



**TOWN OF GORHAM
PLANNING OFFICE**

75 South Street, Suite 1
Gorham, Maine 04038 Phone:

Phone: (207) 222-1620 • Fax: (207) 839-7711

PRE-APP / SKETCH PLAN APPLICATION									
FEE FOR PLAN REVIEW		<input type="checkbox"/> \$300.00 Note: \$300 review fee will be credited towards subsequent application for the same proposed project						Amount Paid: \$ _____ Date: _____	
		Parcel ID	Map		Lot		Zoning District		Total Land Area
PROPERTY DESCRIPTION		Physical Address							
		PROPERTY OWNER'S INFORMATION		Name		Mailing Address			
Phone									
Fax									
Email									
APPLICANT'S INFORMATION IF DIFFERENT FROM OWNER		Name		Mailing Address		Name of Business			
		Phone							
		Fax							
		Email							
APPLICANT'S AGENT INFORMATION		Name		Mailing Address		Name of Business			
		Phone							
		Fax							
		Email							
PROJECT DESCRIPTION PROJECT DESCRIPTION		Existing Land Use:							
		Provide a narrative description of the Proposed Project:							
		Provide a narrative description of construction constraints (wetlands, shoreland zone, flood plain, non-conformance, etc.)							

MINIMAL SKETCH PLAN REQUIREMENTS

- 10 Copies of the Sketch Plan Packet

The Sketch Plan document/map:

- A) Paper size; no less than 11" X 17" or greater than 24" X 36"
 B) Plan Scale Under 10 acres: no greater than 1" = 30'
 10 + acres: 1" = 50'
 C) Title block Applicant's name and address
 Name of preparer of plans with professional information
 Parcel's tax map identification (map and lot) in bottom right corner of map

APPLICANT'S CHECKLIST FOR SKETCH PLAN REQUIREMENTS

SUBMITTALS THAT THE TOWN PLANNER DEEMS SUFFICIENTLY LACKING IN CONTENT WILL NOT BE SCHEDULED FOR PLANNING BOARD REVIEW.

The following checklists includes items generally required for development by the GORHAM LAND USE ORDINANCES and, due to projects specifics, are required to provide a complete and accurate set of plans, reports and supporting documentation.

Existing:

- Current Deed, contract to purchase or lease, or other form of right, title or interest.
- Zoning district
- Topographic map (optional)
- Wetlands and flood plains
- Water bodies and water courses
- Parcel area
- Lot dimensions
- Utilities (Sewer/septic, water, electric, phone)
- Streets, driveways and rights-of-way
- Structures

IT IS THE RESPONSIBILITY OF THE APPLICANT TO PRESENT A CLEAR UNDERSTANDING OF THE PROJECT.

Proposed: (Plans must show the lightened existing topography under the proposed plan for comparison.)

- Recreation areas and open space
- Number of lots and lot areas
- Setback lines and building envelopes
- Lot dimensions
- Utilities (Sewer/septic, water, electric, phone)
- Streets, driveways and rights-of-way
- Structures

Distance to:

- Nearest driveways and intersections
- Nearest fire hydrant
- Nearest significant water body

NOTE TO APPLICANT: PRIOR TO THE SITE WALK, TEMPORARY MARKERS MUST BE ADEQUATELY PLACED THAT ENABLE THE PLANNING BOARD TO READILY LOCATE AND APPRAISE THE LAYOUT OF DEVELOPMENT.

The undersigned hereby makes application to the Town of Gorham for approval of the proposed project and declares the foregoing to be true and accurate to the best of his/her knowledge.

 APPLICANT OR AGENT'S SIGNATURE

 DATE

 PLEASE TYPE OR PRINT NAME

