Manufacturing Facilities shall only be located within the zoning districts permitted in the Gorham Zoning Ordinance.

3. Marijuana Cultivation or Manufacturing Facilities may not be located on property within seven hundred and fifty (750) feet of the property line of a preexisting public or private school (K-12). For the purposes of this Ordinance, "school" includes a public school, private school, or public preschool program as defined in 20-A M.R.S. §1, or any other educational facility that serves children from prekindergarten to grade 12. Required setbacks shall be measured as the most direct, level, shortest, without regard to the intervening structures or objects, straight-line distance between the school property line and the property line of the parcel of land on which the Marijuana Cultivation or Manufacturing Facilities is located. If the Marijuana Establishment is located within a subdivision, the required setback shall be measured from the front door of the Marijuana Cultivation or Manufacturing Facilities to the property line of the school. Presence of a town, city, county, or other political subdivision boundary shall be irrelevant for purposes of calculating and applying the distance requirements of this Section.

4. Marijuana Cultivation or Manufacturing Facilities may not be located on property within one thousand (1,000) feet of the property line of a parcel containing one or more Marijuana Cultivation or Manufacturing Facility. Required setbacks shall be measured as the most direct, level, shortest, without regard to the intervening structures or objects, straight-line distance between the property lines of the parcels of land on which the Marijuana Cultivation or Manufacturing Facilities are located. If the Marijuana Cultivation or Manufacturing Facilities is located within a commercial subdivision, the required setback shall be measured from the front door of each of the Marijuana Cultivation or Manufacturing Facilities. Presence of a town, city, county, or other political subdivision boundary shall be irrelevant for purposes of calculating and applying the distance requirements of this Section. Notwithstanding the foregoing, more than one Marijuana Cultivation or Manufacturing Facilities may be located on the same parcel, provided all state and local requirements are met. This setback requirement does not apply to properties with more than one Marijuana Cultivation or Manufacturing Facilities that are subdivided, as long as the Marijuana Cultivation or Manufacturing Facilities located on the property were operating with town approval prior to the adoption date of this ordinance.

5. No outside cultivation or Manufacturing or storage of marijuana, marijuana products, or related supplies is permitted, except as allowed by ordinance.

6. Ventilation and Odor - All Marijuana Cultivation or Manufacturing Facility are required to be in compliance with the state requirements and all Marijuana Cultivation or Manufacturing facilities shall have odor mitigation systems such that odor is imperceptible from the outside of any building or lease line. A **ventilation** plan shall be required for marijuana cultivation and manufacturing facilities that provides for adequate **ventilation** so as to prevent pesticides, insecticides or other chemicals used in the cultivation or manufacturing of marijuana or marijuana related products from being dispersed or released outside the building or lease line. The plan shall further provide for resulting smoke, vapor, fumes, gases and particulate matter from marijuana or its manufacturing or cultivation to be effectively confined to the any building or lease line.

7. All Marijuana Cultivation or Manufacturing Facilities shall obtain a State of Maine conditional license prior to operating in the town of Gorham.



C. Operating Plan

A. Marijuana Cultivation or Manufacturing Facilities are required to submit an operation plan that at a minimum addresses the following:

- a. wastewater
- b. disposal of waste
- c. ventilation and odor
- d. parking
- e. landscaping

Section 11 - License expiration and renewal

A separate license must be obtained for each marijuana cultivation or manufacturing facility located on the same premises. Each license shall be effective for a period of one year from the date of its issuance. A license must be obtained prior to the opening of a marijuana cultivation or manufacturing facility. Applications for renewal licenses shall be submitted at least sixty (60) days prior to expiration of the existing term. Any licensee that fails to submit a renewal application by the applicable deadline shall not have authority to operate until a new license is granted.

Section 12 – Denial, suspension or revocation of license

- A. A marijuana cultivation or manufacturing facility license under this ordinance shall be denied to the following entities or persons:
  - a. A person or entity who fails to meet the requirements of this ordinance.
  - b. A person or entity who has had a license for a marijuana cultivation or manufacturing facility revoked by the Town of Gorham or by the State of Maine.
  - c. A person or entity who has not acquired all necessary state approvals and other required local approvals prior to issuance of a license.
- B. The Town may suspend or revoke a license for any violation of this ordinance, Chapter 1, Chapter 2 or any other applicable building and life safety code requirements. The Town may suspend or revoke a license if the licensee has a state license for a marijuana cultivation or manufacturing facility suspended or revoked by the state. The licensee shall

be entitled to notice and a hearing prior to any suspension or revocation.

