

Novel Energy Solutions, LLC
2303 Wycliff Street, Suite 300
Saint Paul, MN 55114



Site Specific Safety Plan

Site Location: Gorham Daigle - 0 Dyer Rd Gorham, Maine 04038

Date: 12/1/2023

Prepared by: Nathan Pentico

Date revised: 12/1/2023

Novel Energy Solutions, LLC

Site Specific Safety Plan for: Gorham Daigle
Responsible Person(s) for this job is/are: TBD

Hazards / Exposures	Actions to Take	PPE To Use / Special Considerations
<i>Enforcement Policy</i>	<p>All Novel Energy Solutions, LLC (NOVEL) employees are subject to NOVEL’s strict enforcement policy. If an employee is found in violation of any of NOVEL’s safety policies or the site-specific safety rules outlined in this document, the following disciplinary actions will be taken:</p> <ol style="list-style-type: none"> 1. Worker’s 1st violation - documented verbal warning. 2. Worker’s 2nd violation - written warning. 3. Worker’s 3rd violation - 3-day suspension w/o pay 4. Worker’s 4th violation - termination/removal <p>The Foreman reserves the right to suspend any worker without prior warning in case of egregious or willful violation. NOVEL Management will then determine the duration of the suspension or may even enforce immediate termination of employment or permanent removal from the NOVEL jobsite.</p> <p>NOVEL holds all subcontractors to the same standards as NOVEL employees. Subcontractor workers will be subject to the same consequences of non-compliance, with the exception of termination. Non-compliant subcontractor workers may be removed from the jobsite and banned from returning. Subcontractors bringing another subcontractor (3rd tier) onto the site will be responsible for ensuring their full compliance with this plan.</p>	<p>Illicit drug and/or alcohol consumption during working hours will lead to immediate termination.</p> <p>Certain medications may compromise your ability to work safely. If you are taking prescription medication that may inhibit your abilities, tell your foreman.</p>
<i>Site Access</i>	<ul style="list-style-type: none"> • Print a map of the project site and mark it to show Parking, Muster area, First Aid, Overhead Power line(s), deliveries, material staging, fuel storage, fire extinguishers, etc. • Post the map in a place where everybody can look at it when they want. • All workers must park in designated areas. There will be parking on-site. <ul style="list-style-type: none"> ○ Parking is located: Laydown Yard • All unauthorized visitors are to be directed to site management • Delivery drivers will be instructed to stay close to their vehicles 	<p>Workers must be alert to pedestrian and vehicular traffic and must use the sidewalks and crosswalks if present.</p>

<p><i>Work Area</i></p>	<ul style="list-style-type: none"> • Throughout construction, the work area must only be accessed through designated site access areas. This access is through: <ul style="list-style-type: none"> ○ Site Entrance • Material staging shall be established in an area that can be secured to prevent theft or vandalism. Additional consideration shall be given to environmental exposures in the event of an accidental release of products. Storage/staging shall be located to minimize environmental exposures. • All fuel containers shall be UL[®] or FM[®] approved metal safety cans with GHS-compliant labeling and stored within secondary containment to minimize risk of release to the environment 	<p>Be alert for other trades in your immediate work area and, if necessary, warn them about potential hazards.</p>
<p><i>General Safety / Safety Meetings</i></p>	<ul style="list-style-type: none"> • Every morning prior to work a safety meeting will take place covering the following points of interest. <ul style="list-style-type: none"> ○ Daily duties and their required procedures ○ A specific topic to maintain safety awareness (tool box talk) ○ Concerns employees may have about procedures and the site ○ Safety teams may be created to accommodate daily duties ○ Location of fire extinguishers and first aid kits will be reviewed • Every worker is required to inspect work area for hazards prior to entering. • All workers are responsible to follow safe work practices and to wear the site required PPE. • All workers are required to report unsafe actions and/or conditions to the Foreman immediately. 	<p>All training efforts will be documented and retained for the duration of the job. Meet at sunrise each morning for daily safety talk.</p>
<p><i>Clothing / Personal Protective Equipment (PPE)</i></p>	<ul style="list-style-type: none"> • All workers must wear long pants (Jeans or heavy canvas). • All workers must wear shirts that cover the shoulders, 4” minimum below the shoulder seam. • Jewelry should not be worn, and long hair must be tied back in a ponytail. • NOVEL requires every worker to wear a hard hat, high visibility garment meeting ANSI Class II requirements, and ANSI Z87.1 compliant safety eyewear at all times, as soon as they access the work site. • Hearing protection must be worn when exposed to workplace noise over 85 dBA. <ul style="list-style-type: none"> ○ This can be approximated by having to raise your voice to be heard when standing 3’ apart and talking normally. 	<p>All PPE must be of safe design, kept clean and maintained. All PPE must be inspected and cleaned before each and every use. Faulty or damaged PPE must be replaced immediately. Always be alert for hazards created by other trades. If needed, either leave the hazardous area or use</p>

