

MINUTES
FINANCE COMMITTEE MEETING
Monday, September 19, 2022 – 5:30 p.m.
Gorham Municipal Center, Conference Room A

Present: Councilor Robert Lavoie - Committee Chair and Councilor Suzie Phillips.

Absent: Councilor Gagnon

Also Present: Town Manager, Ephrem Paraschak; Finance Director, Sharon Laflamme; Recreation Director, Cindy Hazelton.

1. Consideration of the minutes of February 17, 2023 Meeting

A motion was MADE by Councilor Phillips, SECONDED by Councilor Lavoie, and VOTED to accept the minutes of the February 17, 2023 Special Finance Committee Meeting. Unanimous vote.

2. Current Business

A. Review and discuss monthly financials.

The committee reviewed the financials provided for the months of October through January; no concerns were raised.

B. Review and discuss foreclosed properties.

The committee reviewed attachment 2-B, which included a list of mobile homes not on a payment plan, and discussed the outstanding property taxes due for the following accounts/map/lots on which the campers are no longer there:

- Acct. 66675, map/lot 0007-0001-B8
- Acct. 67131, map/lot 0007-0001-B08
- Acct. 66748, map/lot 0007-0001-J12
- Acct. 66676, map/lot 0007-0001-C11
- Acct. 67166, map/lot 0007-0001-J07
- Acct. 66710, map/lot 0007-0001-E25
- Acct. 67134, map/lot 0007-0001-C01
- Acct. 67249, map/lot 0007-0001-D07

A motion was MADE by Councilor Lavoie, SECONDED by Councilor Phillips, and VOTED to write off the outstanding amounts due for the eight accounts where campers are no longer there. Unanimous vote.

The committee reviewed the list of land and single dwelling homes not on payment plans.

A motion was MADE by Councilor Phillips, SECONDED by Councilor Lavoie, and VOTED to send letters to all accounts on the lists except for account #4296, map/lot 0008-0022, and account # 4982, map/lot 0066-0011. Unanimous vote.

A brief discussion ensued regarding the tax-acquired/Town-owned property at 698 Fort Hill Road.

A motion was MADE by Councilor Phillips, SECONDED by Councilor Lavoie, and VOTED to send the committee's recommendation to the Town Council for the selling of the property at 698 Fort Hill Road. Unanimous vote.

C. Discuss recreation rental fees.

A discussion ensued in which Recreation Director Cindy Hazelton presented a comparison of Recreation rental fees between other towns and the Town of Gorham.

The committee discussed non-resident fees versus resident fees.

Mrs. Hazelton said she will track usage and report back to the committee.

3. Other Business

No other items were discussed.

4. Schedule next meeting and discuss agenda items for next meeting

The next meeting of the committee will be to review the annual comprehensive financial audit for fiscal year ending June 30, 2022. Mrs. Laflamme will advise of the schedule.

5. Adjournment

There being no further business, a motion was MADE by Councilor Phillips, SECONDED by Councilor Lavoie, and VOTED to adjourn at 2:45pm. Unanimous vote.

Respectfully,

Jessica Hughes
Executive Assistant