### Section 13 - Right of Access/Background Check/Inspection

Every Marijuana Cultivation or Manufacturing facility shall allow law enforcement officers and the Gorham Code Enforcement Officer (“CEO”) to enter the premises at reasonable times for the purpose of checking compliance with all applicable State laws and this Ordinance. Every owner and employee of a Marijuana Establishment applying for a license, shall contact the Gorham Police Department for the purposes of fingerprinting and criminal background checking, and all premises managers for Marijuana Cultivation or Manufacturing Facility shall submit emergency contact information to the Police Department. Due to fire, explosion, and other hazards inherent in Marijuana Cultivation or Manufacturing facilities, including, but not limited to, heavy electrical loads, hot lighting fixtures, CO2 enrichment, and flammable contents, the owners of all such facilities shall agree to be inspected annually by the Gorham Fire Department and have a Lock Box installed at the structure's exterior entrance for emergency access. Lock Boxes shall be obtained and installed in coordination with the Gorham Fire Department.

### Section 14 - Indemnification

By accepting a license issued pursuant to this Ordinance, the licensee waives and releases the Town, its officers, elected officials, employees, attorneys, and agents from any liability for injuries, damages, or liabilities of any kind that result from any arrest or prosecution of any Marijuana Establishment owners, operators, employees, clients, or customers for a violation of local, State or federal laws, rules, or regulations. By accepting a license issued pursuant to this Ordinance, the permittee/licensee agrees to indemnify, defend, and hold harmless the Town, its officers, elected officials, employees, attorneys, agents, and insurers against all liability, claims, and demands on account of any injury, loss or damage, including without limitation, claims arising from bodily injury, personal injury, sickness, disease, death, property loss or damage, or any other loss of any kind whatsoever arising out of or in any manner connected with the operation

of a permitted/licensed Marijuana Establishment.

**Section 15 - State Law**

In the event the State of Maine adopts any additional or stricter law or regulation governing the cultivation or manufacturing of Marijuana, the additional or stricter regulation shall control the establishment or operation of any Marijuana Cultivation or manufacturing Facility in Gorham. Compliance with all applicable State laws and regulation shall be deemed an additional requirement for issuance or denial of any license under this Ordinance, and noncompliance with State laws or regulations shall be grounds for revocation or suspension of any license issued hereunder.

**Section 16 – Advertisement and Public Hearing**

A. For new or renewal licenses requiring Town Council action the Council shall hold a public hearing.

B. Prior to any public hearing held in accordance with this Ordinance, the application shall be advertised by posting notice in two (2) or more public places and advertising in a local newspaper, at least seven (7) days prior to the public hearing.

**Section 12 – License Fees**

Fees for a marijuana cultivation or manufacturing facility shall be as set forth in the fee schedule established by the Gorham Town Council and shall be paid annually.

**Section 13 - Enforcement**

**Violations**

Any violations of this ordinance, including failure to comply with any conditions, may be enforced in accordance with 30-A M.R.S.A. §4452. Every day a violation exists constitutes a separate violation.

Commencement of any marijuana cultivation or manufacturing facility without a town license for same shall be a violation of this ordinance. Any party committing such a violation shall immediately cease operations, whether of a construction, renovation, or business nature, upon notification by the Code Enforcement Officer (CEO). Upon such

CEO notification, the town can pursue fines and/or penalties under 30-A M.R.S.A. §4452.

**Law enforcement officer and code enforcement**

Law enforcement officers and the CEO may at any reasonable time conduct on-site inspections to ensure compliance with all applicable laws and conditions attached to license approvals and shall investigate all complaints of alleged violations of this ordinance.

**Section 14 - Appeals**

Any appeal of a decision of the Town shall be to the Superior Court, in accordance with the requirements of Rule 80B of the Maine Rules of Civil Procedure.

Below are the proposed Zoning Ordinance Amendments:

Language to be added is underlined.

