

MINUTES
**CAPITAL IMPROVEMENT PROJECTS/
ECONOMIC DEVELOPMENT COMMITTEE MEETING**
Meeting of Thursday, January 26, 2023 – 6 p.m.
Conference Room A, Gorham Municipal Center

Present: Councilor Suzanne Phillips, Committee Chair, and Councilors Phillip Gagnon and Virginia Wilder Cross.

Also Present: Town Manager Ephrem Paraschak.

1. Consideration of the minutes of the April 19, 2022 meeting.

No motions were made, and no vote was taken.

2. Current Business

- A. Provide a framework for the review and possible revisions to the Chick Master Plan, and report back to the Town Council with a recommendation. (Councilor Phillips Spon. on December 6, 2022)

The committee held a discussion regarding the old Chick Master Plan, and what needs to be added by staff to update the plan in which the committee said that changes to the plan after that should include stakeholders.

A discussion ensued regarding the next steps, which the committee said should be as follows:

1. Get an accurate plan done by staff and brought back to the committee;
2. Review and plan for a school expansion area on the master plan, and include the School department in the discussion;
3. Review the rest of the space and usage on the master plan, and include sports groups in the discussion.

- B. Review current and pending ARPA expenditures. (Councilor Phillips Spon. on December 6, 2022)

A discussion ensued in which committee members said that ARPA funds will be reviewed by Finance per council order [#22-147]; project scopes could be discussed later by this committee.

- C. Review status of Capital Part II projects from Fiscal Year 2021-2022.

A discussion ensued regarding current/past/completed items on the Capital Projects list, with the project status for each to be finalized by Town Manager Ephrem Paraschak before budget season.

An additional discussion regarding the possible re-appropriation of leftover funds took place in which committee members said that the Finance Committee will discuss additional funds.

3. Other Business

- A. A brief discussion ensued regarding a historical signs project.
- B. A brief discussion ensued in which committee members said that the 29 School Street building was unoccupied as of January 26, 2023.

Councilor Wilder Cross said that she will sponsor an item to dispose of the property.

4. Schedule next meeting and discuss agenda items for next meeting.

The next meeting will take place on Thursday, February 16, 2023 at 12pm in Conference Room A or the Town Manager's Office. The following agenda items will be discussed:

- A. Review status of Capital Part II projects from Fiscal Year 2021-2022.
- B. Update from Economic Development Director, Kevin Jensen, regarding Economic Development.
- C. Explore current and future economic development programs, and review current programs, or initiatives that various Town departments currently undertake. (Councilor Phillips Gagnon. on February 7, 2023)

5. Adjourn.

There being no further business, a motion was MADE by Councilor Wilder Cross and SECONDED by Councilor Gagnon and VOTED to adjourn. Time of adjournment: 7:21pm.

Respectfully submitted,
Jessica Hughes, Executive Assistant