



TOWN OF GORHAM
CODE ENFORCEMENT OFFICE
 75 South Street, Suite 1, Gorham, Maine 04038
 Phone: (207) 222-1605• Fax: (207) 839-4793

PERMIT NUMBER
FEE PAID
DATE

APPLICATION: BUILDING PERMIT/SINGLE FAMILY/COMMERCIAL

PROPERTY DESCRIPTION	Parcel ID OFFICE USE ONLY	Map		Lot(s)		Zoning District		Total Lot Area	
<input type="checkbox"/> PROPERTY OWNER	Name					Mailing Address			
	Address of Construction					Phone			
<input type="checkbox"/> BUILDER <input type="checkbox"/> CONTRACTOR	Name					Mailing Address			
	Phone								

PROPOSED ACTIVITY:

☐ **NEW SINGLE FAMILY** ☐ **COMMERCIAL**

Please Describe: _____

Include a set of plans to include applicable info (Foundation, Elevations, Cross Section, & Plot Plan (reverse side) & Interior work to include (Floor Plan)

BUILDING DIMENSIONS	LENGTH:	WIDTH:	HEIGHT:	TOTAL AREA:	# OF STORIES:	# OF BEDROOMS:
	FT	FT	FT	SQ. FT.		

PROPOSED USE:	<input type="checkbox"/> RESIDENTIAL	<input type="checkbox"/> COMMERCIAL	ESTIMATED CONSTRUCTION COSTS BASED ON LABOR & MATERIALS FAIR MARKET VALUE \$
IF THIS LOT IS PART OF A SUBDIVISION, PROVIDE THE SUBDIVISION NAME:			

ATTENTION: A \$50.00 RE INSPECTION FEE MAY BE CHARGED IF THE APPLICANT FAILS TO NOTIFY THE CODE OFFICE OF INSPECTION CANCELLATIONS LESS THAN FOUR HOURS PRIOR, AND/OR IF WORK FAILS TO PASS ANY INSPECTION.