	<ul style="list-style-type: none"> • When handling sharp or hot objects, a pair of task-appropriate gloves must be worn to protect from abrasions, cuts, lacerations and/or burns. • Task-appropriate solid footwear must be worn at all times. Solid, ankle high leather work-boots with a defined heel are required. No athletic shoes, smooth soled, open heel or open toe shoes are allowed! 	<p>additional PPE to protect yourself.</p>
<p><i>Injury-Near Miss Reporting</i></p>	<ul style="list-style-type: none"> • A fully-stocked first aid kit is located in the jobsite office. • Emergency information about the nearest Emergency Room and Urgent Care Clinic can be found posted in the jobsite office. <ul style="list-style-type: none"> ○ CLOSEST EMERGENCY ROOM: Maine Medical Center Emergency Room ADDRESS: 22 Bramhall St, Portland, ME 04102 PHONE: +1(207) 662-0111 ○ CLOSEST URGENT CARE FACILITY: Northern Light Walk In-gorham ADDRESS: 74 County Road, 19 S Gorham Crossing Rd, Gorham, ME 04038 PHONE: +1(844) 489-1822 • Avoid direct contact with <i>any</i> victim’s body fluids at all times. • All accidents must be reported to the Foreman immediately and a report must be submitted no later than the end of the shift on which the incident occurred. • Near misses must be reported to the Foreman no later than the end of the shift on which the near miss occurred. <ul style="list-style-type: none"> ○ Foreman will determine reportability to the office. ○ An incident report must be made within the project in the project folder in Procore. ○ In case of injury, Foreman to call the WC Nurse Triage Line: <ul style="list-style-type: none"> ▪ Signs posted in each jobsite office with contact info. ▪ WC Nurse Triage line answered by a registered nurse who advises treatment or medical visit. 	<p>When administering first aid to a bleeding victim, nitrile exam gloves must be worn. When administering rescue breathing, a mouth barrier must be used. Gloves and a barrier mouthpiece should be part of the first aid kit on each jobsite.</p>
<p><i>Electrical</i></p>	<ul style="list-style-type: none"> • All temporary power circuits must be equipped with a GFCI. • All electrical equipment must be inspected before each and every use. • Damaged or malfunctioning equipment must be tagged-out of service immediately for removal and/or repair. • Any tagged-out electrical equipment must be reported to your Foreman no later than the end of the shift in which the equipment was removed from service. • Only heavy-duty construction grade cord and plug connected electrical equipment must be used. 	<p>When working with electrical equipment make sure to have dry skin and use in dry locations only. Always unplug the tool before changing bits or blades.</p>

