



Community Development Planning Division

Thomas M. Poirier, *Director of Community Development*

tpoirier@gorham.me.us

Carol Eyerman, *Town Planner*

ceyerman@gorham.me.us

GORHAM MUNICIPAL CENTER, 75 South Street, Gorham, ME 04038

Tel: 207-222-1620

APPLICATION: WIRELESS TELECOMMUNICATIONS TOWER

A PRE-APPLICATION CONFERENCE WITH THE TOWN'S PLANNING DEPARTMENT IS REQUIRED NO LESS THAN THIRTY (30) DAYS BEFORE FILING AN APPLICATION FOR A WIRELESS TELECOMMUNICATIONS TOWER.

REVIEW FEES

- ☐ \$500. 00
- ☐ \$2,500.00 Peer Review and Legal Services Escrow Account (\$500.00 plus \$2,000.00 Engineer's Estimate -may need to be increased depending on project).

Total
Amount
Paid

\$ _____

PROPERTY DESCRIPTION	Parcel ID	Map		Lot(s)		Zoning District		Total Land Area	
	Physical Address								
PROPERTY OWNER'S INFORMATION	Name(s)					Mailing Address			
	Phone								
	Email								
APPLICANT'S INFORMATION	Name(s)					Mailing Address			
	Phone								
	Email								
APPLICANT'S AGENT INFORMATION	Name					Name of Business			
	Phone					Mailing Address			
	Email								
PROJECT DESCRIPTION	Existing Use:								
	General description of the proposed activity or use:								

APPLICATION FOR WIRELESS TELECOMMUNICATION TOWER REVIEW

The original signed copy of this form must be accompanied by the required application fee, required number of application forms, plans, and other necessary submissions.
(1 copy of original application/etc., 1 electronic copy, 8 reduced size (11x17) plans, 7 full size (24x36) plans)

Check All That Apply		ANSWER THE FOLLOWING QUESTIONS AND EXPLAIN FOR CLARIFICATION	Explain or comment as needed for clarification
YES	NO		
		Attached are copies of the most recent deed, 'Right, Title and/or Interest' in the property or Contract to Purchase" or "Option to Lease" the property. If not, please explain.	
		Attached is a copy of the FCC license for the facility or a signed statement from the owner or operator of the facility attesting that the facility complies or will comply with FCC regulations. If not, please explain.	
		Attached is a completed and signed copy of the <i>Agent Authorization</i> form.	
		Is this application an amendment to an approved Site Plan? If so, please identify the applicant and date of approval	
		Attached is a signed statement that the owner of the facility and his/her successors in interest will respond in a timely, comprehensive manner to a request for information from a potential co-location applicant.	
		Within 30 days of date of this application a copy of the current 7.5 minute USGS topographic map that shows the location of all proposed and existing structures and wireless telecommunications facilities above 150 feet in height within one (1) mile radius of proposed facility from the FCC Tower Registration Database must be submitted to the Town Planner.	Please comment if this map is not or will not be provided within the 30 days.
		Does the owner hold any interest in abutting or contiguous property? If yes, please explain:	
		Identify any and all easements on property. Attach copies of all easement deeds.	
		Submit a list of the names and addresses of all abutting property owners, including those in neighboring towns, if applicable.	
		Elevation drawings of the proposed facility and any other proposed structures, showing height above ground level	.
		Vicinity map showing general location of the site within the town based upon a reduction of the Town tax maps.	

Check All That Apply		ANSWER THE FOLLOWING QUESTIONS AND EXPLAIN FOR CLARIFICATION	Explain or comment as needed for clarification
YES	NO		
		Boundaries of all contiguous property under the control of the owner or applicant, regardless of whether all or part is	

		being developed at this time	
		Landscaping plan indicating proposed placement of the facility on the site	
		Landscaping plan indicating the location of existing structures, trees and other significant site features	
		Landscaping plan indicating proposed type and location of plants to screen the facility, method of fencing, color of structure and proposed lighting method.	
		Photo simulations of the proposed facility taken from perspectives determined during the pre-application conference.	
		Extent of visibility within designated scenic resources.	
		Designed and constructed to accommodate future co-location of at least two additional providers	
		New facilities must be illuminated only as necessary to comply with FAA requirements.	
		Color and materials must be constructed to match or blend with the surrounding natural or build environment and incorporate stealth design as needed.	
		Compliance with the current Electronic Industries Association/ Telecommunications Industries Association standards	
		Vehicular parking is secured by a gate.	
		Access road must meet the minimum standards of Chapter 4.	

UTILITIES – ALL UTILITIES MUST BE UNDERGROUND FOR WIRELESS TELECOMMUNICATIONS TOWERS

		Public Water: Attach a letter from the Portland Water District (PWD) that verifies the site can be served for the foreseeable future and that the proposed water plan meets or exceeds design requirements of the PWD.	
		Water will be provided by an on-site well.	
		Who is the electrical provider? Power will be: <input type="checkbox"/> Single Phase <input type="checkbox"/> 2 Phase <input type="checkbox"/> 3 Phase	

Check All That Apply		THE FOLLOWING QUESTIONS MAY APPLY. (Answer Yes/No or comment Does Not Apply).	Explain or comment as needed for clarification
YES	NO		

FLOODPLAIN AND SHORELAND ZONING

		Is any part of the property within the Shoreland Overlay District or a flood hazard area that is subject to periodic	
--	--	--	--

		flooding? If yes, explain.	
		Are the 100 yr. Floodplain Zones and the Shoreland Zoning boundaries shown on the site plan?	
HISTORIC AND ENVIRONMENTAL IMPACT			
		Is this property an important historic or natural site, or adjacent to such a site? If yes, explain:	
STATE AND LOCAL PERMITS			
		Are there any State or Federal approval required? If so, list the approval.	
		Are there any State or Federal Licenses/ Permits required? If so, list the license/permit.	
		A Maine Construction General Permit (MCGP) is required where the area of disturbance is greater than one acre. Is an MCGP permit required?	
		Is a variance from the Zoning Board of Appeals required? If yes, please describe:	
		Chapter 6 Wireless Telecommunications Facilities, Section 6-5.2, B. 10) requires a form of surety to be approved by the Planning Board to pay for the cost of removal in the event the wireless facility is to be abandoned. Has the security in the form of a Security Bond, Letter of Credit or Escrow been submitted? Please describe:	
ADDITIONAL COMMENTS:			
PACKETS FOR ESTABLISHING PERFORMANCE GUARANTEES ARE AVAILABLE ON-LINE AND IN THE GORHAM PLANNING OFFICE.			