**SECTION 1-8 – RURAL DISTRICT**

- B. 24) Marijuana Cultivation or Manufacturing Facility, when inside an existing agricultural building

**SECTION 1-12 INDUSTRIAL DISTRICT**

**B. PERMITTED USES**

- 11) Marijuana Cultivation or Manufacturing Facility

**SECTION 1-21 OLDE CANAL INDUSTRIAL DISTRICT**

**B. PERMITTED USES**

- 13) Marijuana Cultivation or Manufacturing Facility

Below is a proposed fee schedule

All applications must be submitted with a \$500 fee.

If an application is approved, the following license fees must be paid before the Town will issue

a license:

Marijuana Manufacturing Facility: \$5,000

Marijuana Cultivation Facility:

Tier 1: 0 to 500 SF of plant canopy: Annual Permit/Licensing Fee: \$1,000.

Tier 2: 501 to 2,000 SF of mature plant canopy: Annual License Fee: \$1,500.

Tier 3: 2,001 to 7,000 SF of mature plant canopy: Annual License Fee: \$2,500.

Tier 4: greater than 7,000 SF of mature plant canopy: Annual License Fee: \$5,000.

Nursery Cultivation facility: Annual License Fee: \$1,000 (Plant canopies of individual Nursery Cultivations are capped at 1,000 SF, subject to the requirements and restrictions of State law.)

Renewal applicants for Marijuana Cultivation licenses may seek an increase to a higher tier if they comply with the requirements in this section and State law.

10 January 2020

James Rathbun and Members of the Library Board of Trustees  
Baxter Memorial Library  
71 South Street  
Gorham, ME 04038

Dear Sirs and Madams:

It was a true pleasure to come meet with you all this past Fall. Your library is beautifully done. You have modernized it while maintaining historical elements. When we issued our \$150,000 endowment to you in 2017, it was without having conducted a site visit as we had with most other grantees. So it was good for us to attach faces to names and see what surely is one of Gorham's crown jewels.

Mr. Rathbun's 2019 report to us was well done, thank you. It does state that no books have been purchased (so far) with the interest from the endowment. That was the whole purpose of it, as you know. So in a way, our grant to you has not yet fulfilled its intention in the five year period since this grant was made.

The Project Description included in the Grant Agreement states that "[i]nterest from the Centennial Endowment Fund will be used each year by the library, primarily for the purpose of purchasing books and other items for the library's collections." (Remember that this \$150K pocket of the Centennial Endowment Fund was placed in a separate line named after my grandmother and Gorham native, Avis Cloudman.)

We apologize for not paying closer attention to Gorham's investment and spending policies at the outset of this grant. Had we realized that these documents significantly limits the earning potential of the endowment, we would've done things differently and set up your endowment fund at Maine Community Foundation as a "designated fund." This is what Jen Southard from Maine Community Foundation brought up that day we all met.

In reviewing the matter with our legal counsel, the Trustees have decided to propose the Maine Community Foundation option. This would enable Baxter Memorial Library and the Town of Gorham to enjoy the full benefit of the endowment while also meeting our expectations for the endowment, and since the fund would be for the exclusive benefit of Baxter Memorial Library but not owned by the town, the town's spending and investment policy, which limits the earning potential of the endowment, would not be a factor.

Letter to the Baxter Memorial Library

1/7 January 2020

Page Two

We propose that Baxter Library keep whatever interest has been earned on the endowment, and return the original amount of \$150,000 to Next Generation Foundation whereupon we would place that \$150,000 at Maine Community Foundation as a "designated fund" (see attachment). Technically, the money would no longer belong to the library/Town of Gorham but to Maine Community Foundation. However all proceeds (usually 4% annually) would go to Baxter Memorial Library. To put it briefly, the library would enjoy decent and consistent yields without any responsibility. If we had done this at the start, which is what we should have done, you'd now have \$24K for adding to your collection with instead of \$3K. We would also want to follow this grant for a year or two, until there's report about the books/collections purchased.

If this proposal is accepted, Next Generation Foundation will donate an additional \$6,000 representing a year of earnings at Maine Community Foundation, which would be immediately available for the library to use toward the fund's purpose of adding to the collection. C

We know that your board will need to discuss this topic and make a decision at your next meeting in January, and then take it to the town select board for further consideration. Assuming a time frame of three months, might we hear back from you no later than April 1?

Also, please feel free to contact either me or Brian at 348-2483, or Jen Southard at the Maine Community Foundation office in Portland. You can reach Jen at [jsouthard@mainecf.org](mailto:jsouthard@mainecf.org) or (207)412-0842.

