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CHAPTER V - FLOODPLAIN MANAGEMENT¹

SECTION I – PURPOSE AND ESTABLISHMENT

Certain areas of the Town of Gorham, Maine are subject to periodic flooding, causing serious damages to properties within these areas. Relief is available in the form of flood insurance as authorized by the National Flood Insurance Act of 1968.

Therefore, the Town of Gorham, Maine has chosen to become a participating community in the National Flood Insurance Program, and agrees to comply with the requirements of the National Flood Insurance Act of 1968 (P.L. 90-488, as amended) as delineated in this Floodplain Management Ordinance.

It is the intent of the Town of Gorham, Maine to require the recognition and evaluation of flood hazards in all official actions relating to land use in the floodplain areas having special flood hazards.

The Town of Gorham has the legal authority to adopt land use and control measures to reduce future flood losses pursuant to Title 30-A MRSA, Sections 3001-3007, 4352 and 4401-4407.

The National Flood Insurance Program, established in the aforesaid Act, provides that areas of the Town of Gorham having a special flood hazard be identified by the Federal Emergency Management Agency and that floodplain management measures be applied in such flood hazard areas. This Ordinance establishes a Flood Hazard Development Permit system and review procedure for development activities in the designated flood hazard areas of the Town of Gorham, Maine.

The areas of special flood hazard, Zones A and A1-30, are identified by the Federal Emergency Management Agency in a report entitled "Flood Insurance Study - Town of Gorham, Maine, Cumberland County," dated April 15, 1981 with accompanying "Flood Insurance Rate Map" dated October 15, 1981 and "Flood Boundary and Floodway Map" dated October 15, 1981, which are hereby adopted by reference and declared to be a part of this Ordinance.

SECTION II - PERMIT REQUIRED

No "new construction" (as defined in Section XIII) or new placement of any "structure," including "manufactured home," nor new sewage disposal system shall be permitted in an area of special flood hazard.

Before any construction activities involving existing structures or other "development" begins within any areas of special flood hazard established in Section I, a Flood Hazard Development Permit shall be obtained from the Code Enforcement Officer. This permit shall be in addition to any other building permits which may be required pursuant to the codes and ordinances of the Town of Gorham, Maine.

SECTION III - APPLICATION FOR PERMIT

The application for a Flood Hazard & Development Permit shall be submitted to the Code Enforcement Officer and shall include:

- A. The name and address of the applicant;
- B. An address and a map indicating the location of the construction site within the Town;
- C. A site plan showing location of existing and/or proposed development, including but not limited to structures, sewage disposal facilities, water supply facilities, areas to be cut and filled, storage or extraction areas, and the dimensions of the lot;
- D. A statement of the intended use of the structure and/or development;

¹ Amended April 4, 2000

- E. A statement of the cost of the development including all materials and labor;
- F. A statement as to the type of replacement sewage system proposed and a copy of a Subsurface Wastewater Application (HHE-200 form);
- G. Specification of dimensions of any existing structure and any proposed improvement;

[Items H-K.2 apply only to new construction and substantial improvements.]

- H. The elevation in relation to the National Geodetic Vertical Datum (NGVD), or to a locally established datum in Zone A only, of the:
 - 1. Base flood at the proposed site of all substantially improved structures, which is determined:
 - a. In Zones A1-30, from data contained in the "Flood Insurance Study - Town of Gorham, Maine," as described in Section I; or,
 - b. In Zone A, to be the elevation of the ground at the intersection of the floodplain boundary and a line perpendicular to the shoreline which passes along the ground through the site of the proposed building;
 - 2. Highest and lowest grades on the site adjacent to the walls of any substantially improved building;
 - 3. Lowest floor (as defined in Section XIII), including basement, of any substantially improved structures; and whether or not such structures contain a basement; and
 - 4. level, in the case of non-residential structures only, to which any substantially improved structure will be flood proofed;
- I. A description of an elevation reference point established on the site of all substantially improved structures;
- J. Either an Elevation Certificate (FEMA Form 81-31, 08/99, as amended) completed by a Professional Land Surveyor, registered professional engineer or architect; or, for non-residential structures to be flood proofed, a Flood proofing Certificate (FEMA Form 81-65, 02/97, as amended) completed by a registered professional engineer or architect. These Certificates verify that the elevations shown on the application are accurate;
- K. Certifications as required in Section VI by a registered professional engineer or architect that:
 - 1. Flood proofing methods for any non-residential structures will meet the flood proofing criteria of Section III.H.4.; Section VI.G.; and other applicable standards in Section VI;
 - 2. Engineered hydraulic openings in foundation walls will meet the standards of Section VI.L.3.;
 - 3. Bridges will meet the standards of Section VI.M.;
 - 4. Containment walls will meet the standards of Section VI.N.;
- L. A description of the extent to which any water course will be altered or relocated, or flood waters displaced or impeded, as a result of the proposed development; and,

