

Does the Town anticipate the need to map existing trails or other features in the field in order to complete the Open Space & Trails Master Plan?

The Town has not determined whether trail or mapping of natural resources mapping in the field would be required.

Does the Open Space Advisory Committee, as mentioned in the RFP, already exist?

The Town anticipates that either an existing committee or a new committee made up of committee members from other boards/ committees will be organized to review and conduct the master plan process.

If so, is the Town able to share limited bios for committee members? None selected.

If not, will the Town be seeking the assistance of the consultant to help form the committee? No.

Does the Town have a digital means for notifying residents? E.g. an email list, etc

The Town has a list serve of people who are signed up to receive information about Town committees.

Is Gorham working on any climate change/resilience planning or projects?

Resizing road culverts to meet smart street initiatives.

What town staff are leading the project? Is there an Open Space Committee that will be involved?

Director of Community Development and Town Planner.

The RFP describes Gorham's Impact Fees and Development Transfer District - should the consultant plan to review those fees and ordinances as part of the project?

Not a requirement for the RFP but a review of fees might be helpful. The DTO ordinance should be reviewed to help guide those conserved areas in the rural district to address the criteria listed in the DTO ordinance.

Will the town be using both the Evaluation Criteria and the Selection Criteria listed in the RFP to score the proposals? The evaluation criteria will be used to score the proposals.

As part of Gorham's Development Transfer Overlay District, the town has developed a property conservation 'value' rating system matrix. Is it anticipated that the evaluation matrix will be

incorporated into this plan process & results? Or is the town looking to this plan as an opportunity to update this existing property rating system?

The conservation “value” rating system matrix should be reviewed as part of the process.

Does the Town have a sense of what methods this project is expected to develop its recommendations? Is this to be a high level planning effort, reliant on GIS data and desktop review? Or is the town looking for a plan that spends more resources on fieldwork and groundtruthing of trail corridors, plant and animal habitats, and landscape typologies?

Town sees the master plan as a mix of high-level planning effort with some fieldwork and ground truthing of natural resource data to help guide the Town with trail connections and preservation of open space.

What is the makeup of the Open Space Advisory Committee?

The Town anticipates that either an existing committee or a new committee made up of committee members from other boards/ committees will be organized to review and conduct the master plan process.

Does the Town have a geospatial file for all existing trails?

The Town has a mix of existing trail data completed by Town staff and some completed by committee members.

Should open space connectivity include considerations for sidewalk and bike lane connectivity?
Not a requirement.

What is the desired level of trail design associated with this project – on the ground site investigations and analysis or conceptual lines connecting open spaces?

The Town is open to either option but given the funds available believe that most of trail connections to open space will be conceptual with a few chosen on the ground site investigations.

In the phrase "**less than \$75,000 to include investment in communication and engagement with citizens**" — should we take this to mean that the consultant should price out and include any website hosting, volume printing, and/or mailing costs as part of the total fee?

Yes, but the Town might have the ability to assist in some aspects of outreach to the public.