	<ul style="list-style-type: none"> • No work can be done within 10 feet of overhead power lines. • Extension cord sets shall not be “daisy-chained” (plugged) together 	
<p><i>Solar Electrical</i></p>	<ul style="list-style-type: none"> • The PV system includes several components that conduct electricity: <ul style="list-style-type: none"> ○ The PV solar modules ○ The inverter ○ All interconnected wiring • The system produces sufficient voltage and current, even under low light conditions, to cause injury or death. • The power utility may also be interconnected with the array, creating an additional hazard to be addressed. 	<p>Always treat any mounted module as though it is producing power and use electrical safe work procedures.</p> <ul style="list-style-type: none"> • Insulated tools • Non-conductive ladders • Lineman’s gloves (where necessary) • Do not work on systems in the rain or inclement weather
<p><i>Fall Protection</i></p> <p><input type="checkbox"/> N/A for this location</p>	<ul style="list-style-type: none"> • <u>General:</u> All fall hazards of six (6) feet or more will be adequately fall protected. • All holes of two (2) inches or more in the least dimension will be covered with a hole cover supporting at least twice the anticipated load. The hole cover will be secured and marked with the word “Hole” in a bright, contrasting color. • All fall hazards to the inside of the building structure, e.g. stairway openings or skylights, will be guard railed off, or properly covered as soon as the hazard is identified or created. • All guardrails must have a top rail, a mid-rail and a toe board. The top rail must be at a 42-inch height (± 3”) off the walking/working surface and be capable of withstanding a 200# outward and/or downward force. The mid- rail must split the distance from the top rail to the walking/working surface and must support a 150# force, the toe board (where required) must be continuous, at least 3 ½” high and capable of supporting a 50# force with no more than ¼” between the toe board and the work surface. • If workers are not fall protected by a continuous guardrail system, all workers exposed to fall hazards of six (6) feet or more must be properly protected utilizing a personal fall restraint/arrest system (PFR/AS). • All fall protection equipment shall meet applicable ANSI standards. • The PFR/AS will consist of a properly rated anchor point installed to the manufacturer’s recommendations, a 5/8-inch 	<p>Only the safest and most experienced workers must be chosen on a day to day basis to perform the high work. All workers on-site are trained on NOVEL’s fall protection requirements. We will be tied off anytime we are working above 6’ and outside the warning line, with the exception of ladders.</p> <p>A personal fall restraint/ arrest system (PFR/AS) must be worn by all workers when exposed to a fall hazard of six (6) feet or</p>

	<p>(minimum) 5000 lb. rated rope, a rope grab with a shock absorbing lanyard and a properly fitted full body harness. Self-retracting life lines can also be utilized for personal fall arrest.</p> <ul style="list-style-type: none"> • A weighted cart with a self-deploying anchor, e.g.- a Raptor[®], is suitable for use as a fall arrest/restraint anchor • A water bag-type fall arrest anchor is a suitable anchor for low slope roofs. • A standing seam roof anchor is suitable for fall arrest. • Workers required to wear the PFR/AS will be trained in the correct use of the PFR/AS prior to being exposed to the fall hazard. • If a PFR/AS is being used, the retrieval of a worker hanging off the side of the building structure after a fall will be accomplished with the forklift-attached man-basket, ladders or aerial lifts on-site. <ul style="list-style-type: none"> ○ The foreman shall ensure that the means designated for rescue is immediately available and that all workers are trained on the method(s) to be used for rescue. • Workers engaged in construction operations on a roof shall be protected by one or more of the following methods: <ul style="list-style-type: none"> ○ A warning line set back no less than 15' from the edge of the roof ○ Continuous perimeter guard rails or parapet clamps and rails ○ Properly engineered and installed personal fall arrest or restraint systems 	<p>more and not protected by an adequate guardrail system unless otherwise regulated in this document.</p> <p>All PFR/AS' must be inspected prior to each and every use.</p> <p>Defective equipment and equipment involved in a fall arrest must be immediately removed from service, until inspected and recertified by a competent person, or destroyed.</p>
<p><i>Hazardous Materials</i></p>	<ul style="list-style-type: none"> • NOVEL shall maintain required Safety Data Sheets on-site for all the products, chemicals and hazardous substances that are being used on-site. • Access to all SDS' is guaranteed for all employees. • Certain products may require additional PPE to be worn. Consult the SDS for the product in use to determine suitability. • Flammable or otherwise hazardous materials will be stored in accordance with State and Local requirements. • Materials will be staged and stored in a manner to minimize the potential for a large-scale release of the product. <ul style="list-style-type: none"> ○ NOVEL shall have a spill kit on-site containing materials suitable to contain a release of any commonly used product/material on the worksite. ○ Additionally, this kit will be suitable for prevention of entry by a released material into any storm drain, roadside ditch or parking lot. 	<p>PPE is required for NOVEL products that are used on this job.</p>

