

APPLICATION FOR USE OF FIRE DEPARTMENT FACILITY

INSTRUCTIONS: Please complete this form in triplicate - return all copies to the Gorham Fire Department, Chief's Office, 270 Main Street, Gorham, Maine 04038 at least two (2) weeks before the date requested for the use of the facility. Be sure to answer each section and sign the application.

Station Requested to Use \_\_\_\_\_

Date Requested \_\_\_\_\_ Time Requested \_\_\_\_\_

Activity Planned \_\_\_\_\_

Will the Kitchen Facilities be used? \_\_\_\_\_

Name of Organization \_\_\_\_\_

Type of Organization \_\_\_\_\_

Name of Person Completing Application \_\_\_\_\_

Address \_\_\_\_\_

Telephone Number \_\_\_\_\_

Date of Application \_\_\_\_\_

In requesting the use of Fire Department facilities I have read and agree to the attached policy and rules as outlined.

\_\_\_\_\_  
Signed by Applicant

The use of the Fire Department Facility as requested above is

Approved

Not Approved

\_\_\_\_\_  
Chief

**Gorham Fire & Rescue Department**  
Facility Use Rules and Regulations

We have 4 stations that are available to the public for civic gatherings

1. We request a two week notice on all application. Availability is based on our training schedules and the needs of all that apply. Groups must realize that their functions may be disrupted due to emergency responses, or members and apparatus returning from an incident which might require the cleaning of apparatus and gear.
2. Your activities must be confined to the public training room, Kitchen use and bathroom facilities. Other then tables and chairs no other supplies are to be used without prior permission.
3. No use or possession of alcohol and drugs allowed on the property.
4. No parking in front of apparatus doors for any reason
5. You are required to leave the space in the same condition as when you arrived.
6. Your may not go into the apparatuses bay nor touch any equipment. If you would like a tour we would welcome the opportunity to share what we do. Please contact the chief's office for arrangements.

We welcome all to share our fire house and request that you be mindful of our Live-in students who serve the citizens of Gorham and call these fire houses their Home.