

MINUTES
ORDINANCE COMMITTEE MEETING
Meeting of May 22, 2018 – 8 a.m.
Conference Room A

Present: Councilors Ron Shepard and Marla Stelk.

Also Present: Town Manager, Ephrem Paraschak; Town Planner, Tom Poirier; Executive Assistant to the Town Manager & HR, Jessica Hughes.

Absent: Councilor Sherrie Benner, Chair; Zoning Administrator, David Galbraith.

1. **Consideration of minutes of April 17, 2018 Committee meeting.**

A motion was MADE by Councilor Stelk, SECONDED by Councilor Shepard, and VOTED to accept the minutes of the April 17, 2018 Ordinance Committee as distributed. Unanimous vote.

2. **Current Business.**

- A. Review the Land Use & Development Code to allow varied density in the Village Centers and Urban Commercial District, and provide recommendations to Town Council (referred by Town Council on February 6, 2018).

The Committee reviewed the memo provided by Town Planner Tom Poirier with the subject, “Small Dwellings Overlay District,” which referenced the revisions requested at the April 17th Ordinance Committee meeting and agreed to table the item for review and further discussion at the next Ordinance Committee meeting.

- B. General discussion regarding mixed use/density standards for Gorham Village Center District.

Town Planner Tom Poirier updated the Committee that he is working on obtaining quotes from private consultants. Councilor Shephard suggested considering information discussed at the Town Council Growth Workshop and Councilor Stelk suggested asking the Planning Board to attend the Growth Workshop; Town Manager Ephrem Paraschak suggested inviting specifically the Planning Board Chair and Vice Chair to the Growth Workshop. The Committee will discuss this item in further detail after the Town Council Growth Workshop which will be held June 26, 2018.

- C. Review the high intensity soil survey language within the Land Use & Development Code and recommend updates to the Town Council (referred by Town Council on March 6, 2018).

The Committee reviewed the memo from Town Planner Tom Poirier with the subject “Land Use Code Amendments: High Intensity Soil Survey Language” and Tom Poirier explained that the Planning Board considered holding a workshop regarding when waivers should and should not be waived. Tom Poirier further said that the Planning Board wanted to add a provision of when to waive a survey. The Committee will discuss this item in further detail at the next Ordinance Committee meeting.

3. **Items Referred by Town Council to Committee for Future Meetings/Action.**

The Committee did not discuss the items referred by the Town Council below.

- A. Review adding requirements to the Land Use & Development Code for drinking water testing (referred by Town Council on April 3, 2018).
- B. Review the Victualer's Ordinance and Special Amusement Ordinances and recommend updates, if any, to Town Council (referred by Town Council on January 2, 2018).

4. **Other Business.**

The Committee did not discuss other business items.

5. **Schedule next meeting and discuss agenda items for next meeting.**

The next meeting of the Committee is scheduled for Tuesday, July 10, at 8 a.m. The Committee discussed and requested that the following items be placed on the agenda for discussion:

- A. Review the Land Use & Development Code to allow varied density in the Village Centers and Urban Commercial District, and provide recommendations to Town Council (referred by Town Council on February 6, 2018).
- B. General discussion regarding mixed use/density standards for Gorham Village Center District.
- C. Review the high intensity soil survey language within the Land Use & Development Code and recommend updates to the Town Council (referred by Town Council on March 6, 2018).

6. **Adjournment**

There being no further business, a motion was MADE by Councilor Stelk, SECONDED by Councilor Shepard and VOTED to adjourn. Time of adjournment: 8:43 a.m.

Respectfully submitted,

Jessica Hughes, Executive Assistant to the Town Manager & HR