<p><i>Fire Protection and Prevention</i></p>	<ul style="list-style-type: none"> • There shall be a minimum of two emergency egress routes from a roof while work is being performed on the roof. • There is absolutely NO SMOKING on the job-site. <ul style="list-style-type: none"> ○ Smoking is only allowed in personal vehicle parking areas. • All flammable and combustible liquids are stored in color-coded, UL[®] or FM[®] approved metal safety cans (yellow for diesel, green for mixed gasoline and red for gasoline) with GHS-compliant labels. • A <i>minimum</i> of a 5 lb. dry chemical ABC rated fire extinguisher is always nearby any possible fire source such as compressors and/or generators. • In addition, when work being performed requires flammable adhesives or solvents or hot sealant is used, a sufficient number of fire extinguishers rated 10A-80BC (20 lb.) shall be present in the work area to ensure at least one for each 3000 ft² of work area and there must be no more than 100' of linear travel to reach an extinguisher. In no case shall there be less than 2 fire extinguishers in the work area. • All fire extinguishers will have a documented inspection monthly. • If the Authority Having Jurisdiction (AHJ) requires a hot work permit or a fire watch for hot work being performed, one will be filled out and authorized by the site manager for all work that requires it. 	<p>All workers know where the fire extinguishers are located and have been instructed on the PASS System, the proper use of a fire extinguisher.</p> <p>Global Harmonization System labeling is required under the latest version of the Federal Hazard Communication standard.</p> <p>Fire extinguishers will have their monthly inspections recorded on the back of the annual inspection tag. There should be sufficient spaces for 12 monthly inspections.</p>
<p><i>Trenching and excavation</i></p>	<ul style="list-style-type: none"> • A competent person will be designated by the subcontractor for any and all soil work. All trenching and excavation work performed on-site will be performed under the guidance of a competent person. • The competent person will perform a daily documented excavation inspection for all excavations that are to open for more than 24 hours. • The competent person will document the methods used to evaluate and classify the soil type for the excavation being opened. • The competent person will determine the proper protection method for the workers within the excavation, based on their evaluation of the soil type. • Workers will not be allowed to enter an excavation which shows signs of raveling, wall bulging, ground cracking at or near the lip, accumulated water or other signs of potential failure. • If an excavation shows signs of water seepage, methods must be in place to prevent accumulations from flooding the 	<p>All workers performing tasks within a trench or excavation must have a hard hat on.</p> <p>Workers laying pipe within a trench / excavation must not stand under the suspended pipe as it is lowered into the hole.</p> <p>If a “jumping jack” packer or a gasoline powered pump or generator is used, workers must ensure that atmospheric monitoring is sufficient to ensure that no toxic levels of CO are being</p>

