

**MINUTES**  
**FINANCE COMMITTEE MEETING**  
**Monday, January 27, 2020 – 5:30 p.m.**  
**Town Manager's Office**

**Present:** Councilor James Hager, Chair; Councilor Lee Pratt.

**Absent:** Suzie Phillips

**Also Present:** Town Manager, Ephrem Paraschak; Finance Director, Sharon Laflamme.

**1. Consideration of the minutes of August 12, 2019 Meeting**

A motion was MADE by Councilor Pratt, SECONDED by Councilor Hager, and VOTED to accept the amended minutes of the August 12, 2019 Finance Committee Meeting. Unanimous vote.

**2. Current Business**

a. Trash Bag and Tag Program

The Committee asked staff to bring back information on current bag consumption, pricing information, a comparison to other towns and recommendations by staff.

b. Review and discuss December financials.

The Committee reviewed and held a brief discussion regarding the December financials provided as attachments 2-b. No action items were discussed or assigned.

c. Review requests for write-off of mobile home/camper fees

The Committee reviewed attachment 2-c referencing mobile homes and camper taxes to write off.

A motion was MADE by Councilor Pratt, SECONDED by Councilor Hager, and VOTED to write off taxes on the following properties:

**Camper Property Location**

40 Bates Street  
32 Dukes Road  
54 Hayride Road  
16 Picnic Place  
33 Bates Road

**Mobile Home Property Location**

42 Hemlock Drive

Unanimous vote.

**3. Items Referred by Town Council to Committee for Future Meetings/Action**

- a. Review Sewer rates for the Portland Water District in the Town of Gorham (referred by the Town Council on January 7, 2020).

The Committee reviewed and discussed the current and future sewer rate fees for the Portland Water District (PWD). Staff will refine the work done by the PWD to reach a target financial goal to cover increasing PWD costs over a three-year period and report back to the Town Council with a recommendation.

#### **4. Other Business**

No other items were discussed under 'Other Business.'

#### **5. Schedule next meeting**

The Committee discussed that the next meeting date will be determined in the future.

#### **6. Adjournment**

There being no further business, a motion was MADE by Councilor Pratt, SECONDED by Councilor Hager, and VOTED to adjourn at 7:35pm. Unanimous vote.

Respectfully,

Jessica Hughes  
Executive Assistant