- M. A statement of construction plans describing in detail how each applicable development standard in Section VI will be met.

SECTION IV - APPLICATION AND INDEPENDENT CONSULTING FEES

A non-refundable application fee in such amount(s) and for such purpose(s) as the Town Council may from time to time establish by Council order shall be paid to the Code Enforcement Officer and a copy of a receipt for the same shall accompany the application.

An additional fee may be charged to the applicant if the Code Enforcement Officer or Board of Appeals needs the assistance of an independent professional engineer or other expert. If the Town determines that an independent consultation is necessary, the applicant shall establish, before the Town retains any such consultant, an escrow account with an original deposit in such amount(s) and for such purpose(s) as the Town Council may from time to time establish by Council order. Such account shall be administered, and funds expended and/or refunded, pursuant to Chapter II, Section IX of this Code.

The expert's fee shall be paid in full by the applicant within 10 days after the Town submits a bill to the applicant. Failure to pay the bill shall constitute a violation of the ordinance and be grounds for the issuance of a stop work order. An expert shall not be hired by the municipality at the expense of an applicant until the applicant has either consented to such hiring in writing or been given an opportunity to be heard on the subject. An applicant who is dissatisfied with a decision of the Code Enforcement Officer may appeal that decision to the Board of Appeals.

SECTION V - REVIEW STANDARDS FOR FLOOD HAZARD DEVELOPMENT PERMIT APPLICATIONS

The Code Enforcement Officer shall:

- A. Review all applications for the Flood Hazard Development Permit to assure that proposed development sites are reasonably safe from flooding and to determine that all pertinent requirements of Section VI (Development Standards) have, or will be, met;
- B. Utilize, in the review of all Flood Hazard Development Permit applications, the base flood data contained in the "Flood Insurance Study - Town of Gorham, Maine," as described in Section I. In special flood hazard areas where base flood elevation data are not provided, the Code Enforcement Officer shall obtain, review, and reasonably utilize any base flood elevation and floodway data from federal, state or other sources, including information obtained pursuant to Section III, paragraph H. 1.b.; Section VI, paragraph K; and Section VIII, paragraph D, in order to administer Section VI of this Chapter;
- C. Interpret the location of boundaries of special flood hazard areas shown on the maps described in Section I of this Chapter;
- D. In the review of Flood Hazard Development Permit applications, determine that all necessary permits have been obtained from those federal, state, and local government agencies from which prior approval is required by federal or state law, including but not limited to Section 404 of the Federal Water Pollution Control Act Amendments of 1972, 33 U.S.C. 1334;
- E. Notify adjacent municipalities, the Maine Department of Environmental Protection, and the Maine Floodplain Management Program in the Maine State Planning Office prior to any alteration or relocation of a water course and submit copies of such notifications to the Federal Emergency Management Agency;
- F. Issue one of the following Flood Hazard Development Permits based on the type of development:
 1. Issue a two-part Flood Hazard Development Permit for elevated structures. Part I shall authorize the applicant to build a structure to and including the first horizontal floor only above the base flood level. At that time the applicant shall provide the Code Enforcement Officer with a second Elevation Certificate completed by a Professional Land Surveyor, registered professional engineer or architect based on the Part I permit construction, "as built," for verifying compliance with the elevation requirements of Section VI, paragraphs F, G, or H. Following review of the Elevation Certificate data, which shall take place within 72 hours of receipt of the application, the Code Enforcement Officer shall issue Part II of the Flood Hazard Development Permit. Part II shall authorize the applicant to complete the construction project; or,
 2. Issue a Flood Hazard Development Permit for Flood proofing of Non-Residential Structures that are new construction or substantially improved non-residential structures that are not being elevated but that meet the flood proofing standards of Section VI.G.1.a.,b., and c. The application for this permit shall include a Flood proofing Certificate signed by a registered professional engineer or architect; or,
 3. Issue a Flood Hazard Development Permit for Minor Development for all development that is not new construction or a substantial improvement, such as repairs, maintenance, renovations, or additions, whose value is less than 50% of the market value of the structure. Minor development also includes, but is not limited to: accessory structures as provided for in Section VI.J., mining, dredging,