	<p>excavation before workers can begin their tasks within the excavation.</p> <ul style="list-style-type: none"> • Any trench more than 4’ in depth must have means of egress available to workers within the trench with no more than 25’ of lateral travel to reach them. • Any trench 5’ or more in depth must have a protective system in place or be sloped or benched to prevent collapse. <ul style="list-style-type: none"> ○ Type C soils cannot be benched but must be sloped or shored. • Any trench more than 5’ in depth must be considered as a confined space and atmospheric tests must be performed prior to entry. • The spoil pile or any additional surcharge must be kept at least 2’ from the edge of the trench or excavation. • Any trench left open for more than 36 hours must be hard barricaded when unattended. • If a walkway must pass over a trench greater than 6’ in depth, the bridge must have guard rails on both sides. • Any excavation that requires undercutting an existing structure also requires an engineered underpinning plan to prevent damage or failure of adjacent structures. 	accumulated in the excavation.
<i>Carbon Monoxide</i>	<ul style="list-style-type: none"> • Any gasoline-powered equipment, such as generators, must be set up in well-ventilated areas to ensure that carbon monoxide cannot accumulate in dangerous quantities. • During cold months when natural gas or LP is used for temporary heat, the site superintendent must ensure that there are not harmful levels of CO being produced within enclosed areas. Each site shall have a calibrated CO gas monitor available to take periodic reading on the jobsite. Recommended intervals: Morning, right after lunch, near end of day. Readings shall be logged and kept for the duration of the job. 	Lead is to ensure that such equipment is set up so that adequate ventilation will eliminate the risk of carbon monoxide build-up in the area,
<i>Cold Months</i>	<p>During the cold months, November 1st through March 15th, all portable toilets shall be equipped with a heavy duty, grounded electric heater equivalent to 1500 watts. Job site shelters shall comply with regulations for lighting, temperature and size.</p>	Ensure that these heaters stay plugged into GFCI protected receptacles.
<i>Housekeeping</i>	<ul style="list-style-type: none"> • All main walkways will be kept free of all construction debris. • Extension cords must be moved to the side of the walkways or must be elevated to prevent tripping hazards or equipment running over potentially energized cords. 	If needed, a trash container must be brought on-site and regularly emptied out.

	<ul style="list-style-type: none"> • Any spill must be cleaned up immediately to prevent workers from slipping. • Snow and ice buildup must be eliminated on all ladders and walkways and close to fall hazards prior to any work performed in these areas. • All work areas must be cleaned up as you work and at the end of the working day. • Lunch garbage must be cleaned up immediately after lunch and properly disposed of into a covered trash container. • All loose product needs to be secured against blowing around at all times, but special emphasis should be made at night to ensure against falling/flying materials. 	<p>Any trash container that might contain food waste must have a tight-fitting cover in place at all times that waste is not being added.</p>
<p><i>Ladders</i></p>	<ul style="list-style-type: none"> • Only use ladders for their intended purpose and within their design parameters. • Use the right ladder and the right size for the job. • Always inspect all ladders before each use. • All ladder set-ups must be on firm and level ground. • Always maintain three points of contact with the ladder. • Workers working from a ladder shall not carry objects in their hands while ascending or descending a ladder. • Never “walk” a ladder. • One worker on a ladder at a time, unless ladder is designed for two-person use and the capacity of the ladder is not exceeded. • Keep all ladder rungs free from slipping hazards, such as mud buildup. • Use only non-conductive ladders when using or working near electrical equipment, including PV installations. • When using stepladders, the following safety rules must be obeyed: <ul style="list-style-type: none"> ○ No standing on 2nd to top or very top rung. ○ Always face the ladder. ○ No sitting on top of stepladder. ○ No straddling stepladder. ○ Do not use a folded step ladder leaning against a wall or structure unless it is both designed and marked for such use. ○ <u>Do not lean stepladders up against walls or structures without securing them.</u> • When using portable straight or access ladders: <ul style="list-style-type: none"> ○ Ladder must be pitched at a 4:1 ratio. ○ Must be secured on top and on the bottom. ○ Must extend at least 3’ above the landing surface. ○ A 3-foot clearance must be maintained around the top and the bottom. 	<p>When working from a ladder exposed to a fall out of a window, door or other wall or floor opening, it must be assured that additional guard rails are installed high enough to provide equivalent protection to the original guard rails to keep workers from falling to a lower level.</p>