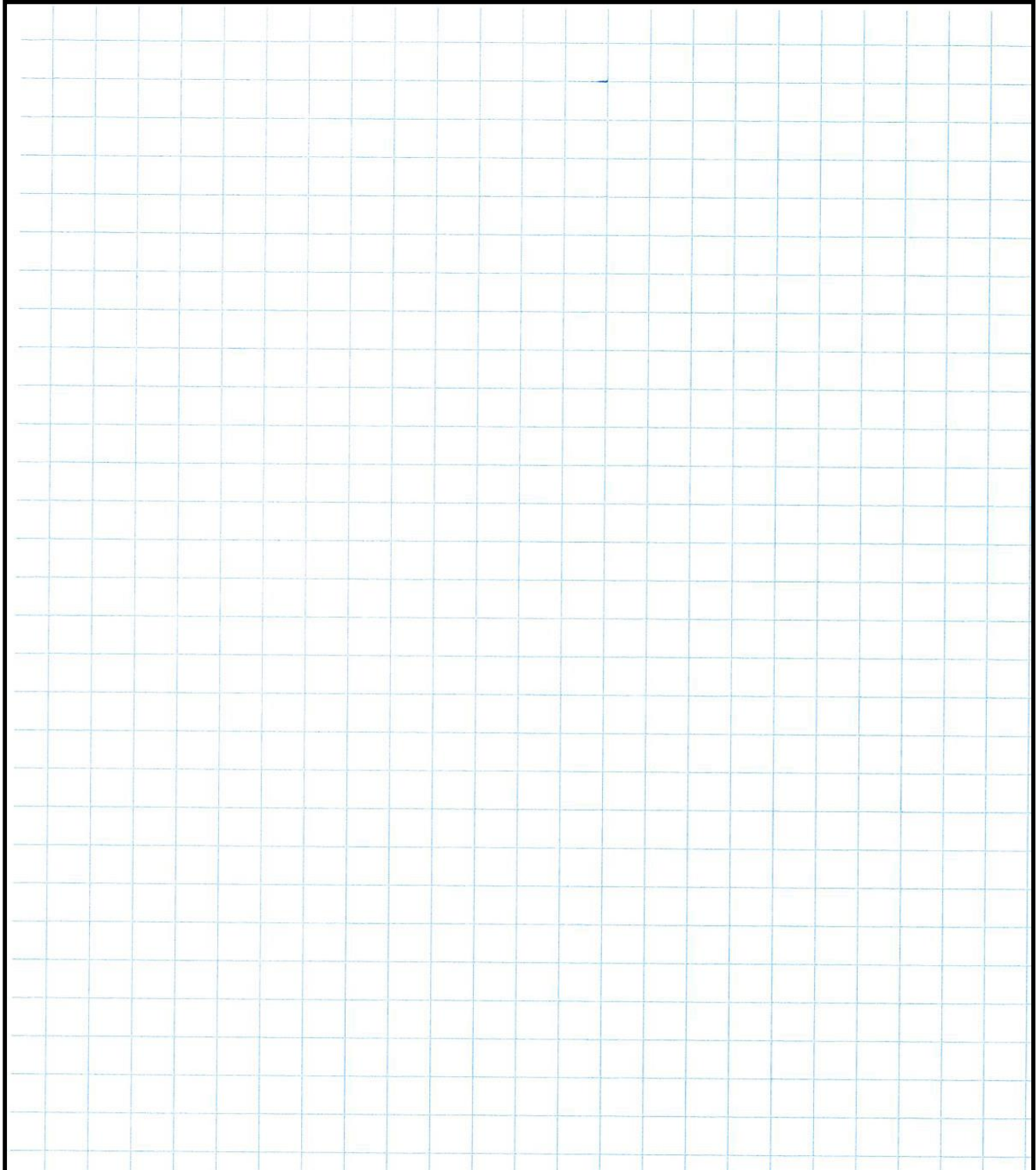
FIRE SUPPRESSION SYSTEMS ARE REQUIRED IN ALL ONE & TWO FAMILY HOUSES AND MUST BE INSPECTED BY THE FIRE DEPARTMENT				FIRE SUPPRESSION SYSTEMS MUST BE APPROVED BY THE GFD 207-222-1660			
WILL ANY WORK BE DONE WITHIN THE TOWN OR STATE RIGHT OF WAY? IF YES, ATTACH A COPY OF THE APPROPRIATE PERMIT.				<input type="checkbox"/> YES	<input type="checkbox"/> NO	IS THIS PROJECT SUBJECT TO STATE OF MAINE REVIEW AND APPROVAL?	
				<input type="checkbox"/> YES	<input type="checkbox"/> NO		
THE WATER SUPPLY IS				<input type="checkbox"/> WELL	<input type="checkbox"/> PUBLIC	SEWAGE DISPOSAL IS	
				<input type="checkbox"/> SEPTIC	<input type="checkbox"/> PUBLIC		
Effective February 2003: A CONSTRUCTION GENERAL PERMIT from the DEP is required for disturbance of soil of one or more acres. Additionally, the Permit by Rule standard is still in effect which is required when you disturb any soil within 75' of any water body. Contact the Maine DEP for these rules and regulations at (207) 822-6300. Must meet IRC/IBC Codes & IECC				<i>The undersigned hereby makes application to the Town of Gorham for approval of the proposed project and declares the foregoing to be true and accurate to the best of his/her knowledge</i> APPLICANT: _____ DATE _____ OWNER: _____ DATE _____			