Very truly yours,



Mary Offutt, President

cc: Sally Mills, Esq.



## DESIGNATED FUND AGREEMENT

Draft 1/8/20

To establish the Avis Cloudman Fund (hereinafter called the "Fund"), I transfer, convey, and pay over to the Maine Community Foundation (the "Community Foundation"), located in Ellsworth, Maine, the following charitable contribution: \$150,000.

The Community Foundation is authorized to accept additional contributions to the Fund on terms substantially similar to those set forth herein.

I desire that proceeds from the Fund, as determined by the spending policy set by the Community Foundation's Board of Directors, be distributed to the Town of Gorham for the benefit of the Baxter Memorial Library to be used to purchase books and other materials for the collection.

I hereby acknowledge receipt of the administrative fee schedule attached hereto as Exhibit A and accept the terms of said schedule. I further understand the fee schedule is subject to modification and may be increased or decreased at the sole discretion of the Community Foundation's Board of Directors. I agree to be bound by the most current schedule of fees published by the Community Foundation.

I also understand that the Community Foundation, through its duly authorized committees, reserves the right to make the final decision regarding distributions from the Fund. If the charitable organization specified above or their legal successors cease to exist or are unable to perform their charitable purposes, the Community Foundation shall use the income from the Fund for purposes that most closely reflect those of the Baxter Memorial Library.

In addition, the Community Foundation has variance power<sup>1</sup> over the Fund. The Community Foundation agrees that if its Board of Directors proposes to exercise the variance power stated in the Articles of Incorporation as amended from time to time, the exercise of such power shall not be effective earlier than at least thirty (30) days after the Community Foundation notifies Baxter Memorial Library in writing of (1) its intent to exercise such power and (2) the manner in which the Community Foundation proposes to vary the purposes, uses or methods of administration of the Fund. During the notice period, Baxter Memorial Library may advise the Community Foundation of its views regarding the proposed exercise of the power and take such other action as it deems appropriate. If the Community Foundation becomes aware of any other action instituted or

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Maine Community Foundation Articles of Incorporation, Article Second. The Board of Directors shall have the power to modify, consistent with State law, including seeking approval of the appropriate court or Attorney General, where applicable, any restriction or condition on the distribution of funds for any specified organizations if in the sole judgment of the Board when (without the necessity of the approval of any participating trustee, custodian, or agent), **such restriction or condition becomes, in effect, unnecessary, incapable of fulfillment, or inconsistent with the charitable needs of the community.**



**BAXTER MEMORIAL LIBRARY BOARD OF TRUSTEES MINUTES**

**Special Meeting**

**Thursday, January 23, 2020**

**Call to Order:** 6:05pm

**Members Present:** Linda Frinsko, President; Megan Gardner, Secretary; Gerry Day; Nancy Kenty; Meghan Grassi; Barbara McLean; Greg Beal

**Members Excused:** David Fogg, Vice President; Heidi Pratt, Treasurer

**Staff Present:** James Rathbun, Director

**Other:** Sharon LaFlamme, Gorham Finance Director

**New Business:** Meeting to decide whether to vote on moving funds from the Avis Cloudman Fund to the Maine Community Foundation for BML to better benefit from the endowment.

Prior to January 10- Mary Offutt contacted Linda Frinsko that the Next Generation Foundation feels bad that BML has not made as much interest on these funds as we should have. Next Generation has suggested that BML return the funds and to be reinvested in the Maine Community Foundation.

**Motion made by Gerry Day and seconded:** The Board of Trustees recommends that the Gorham Town Council accept the Next General Foundation proposal as stated in their letter dated January 10, 2020.

Motion carried.

Sharon LaFlamme stated the recommendation to be included on the February 4 agenda for the Town Council to approve.