<p><i>Tools</i></p>	<ul style="list-style-type: none"> • All tools must be used per manufacturer’s recommendations. • All tools must be inspected before each and every use and broken or faulty equipment must be tagged out and removed from service immediately. • Only trained and certified workers may use powder-actuated tools. • Empty powder-actuated tool loads must not be discarded on the ground. • Circular saws must only be used by trained workers. Saw horses, <i>not body parts</i>, must be used as a support for cutting. • Reciprocating saws (Sawzalls[®]) must be used by trained workers only and a firm grip with both hands is required at all times. • Do not leave any tools unattended on any elevated surface (stepladder, top of wall etc.). They might fall and hit somebody on a lower level. • Do not tape the handles of hammers or axes since this would interfere with the inspection requirements. • Report any defective/tagged-out tools to your Foreman no later than by the end of the shift. 	<p>NOVEL has a 100% safety glasses policy.</p> <p>When operating powder-actuated tools, hearing protection is required.</p> <p>Powder-actuated tools in use also require signs to be posted indicating their use.</p>
<p><i>Crane and Rigging</i></p> <p><input type="checkbox"/> N/A for this location</p> <p><i>Crane and Rigging continued</i></p>	<ul style="list-style-type: none"> • NOVEL’s crane and rigging standard operating procedures must be followed at all times. • Only trained, certified and NOVEL-designated crane operators shall operate the cranes on-site. • It is crucial that a minimum clearance distance of 20 feet must be maintained at all times from adjacent overhead power lines. • The crane must be set-up according to manufacturer’s specifications. • The crane must be operated within manufacturer’s specifications. • All workers involved in the rigging process must be qualified. • All workers involved in the signaling process must be qualified and must coordinate all signals used with the crane operator ahead of time. • The standard hand signals used must be posted in a conspicuous location near the crane activities for workers to review. There is also to be a copy of the ANSI standard hand signals posted near the lift point. • All rigging equipment, including debris “parachutes”, must be inspected before every use. • Defective or faulty rigging equipment must be rendered unusable and discarded immediately. 	<p>All rigging equipment must be equipped with a tag indicating its capacity.</p> <p>All wire ropes must be free of kinks, bird cages and other major defects.</p> <p>All nylon straps must be free of frays, cuts and burns.</p> <p>Discoloration might be an indicator to chemical or heat exposure or shock loading.</p> <p>Damaged or badly worn rigging equipment must be rendered unusable and discarded immediately.</p>

	<ul style="list-style-type: none"> • Non-conductive tag lines must be used on all suspended loads when the load is more than six (6) feet above the ground. <ul style="list-style-type: none"> ○ Knots must never be tied in tag lines. • No loads shall pass over roadways in use, public or private, without permission and traffic control. • Any lift that exceeds 75% of the crane’s rated capacity in the intended configuration shall be considered a critical lift and a written plan shall be established and used for the critical lift. • All such lifts require pre-authorization from the office • Any single pick over 10,000 lbs. requires a pre-lift safety meeting and prior notice to the NES office • A 20’ perimeter of 360° clearance must be maintained from all energized conductors 	
<p><i>Handling PV panels</i></p>	<ul style="list-style-type: none"> • PV panels may be large and unwieldy, making moving and handling them difficult • PV panels are delicate and may be damaged by dropping objects on them or stepping on them • PV Modules require two people to lift them if raised above waist height. • PV panels become heated as soon as they are exposed to the sun • They generate electricity as soon as they are exposed to light, potentially exposing workers to a risk of shock or arc-flash • The support structure for the panels is made of conductive materials and must be earth-grounded as soon as installed, when not mounted to an earth grounded support structure (NEC Article 690) <p>Equipment grounding requirements for PV systems are covered in NFPA 70, Section 690.43. These requirements include the bonding and grounding requirements for exposed metal parts of PV systems such as metallic module frames, electrical equipment, and conductor enclosures [690.43(A)].</p>	<p>Always use at least two people to handle large or awkward panels.</p> <p>Always wear task-appropriate gloves when handling panels.</p> <p>If panels are hoisted using a crane, ensure that there are non-conductive taglines to control load swing and spin, due to large sail area of the panels.</p> <p>Cover the panels with an opaque sheet to prevent heating and power generation.</p> <p>Always treat the leads and wiring as live electrical lines.</p>
<p><i>Forklift Use</i></p> <p><input type="checkbox"/> N/A for this location</p>	<ul style="list-style-type: none"> • Only workers with a valid forklift certification card issued by their employer shall operate forklifts. • Always operate forklifts at a safe speed and always wear your seatbelt! 	