THIS SECTION FOR OFFICE USE ONLY

ZONING:	SETBACKS REQUIRED:	FRONT:	FT.	BACK:	FT.	SIDE:	FT.	STREET FRONTAGE:	FT.
REVIEW REQUIRED:	BOARD OF APPEALS APPROVAL	<input type="checkbox"/> YES	<input type="checkbox"/> NO	DATE:		COMMENT:			
	PLANNING BOARD APPROVAL	<input type="checkbox"/> YES	<input type="checkbox"/> NO	DATE:		COMMENT:			
	SHORELAND ZONE	<input type="checkbox"/> YES	<input type="checkbox"/> NO	OTHER; EXPLAIN:		CONFORMITY			
	FLOOD PLAIN	<input type="checkbox"/> YES	<input type="checkbox"/> NO			THE PRESENT USE IS CONFORMING		THE EXISTING BUILDING(S) IS CONFORMING	
	SPECIAL EXCEPTION	<input type="checkbox"/> YES	<input type="checkbox"/> NO			<input type="checkbox"/> YES	<input type="checkbox"/> NO	<input type="checkbox"/> YES	<input type="checkbox"/> NO
APPROVAL	<input type="checkbox"/> APPROVED <input type="checkbox"/> DENIED		AUTHORIZED SIGNATURE/CEO				DATE:		

PROVIDE A PLOT PLAN (BELOW) DEPICTING THE PROPOSED STRUCTURE(S) RELATIVE TO EXISTING STRUCTURES, PROPERTY LINES, ABUTTING STREETS, STREAMS AND/OR BODIES OF WATER, AND BUILDING SETBACKS & UTILITIES. IF IN A SUBDIVISION PROVIDE THE PLOT PLAN ON THE APPROVED LOT

Note: Per Chapter 1, Section 1-3, Subsection E of the Gorham Land Use & Development Code, the Code Enforcement Officer may require that placement of the proposed building relative to the lot lines be verified by a Licensed Surveyor.



STREET

APPLICANT'S CHECKLIST FOR BUILDING PLAN REQUIREMENTS

THE COMPLETE SET OF BUILDING PLANS MUST INCLUDE THE FOLLOWING:

A) Paper size:

- ☐ No less than 11" X 17" (reduced) or greater than 24" X 36" (full)

B) Foundation and Footings:

- ☐ Footing Size _____
☐ Foundation Size _____
☐ Drain Pipe _____

C) Floor:

- ☐ Sill Size _____ (Sills must be anchored)
☐ Girder Size _____
☐ Lally Column Spacing _____ Size _____
☐ Joist Size _____ (Spacing 16" O.C.)
☐ Bridging Type _____ Size _____
☐ Floor Sheathing Type _____ Size _____
☐ Other Material _____

E) Exterior Walls:

- ☐ Studding Size _____ Spacing _____
☐ Size of Windows _____
☐ Size of Doors _____
☐ Header Sizes _____ Spans _____
☐ Corner Post Size _____
☐ Insulation Type _____ Size _____
☐ Sheathing Type _____ Size _____
☐ Masonry Materials _____
☐ Siding Type _____

SUBMITTALS THAT THE CODE ENFORCEMENT OFFICER DEEMS INSUFFICIENT MAY DELAY THE PROCESSING TIME

F) Interior Walls:

- ☐ Studding Size _____
☐ Header Size _____
☐ Wall Covering Type _____
☐ Fire Wall, if required _____
☐ Other Materials _____

G) Stairs:

- ☐ Rise _____
☐ Run _____
☐ Head Beam _____
☐ Handrail height _____

H) Ceiling:

- ☐ Ceiling Joist Size _____
☐ Ceiling Strapping Size _____ Spacing _____
☐ Type Ceilings _____
☐ Insulation Type _____ Size _____
☐ Ceiling Height _____

I) Roof:

- ☐ Truss or Rafter Size _____ Span _____
☐ Sheathing Type _____ Size _____
☐ Roof Covering Type _____
☐ Insulation Type _____ Size _____
☐ Roof Pitch _____

J) Chimney:

