

MINUTES
**CAPITAL IMPROVEMENT PROJECTS/
ECONOMIC DEVELOPMENT COMMITTEE MEETING**
Meeting of Thursday, March 16, 2023 – 12 p.m.
Conference Room A, Gorham Municipal Center

Present: Councilor Suzanne Phillips, Committee Chair, and Councilors Phillip Gagnon and Virginia Wilder Cross.

Also Present: Town Manager Ephrem Paraschak.

1. Consideration of the minutes of the February 16, 2023 meeting.

A motion was MADE by Councilor Gagnon, SECONDED by Councilor Wilder Cross, and VOTED to accept the minutes of the February 16, 2023 meeting. Unanimous vote.

2. Current Business

A. Review status of Capital Part II projects from Fiscal Year 2021-2022.

Town Manager Ephrem Paraschak briefly discussed various Capital Part II projects. Mr. Paraschak said he will have more details for the committee's review at the next meeting.

The committee discussed closing out some accounts recommended by Mr. Paraschak.

A motion was MADE by Councilor Wilder Cross, SECONDED by Councilor Gagnon, and VOTED to recommend the transfer of closed out accounts to the Town Council. Unanimous vote.

A brief discussion ensued regarding next year's Capital Part II budget items and possible referendum items.

B. Explore current and future economic development programs, and review current programs, or initiatives that various Town departments currently undertake. (referred on February 7, 2023)

A discussion ensued in which the committee recommended that the Economic Development update go to the Town Council.

A discussion took place regarding the GEDC [Gorham Economic Development Corporation] survey results and recommendations.

- C. Provide a framework for the review and possible revisions to the Chick Master Plan and report back to the Town Council with a recommendation (referred on December 6, 2022)

The committee said they still need an updated design from staff.

The committee discussed that they next steps would be to review an updated plan, and then meet with the School department and other users of the property.

3. Items Referred for Future Meetings/Action

- A. Review the Little Falls Master Plan, explore current and future capital improvements for the Little Falls Recreation Area and Little Falls Community Center, consult with community groups and stakeholders for input, and take into account grant funding for parking area light improvements, and how best to incorporate them into the site, and make recommendations for changes to the Town Council (referred on February 7, 2023).

A brief discussion ensued regarding parking, gates, access, and grant funds.

4. Other Business

No items were discussed.

5. Schedule next meeting and discuss agenda items for next meeting.

The next meeting will take place on April 20, 2023. The following agenda items will discussed:

- A. Provide a framework for the review and possible revisions to the Chick Master Plan and report back to the Town Council with a recommendation (referred on December 6, 2022)
- B. Review the Little Falls Master Plan, explore current and future capital improvements for the Little Falls Recreation Area and Little Falls Community Center, consult with community groups and stakeholders for input, and take into account grant funding for parking area light improvements, and how best to incorporate them into the site, and make recommendations for changes to the Town Council (referred on February 7, 2023).

6. Adjourn.

There being no further business, a motion was MADE by Councilor Wilder Cross and SECONDED by Councilor Gagnon and VOTED to adjourn. Time of adjournment: 1:03pm.

Respectfully submitted,
Jessica Hughes, Executive Assistant