**Adjournment:** 6:20pm

**Next Meeting:** Wednesday, February 12 at 6:00pm

Megan Gardner  
*Secretary*

REGIONAL OFFICES  
84 HARLOW ST. 2ND FLOOR  
BANGOR, MAINE 04401  
TEL: (207) 941-3070  
FAX: (207) 941-3075

125 PRESUMPCOT ST., SUITE 26  
PORTLAND, MAINE 04103  
TEL: (207) 822-0260  
FAX: (207) 822-0259

14 ACCESS HIGHWAY, STE. 1  
CARIBOU, MAINE 04736  
TEL: (207) 496-3792  
FAX: (207) 496-3291



AARON M. FREY  
ATTORNEY GENERAL

TEL: (207) 626-8800  
TTY USERS CALL MAINE RELAY 711

STATE OF MAINE  
OFFICE OF THE ATTORNEY GENERAL  
6 STATE HOUSE STATION  
AUGUSTA, MAINE 04333-0006  
February 10, 2020

Gorham Police Department  
Chief Christopher Sanborn  
270 Main Street  
Gorham, ME 04038

RE: State of Maine vs. Aaron J. Dansky  
Cumberland County Unified Criminal Court Doc. No. CR-19-1835  
**Criminal Forfeiture**  
Required Vote of Municipal Officers/Approval of Transfer of Forfeiture Assets

Dear Chief Sanborn:

Enclosed please find a draft Approval form for submission to the municipal officers.

Please inform the municipal officers that:

A. 15 M.R.S.A. §5824(3) requires that, before any forfeitable item may be transferred to a State Agency, County or Municipality, the municipal legislative body must publicly vote to accept the item(s) **if subsequently ordered forfeited by the Court;**

B. Under Rules issued by the Department of the Attorney General, a public vote must be made on each forfeiture "approval" and a "continuing resolution" of approval cannot be accepted;

C. As with all forfeitures, an approval of a transfer by the municipal legislative body does not guarantee either that the Defendant(s) *In Rem* will in fact be forfeited or, if forfeited, that the Court will order the item(s) transferred to the approving Department, Agency, County or Municipality. The municipal legislative body's approval only signifies that, if the Defendant(s) *In Rem* are in fact ordered forfeited and, if the Attorney General and the Court agree to a transfer of all or part of the Defendant(s) *In Rem* to a Department, Agency, County or Municipality based upon the "substantial contribution" of that Department, Agency, County or Municipality, then that entity is in fact, willing to accept the Defendant(s) *In Rem* or portions thereof. In order to streamline what is otherwise a cumbersome forfeiture process, it is our practice to seek State, county or municipal approval in anticipation of the final order of forfeiture. However, final

forfeiture is not guaranteed and both the municipal legislative body and the law enforcement agency involved are **cautioned** that they **should not encumber** funds or property until a Final Order granting them lawful title to the property is delivered to them;

D. Under the provisions of the Forfeiture Statute, if the municipal legislative body fails to approve a transfer in a timely manner, any forfeited items shall be transferred to the State of Maine General Fund.

Assuming your municipal legislative body does grant its approval, kindly see to it that the accompanying form is signed by the appropriate person and is "embossed" with the seal of the municipality. Then, please return the **original** to me for filing, and retain a copy for your records.

My sincere thanks for your attention to this matter. Should you have any questions, please do not hesitate to contact me.

Sincerely,



Johanna Gauvreau  
Assistant Attorney General  
**CRIMINAL DIVISION**

Enclosure

STATE OF MAINE  
Cumberland, ss

UNIFIED CRIMINAL COURT  
Docket No. CR-19-1835

|                            |   |                                    |
|----------------------------|---|------------------------------------|
| State of Maine             | } |                                    |
|                            | } | Municipality of Gorham             |
| v.                         | } | Approval of Transfer               |
|                            | } | 15 M.R.S.A. §5824(3) & §5822(4)(A) |
| Aaron J. Dansky,           | } |                                    |
| Defendants;                | } |                                    |
|                            | } |                                    |
| And                        | } |                                    |
|                            | } |                                    |
| \$15,657.00 U.S. Currency, | } |                                    |
| Defendant(s) In Rem        | } |                                    |

NOW COMES the municipality of Gorham, Maine, by and through its municipal officers, and does hereby grant approval pursuant to 15 M.R.S.A. § 5824(3) & §5826(6) to the transfer of the above captioned Defendant(s) in Rem (\$1,565.70 U.S. Currency), or any portion thereof, on the grounds that the Gorham Police Department did make a substantial contribution to the investigation of this or a related criminal case.

WHEREFORE, the municipality of Gorham, Maine does hereby approve of the transfer of the Defendant(s) in Rem, or any portion thereof, pursuant to 15 M.R.S.A. § 5824(3) & §5826(6) by vote of the Gorham municipal legislative body on or about

\_\_\_\_\_.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Municipal Officer  
Gorham, Maine  
(Inpress municipal legislative body seal here)