- ☐ Type _____

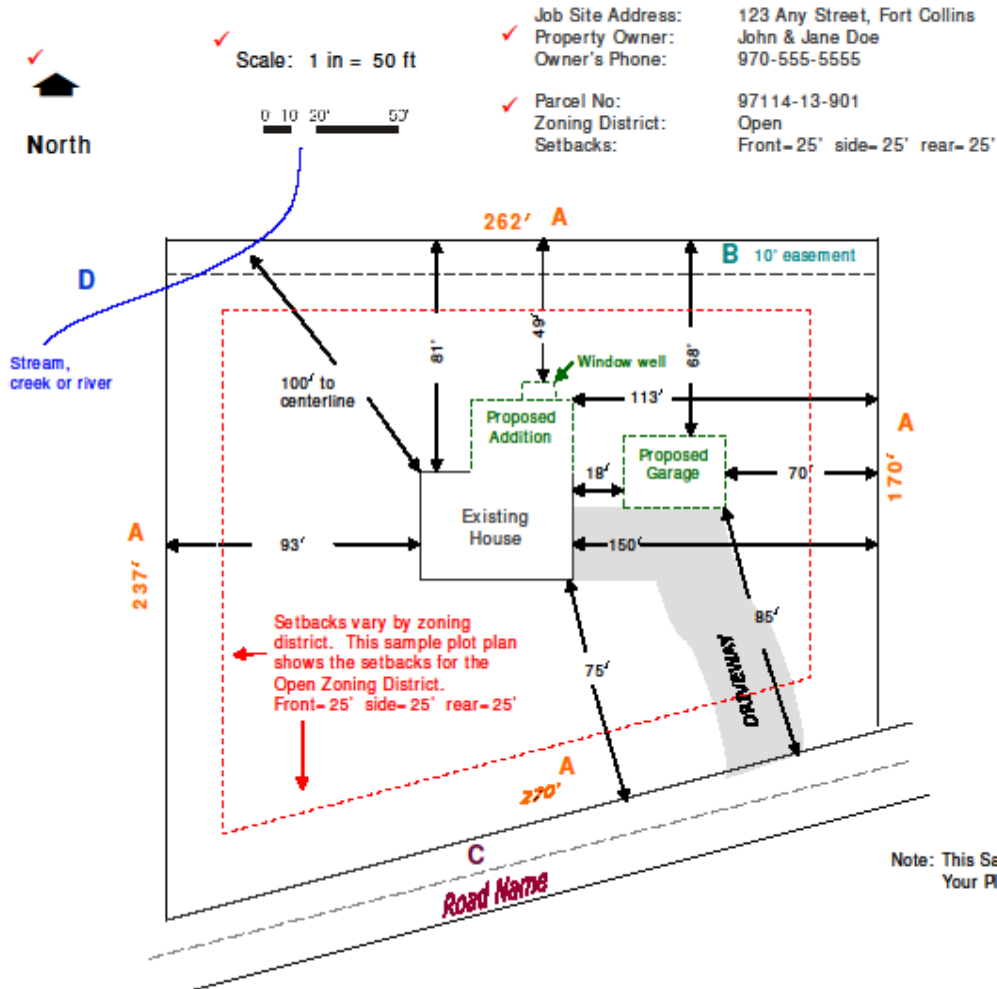
OTHER PERMITS MAY BE REQUIRED, SUCH AS ELECTRICAL AND PLUMBING.

A plot plan must be submitted with each application for a permit that involves proposed new construction, additions to existing structures, or any alterations other than interior remodel.

Review time may take 7-15 working days but can vary depending on the type and complexity of the application. During busy times, reviews may take longer.

Upon completion of the review, you will be notified of the status of your permit and, if approved, the amount due for permit processing.

Sample Plot Plan [8½ x 11]



CHECKLIST

- ✓ North Arrow
- ✓ Plot Plan Scale
- ✓ Property Owner Info
- ✓ Parcel No. & Zoning
- A Property Dimensions
- B Easements
- C Roads and Streets
- D Stream, Creek or River
- ✓ Existing buildings
- ✓ Proposed buildings
- ↑ ↓ Use arrows to show distance from buildings to setbacks.
- Use solid lines to indicate existing structures
- Use dotted lines to indicate **proposed** structures

PLEASE SHOW ALL UTILITIES