

Street Acceptance Review Process

The steps in review are:

- Developer submits to town for proposed acceptance.
- Town reviews letter of cession, road deed, real estate transfer tax form, easement deeds for stormwater, as-built drawings, maintenance guarantee account, road improvement account, legal documents, and other documents as needed. (Anywhere from 6-12 months, depending on time of year and ability to inspect the street. Winter conditions make it impossible to inspect certain necessary items such as monumentation and ditching.)
- Town performs inspection of street for required items such as 25 or more units and 2 means of connection.
- Town Council reviews application and votes to accept or not. The decision is at their discretion.

Highlights of things that slow down the process include:

1. Winter conditions – deep snow makes inspection of some required items impossible.
2. Incomplete applications – applications are required to be complete to be able to move forward in the process.
3. Items not on plans that are required by ordinance.
4. Items required to be submitted during certain stages that are not submitted.