filling, grading, paving, excavation, drilling operations, storage of equipment or materials, deposition or extraction of materials, public or private sewage disposal systems or water supply facilities that do not involve structures; and non-structural projects such as bridges, dams, towers, fencing, pipelines, wharves and piers.

- G. Maintain, as a permanent record, copies of all Flood Hazard development Permits issued and data relevant thereto, including reports of the Board of Appeals on variances granted under the provisions of Section IX of this chapter, and copies of Elevation Certificates, Flood proofing Certificates and Certificates of Compliance required under the provisions of Section VII of this Chapter.

SECTION VI - DEVELOPMENT STANDARDS

All development in areas of special flood hazard shall meet the following applicable standards:

- A. All development shall:
 - 1. Be designed or modified and adequately anchored to prevent flotation (excluding piers and docks), collapse, or lateral movement of the development resulting from hydrodynamic and hydrostatic loads, including the effects of buoyancy;
 - 2. Use construction materials that are resistant to flood damage;
 - 3. Use construction methods and practices that will minimize flood damage; and,
 - 4. Use electrical, heating, ventilation, plumbing, and air conditioning equipment, and other service facilities that are designed and/or located so as to prevent water from entering or accumulating within the components during conditions of flooding.
- B. Water Supply - All new and replacement water supply systems shall be designed to minimize or eliminate infiltration of flood waters into the systems.
- C. Sanitary Sewage Systems - All replacement sanitary sewage systems shall be designed and located to minimize or eliminate infiltration of flood waters into the system and discharges from the systems into flood waters.
- D. On-Site Waste Disposal Systems - On-site waste disposal systems shall be located and constructed to avoid impairment to them or contamination from them during flooding.
- E. Watercourse Carrying Capacity - All development associated with altered or relocated portions of a watercourse shall be constructed and maintained in such a manner that no reduction occurs in the flood carrying capacity of the watercourse.
- F. Residential - Substantial improvement of any residential structure located within:
 - 1. Zones A1-30, shall have the lowest floor (including basement) elevated to at least one foot above the base flood elevation.
 - 2. Zone A shall have the lowest floor (including basement) elevated to at least one foot above the base flood elevation utilizing information obtained pursuant to Section III, paragraph H.1.b.; Section V, paragraph B; or Section VIII, paragraph D.
- G. Non Residential - Substantial improvement of any non-residential structure located within:
 - 1. Zones AI-30, shall have the lowest floor (including basement) elevated to at least one foot above the base flood elevation, or together with attendant utility and sanitary facilities shall:
 - a. Be flood proofed to at least one foot above the base flood level so that below that elevation the structure is watertight with walls substantially impermeable to passage of water;
 - b. Have structural components capable of resisting hydrostatic and hydrodynamic loads and the effects of buoyancy; and,
 - c. Be certified by a registered professional engineer or architect that the design and methods of construction are in accordance with accepted standards of practice for meeting the provisions of this subsection. Such

certification shall meet the requirements of Section III. K. and include a record of the elevation above mean sea level to which the structure is flood proofed and shall be provided with the application for a Flood Hazard Development Permit.,

2. Zone A shall have the lowest floor (including basement) elevated to at least one foot above the base flood elevation utilizing information obtained pursuant to Section III, paragraph H.1 b; Section V, paragraph B; or Section VIII, paragraph D.
 - a. Together with attendant utility and sanitary facilities meet the flood proofing standards of Section VI.G.I.

