

## A G E N D A

### ORDINANCE COMMITTEE MEETING

Monday, June 17, 2019 – 8 a.m.

Conference Room A

**Committee Members:**

Councilor Ronald Shephard – Committee Chair  
Councilor Paul Smith  
Councilor Virginia Wilder Cross

1. Consideration of minutes of May 21, 2019 meeting.

**SEE ATTACHMENT 1**

2. **Current Business**

- A. Review and consider developing an amendment to the Land Use & Development Code to incorporate the requirements of the South Gorham Crossroads and recommend updates, if any, to the Town Council (referred by Town Council on August 7, 2018).

**SEE ATTACHMENT A**

- B. Review new and existing Impact Fees and recommend updates, if any, to Town Council (referred by Town Council on August 7, 2018).

**SEE ATTACHMENT B**

- C. Review and consider developing an amendment to the Land Use & Development Code to allow for mobile vending units at farmer's markets and recommend updates, if any, to the Town Council (referred by Town Council on May 7, 2019).

**STAFF TO PROVIDE UPDATE**

3. **Items Referred by Town Council to Committee for Future Meetings/Action**

- A. Review adding requirements to the Land Use & Development Code requiring that property taxes be paid before the issuance of permits and bring back recommendations to the Town Council (referred by the Town Council on February 5, 2019).
- B. Review the Cemetery Ordinance and bring back recommendations to the Town (referred by Town Council on November 13, 2018).
- C. Review and consider developing an amendment to the Land Use & Development Code to incorporate the requirements of the South Gorham Crossroads and recommend updates, if any, to the Town Council (referred by Town Council on August 7, 2018).
- D. Review and consider developing an amendment to the Land Use & Development Code to incorporate the requirements of the South Gorham Commercial Center and recommend updates, if any, to the Town Council (referred by Town Council on August 7, 2018).

- E. Review and consider developing an amendment to the Land Use & Development Code to allow varied density in the Village Centers and Urban Commercial District and recommend updates to the Town Council (referred by Town Council on February 6, 2018).
- F. Review the Special Amusement Ordinance and recommend updates, if any, to the Town Council (referred by Town Council on January 2, 2018).

4. **Other Business**

5. **Schedule next meeting and discuss agenda items for next meeting.**

6. **Recent Items Sent to Town Council with Committee Recommendations.**

- A. Review municipal road acceptance of private ways and recommend updates, if any, to Town Council (referred by Town Council on August 7, 2018).

A motion was MADE at the committee's meeting on March 5, 2019 by Councilor Wilder Cross, SECONDED by Councilor Smith, and VOTED to approve and send the amended draft of the private road maintenance standards with the changes discussed to the Town Council for review and approval. Unanimous vote. **Town Planner Tom Poirier will provide the committee with an update.**

- B. Create an Invasive Plants Species Ordinance and recommend to Town Council (referred by Town Council on August 7, 2018).

A motion was MADE at the committee's meeting on March 19, 2019 by Councilor Wilder Cross, SECONDED by Councilor Smith, and VOTED to send the amended invasive species ordinance to the Town Council for review and approval at a future meeting. Unanimous vote. **The item will be added to the July Town Council meeting agenda for review and approval.**

- C. Review the Senior Property Tax Assistance Ordinance and recommend updates, if any, to the Town Council (referred by Town Council on May 7, 2019).

A motion was MADE at the committee's meeting on May 21, 2019 by Councilor Wilder Cross, SECONDED by Councilor Smith, and VOTED to send the amended Senior Property Tax Assistance Ordinance with highlighted recommendations to the Town Council for review and approval at their June Town Council meeting. Unanimous vote. The Town Council at their June 4, 2019 Regular Town Council Meeting voted to approve the amended ordinance. Unanimous.

- D. Review adding requirements to the Land Use & Development Code for drinking water testing (referred by Town Council on April 3, 2018).

A motion was MADE at the Committee's meeting on May 21, 2019 by Councilor Wilder Cross, SECONDED by Councilor Smith, and VOTED to send the amendment to the Land Use & Development Code to add requirements for drinking water testing to the Town Council for review and approval at their July Town Council meeting. Unanimous vote.

7. **Adjournment**