	<ul style="list-style-type: none"> Using forklift-attached man-baskets to elevate personnel is prohibited! Forklift baskets must only be used for garbage and debris! 	
<p><i>Aerial Lifts</i></p> <p><input type="checkbox"/> N/A for this location</p>	<ul style="list-style-type: none"> When using an aerial lift (boom lift or JLG), all workers inside the aerial lift must be properly tied-off and must have both feet on the platform at all times. Buckets, boxes, ladders or similar will not be added to the aerial lift platform to increase working height within the basket. The area around the bottom of the aerial lift must be barricaded if the lift is set-up in high traffic areas. 	<p>All workers operating an aerial lift must be properly trained on the safe use of the lift and have a certificate that is valid.</p>
<p><i>Earth-moving equipment</i></p> <p><input type="checkbox"/> N/A for this location</p>	<ul style="list-style-type: none"> All workers working around, or in close proximity to, earth moving equipment must wear ANSI/ISEA Class II high visibility clothing worn as the outside layer of their clothing. All equipment operators will have verified training for the type and size of equipment that they will be operating on-site. The operator of each piece of equipment will perform a thorough, documented inspection of their equipment each day, prior to operation. <ul style="list-style-type: none"> Any equipment deficiency noted during inspection that would adversely affect the safe operation of the equipment will be noted and the equipment locked-out until the identified issues are corrected by a trained and authorized repair person. The inspection records shall be maintained on-site for the duration of the project Any worker desiring to approach an operating piece of equipment to speak with the operator must ensure that they have made eye contact with the equipment operator and receive acknowledgement from the operator, before approaching. 	<p>Such equipment includes skid-steers, track hoes, track or wheel loaders, bulldozers, rough terrain forklifts and dump trucks</p> <p>Training records for all operators shall be immediately available for inspection, upon request.</p> <p>All equipment requiring a documented annual inspection shall have a copy of that record available, on-site, for the duration of the job.</p> <p>Workers on site must always be aware that the equipment operator has a VERY limited field of view during operation and act accordingly.</p>

Foreman/Site Safety: TBD

Asst. Foreman: TBD

Site Specific Safety Plan prepared by: Nathan Pentico

Revised by: Nathan Pentico

Novel Energy Solutions
Verbal Warning Notice

Person giving Notice: _____ Date: ___ / ___ / ___

Employee Name (print): _____

Violation (describe exactly): _____

Date of Violation: ___ / ___ / ___ Time of Violation: _____ a.m./p.m.

Circumstances surrounding Violation: _____

Remarks: _____

Corrective action to be taken: _____

Foreman's Signature

Date

Employee's Signature (not required)

Date

Novel Energy Solutions, LLC
Written Warning Notice

Person giving Notice: _____ Date: ___ / ___ / ___

Employee Name (print): _____

Violation (describe exactly): _____

Date of Violation: ___ / ___ / ___ Time of Violation: _____ a.m./p.m.

Circumstances surrounding Violation: _____

Remarks: _____

Corrective action to be taken: _____

Foreman's Signature Date

Employee's Signature (required) Date

Novel Energy Solutions, LLC
Suspension Notice

Person giving Notice: _____ Date: ___ / ___ / ___

Employee Name (print): _____

Violation (describe exactly): _____

Date of Violation: ___ / ___ / ___ Time of Violation: _____ a.m./p.m.

Date of Suspension: ___ / ___ / ___ Expected Return: ___ / ___ / ___

Circumstances surrounding Violation: _____

Remarks: _____

Corrective action to be taken: _____

Actual Date of Return: ___ / ___ / ___ Time of Return: _____ a.m./p.m.

Foreman's Signature Date

Employee's Signature (required) Date

Novel Energy Solutions, LLC
Termination/ Removal from Site Notice

Person giving Notice: _____ Date: ___ / ___ / ___

Employee Name (print): _____

Reason(s) for Termination/Removal from site (describe exactly):

Date of Termination: ___ / ___ / ___ Time of Termination: _____ a.m./p.m.

Circumstances surrounding Termination/Removal from Site: _____

Remarks: _____

Management Representative's Signature

Date

Employee's Signature (required)

Date