



**TOWN OF GORHAM
PLANNING OFFICE**

75 South Street, Suite 1
Gorham, Maine 04038

Phone: (207) 222-1620 • Fax: (207) 839-7711

APPLICATION: SUBDIVISION AMENDMENT

FEE FOR PLAN REVIEW:	<input type="checkbox"/> Application Fees: \$650 per lot or revision plus \$50 for Legal Ad	AMOUNT PAID: \$ _____
	<input type="checkbox"/> \$3,500 Peer Review and Legal Fees Escrow Account <i>(\$500.00 plus \$3,000.00 Engineer's Estimate – may need to be increased depending on project).</i>	

PROPERTY DESCRIPTION	Parcel ID	Map		Lot		Zoning District		Total Land Area	
	Physical Address								

APPLICANT'S INFORMATION	Name		Name of Business	
	Phone		Mailing Address	
	Fax			
	Email			

PROPERTY OWNER'S INFORMATION <i>(If different from Applicant)</i>	Name		Mailing Address	
	Phone			
	Fax			
	Email			

APPLICANT'S AGENT INFORMATION <i>(If applicable)</i>	Name		Name of Business	
	Phone		Mailing Address	
	Fax			
	Email			

PROJECT DESCRIPTION	Project Name:	
	Existing Use:	
	Proposed Amendment Please describe how the approved plan is to be amended. State any known areas of non-compliance to the ordinance and how this amendment will decrease or remove non-compliance, if applicable.	

APPLICANT'S CHECKLIST FOR PLAN REQUIREMENTS

15 COPIES OF THE APPROVED PLAN and 15 COPIES OF THE AMENDED PLAN

IT IS THE RESPONSIBILITY OF THE APPLICANT TO PRESENT A CLEAR UNDERSTANDING OF THE PROJECT.

SUBMITTALS THAT THE TOWN PLANNER DEEMS SUFFICIENTLY LACKING IN CONTENT WILL NOT BE SCHEDULED FOR PLANNING BOARD REVIEW.

The following checklist includes items generally required for development by the GORHAM LAND USE AND DEVELOPMENT CODE ORDINANCES.

Due to project specifics, applicants are required to provide a complete and accurate set of plans, reports and supporting documentation.

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| <p>A) Paper size:
<input type="checkbox"/> No less than 11" x 17" (reduced) or greater than 24" x 36" (full)</p> <p>B) Scale size:
<input type="checkbox"/> Under 10 acres: no greater than 1" = 30'
<input type="checkbox"/> 10 + acres: 1" = 50'</p> <p>C) Title block:
<input type="checkbox"/> Applicant's name and address
<input type="checkbox"/> Name of preparer of plans with professional information and professional seal
<input type="checkbox"/> Parcel's tax map identification (map – lot)
<input type="checkbox"/> Date of plan preparation</p> <p>D) <input type="checkbox"/> Copies of most recent Deed(s), "Right, Title and/or Interest" in the property, or, if applicable a "Contract to Purchase" or "Option to Lease" the property.</p> | <p>E) <input type="checkbox"/> Clearly show how the approved plan will be amended.</p> <p>F) <input type="checkbox"/> Provide signature blocks for amended approval.</p> <p>G) <input type="checkbox"/> Provide all associated reference material and/or documentation that clarify and/or support the purpose of the proposed amendment.</p> <p>H) <input type="checkbox"/> Revisions to the boundary, internal lots and or parcels must be signed and sealed by a surveyor licensed in the State of Maine.</p> <p>I) <input type="checkbox"/> Revisions to the proposed plan must be signed and sealed by a professional engineer licensed in the State of Maine.</p> |
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NOTE TO APPLICANT: PRIOR TO THE SITE WALK, TEMPORARY MARKERS MUST BE ADEQUATELY PLACED THAT ENABLE THE PLANNING BOARD TO READILY LOCATE AND APPRAISE THE LAYOUT OF THE PROPOSED DEVELOPMENT.

The undersigned hereby makes application to the Town of Gorham for approval of the proposed project and declares the foregoing to be true and accurate to the best of his/her knowledge.

APPLICANT'S SIGNATURE

DATE

PRINT APPLICANT'S NAME

AGENT AUTHORIZATION

PROPERTY DESCRIPTION	Physical Address			Map	
				Lot	
APPLICANT'S AGENT INFORMATION	Name		Name of Business		
	Phone		Mailing Address		
	Fax				
	Email				

Said agent(s) may represent me/us before Gorham Town officers and the Gorham Planning Board to expedite and complete the approval of the proposed development for this parcel.

SIGNED BY:	SIGNATURE	DATE
APPLICANT		
CO-APPLICANT		
APPLICANT'S AGENT		