

## **MINUTES**

### **ORDINANCE COMMITTEE MEETING**

**Meeting of June 27, 2017 – 8 a.m.**

**Conference Room A**

Present : Councilor Ben Hartwell, Chair; Councilors Sherrie Benner and Ron Shepard.

Also Present: Town Manager, David Cole; Zoning Administrator, David Galbraith; 3 members of the public.

1. Consideration of minutes of May 9, 2017 Committee meeting.

A motion was MADE by Councilor Benner, SECONDED by Councilor Shepard, and VOTED to accept the minutes of the May 9, 2017 Ordinance Committee as distributed. Unanimous vote.

2. Current Business.

- A. Review the Narragansett Development District and make appropriate recommendations for changes, if any, to the Town Council (referred by Town Council on January 5, 2016).

The Committee reviewed the Narragansett Development District. Resident, Sean Moody, shared a concern that the new development district may compete with the Village. Councilor Benner shared that the mixed use concept will serve the intended uses and balance growth. The Planning Department simplify standards, incorporate uses from the Comprehensive Plan in the Narragansett District and will provide materials for review at the July 25<sup>th</sup> Ordinance Committee meeting.

- B. Review a request from Andrew Kull on behalf Samira Mohammed, to amend the Land Use and Development Code to allow adult day care in the Suburban Residential District (referred by Town Council on June 6, 2017).

The Committee reviewed Andrew Kull's request on behalf of Samira Mohammed. A motion was MADE by Council Benner, SECONDED by Councilor Shephard and VOTED to recommend to Town Council to amend definitions under Gorham Zoning Regulations in the Suburban Residential zone to refer to customers of home day care and day care centers as "people" vs. the current language specifying children; the amendment would be in alignment with the Department of Health and Human Services (DHHS).

- C. Review a request to amend the Land Use & Development Code to allow varied density in large houses in the Gorham Village area, as recommended in the Comprehensive Plan, and make a recommendation to Town Council (referred by Town Council on March 7, 2017).

The Committee reviewed the request; staff will draft overlay districts and look at areas where higher density occurs and set different density requirements vs. surrounding areas.

- D. Review a proposal to allow the Fire Department to provide an option to conduct reviews and issue construction permits of building plans that currently require review and approval by the

State Fire Marshall's Office, and to make appropriate recommendations to the Town Council (referred by Town Council on July 5, 2016).

The Committee referred this item for review at the July 25<sup>th</sup> Ordinance Committee meeting.

3. **Items Referred to Committee for Future Meetings/Action**

The Committee reviewed the items in front of them for future discussion and will review the Sprinkler Ordinance item at the July 25<sup>th</sup> Ordinance Committee meeting.

4. Other Business.

Councilor Hartwell recommended proposing to Town Council at the July 11<sup>th</sup> Town Council meeting to amend the Land Use & Development Code to make it easier for Food Trucks and Food Carts to operate in Gorham.

5. Schedule next meeting and discuss agenda items for next meeting.

The next meeting of the Committee is scheduled for Tuesday, July 25, at 8 a.m. The Committee discussed and requested that the following items be placed on the agenda for discussion:

- A. Review a proposal to allow the Fire Department to provide an option to conduct reviews and issue construction permits of building plans that currently require review and approval by the State Fire Marshall's Office, and to make appropriate recommendations to the Town Council (referred by Town Council on July 5, 2016).
- B. Review the Sprinkler Ordinance and consider putting some limitations on what is defined as a structure and report back to Town Council with recommendation (referred by Town Council on January 3, 2017).
- C. Review the Narragansett Development District and make appropriate recommendations for changes, if any, to the Town Council (referred by Town Council on January 5, 2016).

6. Adjournment.

There being no further business, a motion was MADE by Councilor Benner, SECONDED by Councilor Shepard, and VOTED to adjourn. Time of adjournment: 9:36 a.m.

Respectfully submitted,

Jessica Hughes, Administrative Assistant to Town Manager & HR Director