The undersigned hereby makes application to the Town of Gorham for approval of the proposed project and declares the foregoing to be true and accurate to the best of his/her knowledge.

SIGNATURE OF APPLICANT OR APPLICANT'S AGENT

DATE

PRINT NAME

APPLICANT'S CHECKLIST FOR PLAN REQUIREMENTS

MINIMAL PLAN REQUIREMENTS – THE ORIGINAL APPLICATION WITH ALL SUBMISSION MATERIALS MUST BE ACCOMPANIED BY 15 COPIES OF ALL MATERIALS ASSEMBLED AS INDIVIDUAL PACKETS. PLANS MUST BE FOLDED -- NOT ROLLED.

SUBMITTALS THAT THE TOWN PLANNER DEEMS SUFFICIENTLY LACKING IN CONTENT WILL NOT BE SCHEDULED FOR PLANNING BOARD REVIEW.

- A) Paper size:
 - ☐ No less than 11" X 17" (reduced) or greater than 24" X 36" (full)
- B) Scale size:
 - ☐ Under 10 acres: no greater than 1" = 30'
 - ☐ 10 + acres: 1" = 50'
- C) Title block:
 - ☐ Applicant's name and address
 - ☐ Name of preparer of plans with professional engineer information and professional seal
 - ☐ Parcel's tax map identification (map – lot)
 - ☐ Date of plan preparation
- D) Boundary survey performed and sealed by licensed surveyor:
 - ☐ Identify all existing boundary markers
 - ☐ Show all proposed boundary monuments (per ordinance)
- E) Provide orientation:
 - ☐ Arrow showing true north and magnetic declination
 - ☐ Graphic scale
 - ☐ Parcel Owners and map and lot
 - ☐ Deed docket & page numbers
 - ☐ Signature blocks
- F)
 - ☐ The height of proposed tower or other structure must not exceed that which is essential for its intended use and public safety.
- G) Development plans must show:
 - ☐ Proximity of tower to residential development or zones,
 - ☐ Nature of uses on adjacent and nearby properties,
 - ☐ Surrounding topography,
 - ☐ Surrounding tree coverage and foliage,
 - ☐ The design of the tower, antenna, or facility with particular reference to design characteristics that have the effect of eliminating or significantly reducing visual obtrusiveness,
 - ☐ Proposed ingress and egress to the site.

IF STRUCTURES OTHER THAN THE WIRELESS TELECOMMUNICATIONS TOWER ARE TO BE CONSTRUCTED, THE APPLICANT MUST SUBMIT AN APPLICATION FOR SITE PLAN REVIEW.

IT IS THE RESPONSIBILITY OF THE APPLICANT TO PRESENT A CLEAR UNDERSTANDING OF THE PROJECT.

- H)
 - ☐ The applicant must demonstrate, using documentation and/or research data, that co-location with another existing wireless telecommunications tower has been thoroughly pursued and is not a feasible option.
- I)
 - ☐ The applicant must demonstrate visual impacts on view sheds, ridgelines, and other impacts caused by the tower location.
- J)
 - ☐ The applicant must show tree and foliage clearing limits, placement of structures, and associated development
- K)
 - ☐ The applicant must demonstrate that the proposed tower will not unreasonably interfere with the view of/or from any public park, natural scenic vista, and historic building or major view.
- L)
 - ☐ The applicant must demonstrate that the proposed tower design will not result in needless height, mass, and guy-wire supports.
- M)
 - ☐ The applicant must demonstrate to the satisfaction of the board, that "stealth" technology has been pursued and, if applicable, why it is not a viable option.

NOTE TO APPLICANT: PRIOR TO THE SITE WALK, TEMPORARY MARKERS MUST BE ADEQUATELY PLACED THAT ENABLE THE PLANNING BOARD TO READILY LOCATE AND APPRAISE THE LAYOUT OF DEVELOPMENT.

AGENT AUTHORIZATION

PROPERTY DESCRIPTION	PHYSICAL ADDRESS/ LOCATION		MAP(S)	
			LOT(S)	
APPLICANT(S) INFORMATION	NAME(S)		MAILING ADDRESS	
	PHONE			
	EMAIL			
OWNER(S) INFORMATION	NAME(S)		MAILING ADDRESS	
	PHONE			
	EMAIL			
APPLICANT'S AGENT INFORMATION	NAME		BUSINESS NAME	
	PHONE		MAILING ADDRESS	
	EMAIL			

Said agent(s) may represent me/us before Gorham Town officers and the Gorham Planning Board to expedite and complete the approval of the proposed development for this parcel.

APPLICANT SIGNATURE

DATE

PLEASE TYPE OR PRINT NAME HERE

CO-APPLICANT SIGNATURE (if applicable)

DATE

PLEASE TYPE OR PRINT NAME HERE

APPLICANT'S AGENT SIGNATURE

DATE

PLEASE TYPE OR PRINT NAME HERE