H. Manufactured Homes - Substantial improvement of manufactured homes located within:

1. Zones AI-30, shall:
 - a. Be elevated on such that the lowest floor is at least one foot above the base flood elevation; and,
 - b. Be on a permanent foundation, which may be poured masonry slab or foundation walls, with hydraulic openings, or may be reinforced piers or block supports, any of which support the manufactured home so that no weight is supported by its wheels and axles; and,
 - c. Be securely anchored to an adequately anchored foundation system to resist flotation, collapse, or lateral movement. Methods of anchoring may include, but are not limited to:
 - 1) Over-the-top ties anchored to the ground at the four corners of the manufactured home, plus two additional ties per side at intermediate points (manufactured homes less than 50 feet long require one additional tie per side); or by,
 - 2) Frame ties at each corner of the home, plus five additional ties along each side at intermediate points (manufactured homes less than 50 feet long require four additional ties per side).
 - 3) All components of the anchoring system described in Section VI, paragraph H. I. c. 1) & 2) shall be capable of carrying a force of 4800 pounds.

2. Zone A shall:
 - a. Be elevated on a permanent foundation, as described in Section VI.H.1.b., such that the lowest floor (including basement) of the manufactured home is at least one foot above the base flood elevation utilizing information obtained pursuant to Section III.H.1.b.; Section V.B; or Section VIII.D.; and
 - b. Meet the anchoring requirements of Section VI.H.1.c.

I. Recreational Vehicles - Recreational Vehicles located within:

1. Zones A1-30 shall either:
 - a. Be on the site for fewer than 180 consecutive days,

- b. Be fully licensed and ready for highway use. A recreational vehicle is ready for highway use if it is on its wheels or jacking system, is attached to the site only by quick disconnect type utilities and security devices, and has no permanently attached additions; or,
 - c. Be permitted in accordance with the elevation and anchoring requirements for "manufactured homes" in Section VI.H.1.
- J. Accessory Structures - Accessory Structures, as defined in Section XIII, located within Zones A1-30 and A, shall be exempt from the elevation criteria required in Section VI.F. & G. above, if all other requirements of Section VI and all the following requirements are met. Accessory Structures shall:
 - 1. Be 500 square feet or less and have a value less than \$3000;
 - 2. Have unfinished interiors and not be used for human habitation;
 - 3. Have hydraulic openings, as specified in Section VI.L.3., in at least two different walls of the accessory structure;
 - 4. Be located outside the floodway;
 - 5. When possible be constructed and placed on the building site so as to offer the minimum resistance to the flow of floodwaters and be placed further from the source of flooding than is the primary structure; and,
 - 6. Have only ground fault interrupt electrical outlets. The electric service disconnect shall be located above the base flood elevation and when possible outside the Special Flood Hazard Area.
- K. Floodways:
 - 1. In Zones A1-30, encroachments, including fill, new construction, substantial improvement, and other development shall not be permitted in riverine areas for which a regulatory floodway is designated on the community's Flood Boundary and Floodway Map, unless a technical evaluation certified by a registered professional engineer is provided demonstrating that such encroachments will not result in any increase in flood levels within the Town during the occurrence of the base flood discharge.
 - 2. In Zones A1-30, riverine areas for which no regulatory floodway is designated, encroachments, including fill, substantial improvement, and other development, shall not be permitted unless a technical evaluation certified by a registered professional engineer is provided, demonstrating that the cumulative effect of the proposed development, when combined with all other existing development and anticipated development:
 - a. Will not increase the water surface elevation of the base flood more than one foot at any point within the Town; and,
 - b. Is consistent with the technical criteria contained in Chapter 5 entitled "Hydraulic Analyses," Flood Insurance Study - Guidelines and Specifications for Study Contractors, (FEMA 37/September 1995, as amended).
 - 3. In Zone A riverine areas for which no regulatory floodway is designated, the regulatory floodway is considered to be the channel of the river or other water

course and the adjacent land areas to a distance of one-half the width of the floodplain as measured from the normal high water mark to the upland limit of the floodplain. Encroachments, including fill, substantial improvement, and other development, shall not be permitted in the floodway unless a technical evaluation certified by a registered professional engineer is provided meeting the requirements of Section VI, paragraph K.2.

- L. Enclosed Below the Lowest Floor - Substantial improvement of any structure in Zones A1-30, and A that meets the development standards of Section VI, including the elevation requirements of Section VI, paragraphs F, G, or H, and is elevated on posts, columns, piers, piles, "stilts," or crawl spaces less than three feet in height, may be enclosed below the elevation requirements provided that all the following criteria are met or exceeded:
1. Walls, with the exception of crawl spaces less than three feet in height, shall not be part of the structural support of the building; and,
 2. Enclosed areas are not "basements" as defined in Section XIII; and,
 3. Enclosed areas shall be designed to automatically equalize hydrostatic flood forces on exterior walls by allowing for the entry and exit of floodwaters. Designs for meeting this requirement must either:
 - a. Be engineered and certified by a registered professional engineer or architect: or,
 - b. Meet or exceed the following minimal criteria:
 - 1) A minimum of two openings having a total net area of not less than one square inch for every square foot of the enclosed area:
 - 2) The bottom of all openings shall be no higher than one foot above the lowest grade; and,
 - 3) Openings may be equipped with screens, louvers, valves, or other coverings or devices provided that they permit the entry and exit of flood waters automatically without any external influence or control such as human intervention, including the use of electrical and other non-automatic mechanical means: and,
 - 4) The enclosed area shall not be used for human habitation; and
 - 5) The enclosed area may be used for building maintenance, access, parking vehicles or storing of articles and equipment used for maintenance of the building.
- M. Bridges - New construction or substantial improvement of any bridge in Zones A1-30 and A shall be designed such that:
1. When possible, the lowest horizontal member (excluding the pilings, or columns) is elevated to at least one foot above the base flood elevation; and
 2. A registered professional engineer shall certify that:
 - a. The structural design and methods of construction shall meet the elevation requirements of this section and the floodway standards of Section VI.K.; and

- b. The foundation and superstructure attached thereto are designed to resist flotation, collapse and lateral movement due to the effects of wind and water loads acting simultaneously on all structural components. Water loading values used shall be those associated with the base flood.

N. Containment Walls - Substantial improvement of any containment wall located within:

1. Zones A1-30 and A shall:

- a. Have the containment wall elevated to at least one foot above the base flood elevation;
- b. Have structural components capable of resisting hydrostatic and hydrodynamic loads and the effects of buoyancy; and,

Be certified by a registered professional engineer or architect that the design and methods of construction are in accordance with accepted standards of practice for meeting the provisions of this subsection. Such certification shall meet the requirements of Section III.K and include a record of the elevation above mean sea level to which the structure is flood proofed and shall be provided with the application for a Flood Hazard Development Permit.

O. Wharves, Piers and Docks - Substantial improvement of wharves, piers, and docks are permitted in Zones A1-30 and A, in and over water and seaward of the mean high tide if the following requirements are met:

- 1. Wharves, piers, and docks shall comply with all applicable local, state, and federal regulations; and
- 2. For commercial wharves, piers, and docks, a registered professional engineer shall develop or review the structural design, specifications, and plans for the construction.

SECTION VII - CERTIFICATE OF COMPLIANCE

No land in a special flood hazard area shall be occupied or used and no structure which is constructed or substantially improved shall be occupied until a Certificate of Compliance is issued by the Code Enforcement Officer subject to the following provisions:

- A. For new construction or substantial improvement of any structure the applicant shall submit to the Code Enforcement Officer, an elevation certificate completed by a professional land surveyor, registered professional engineer, or architect, for compliance with Section VI, paragraphs F, G, or H.
- B. The applicant shall submit written notification to the Code Enforcement Officer that the development is complete and complies with the provisions of this ordinance.
- C. Within 10 working days, the Code Enforcement Officer shall:
 1. Review the elevation certificate and the applicant's written notification; and,
 2. Upon determination that the development conforms with the provisions of this ordinance, shall issue a Certificate of Compliance.

SECTION VIII - REVIEW OF SUBDIVISION AND DEVELOPMENT PROPOSALS

The Planning Board shall, when reviewing subdivisions and other proposed developments that require review under other federal law, state law or local ordinances or regulations and all projects on 5 or more acres, or in the case of manufactured home parks divided into two or more lots, assure that:

- A. All such proposals are consistent with the need to minimize flood damage.
- B. All public utilities and facilities, such as sewer, gas, electrical and water systems are located and constructed to minimize or eliminate flood damages.
- C. Adequate drainage is provided so as to reduce exposure to flood hazards.
- D. All proposals include base flood elevation and, in a riverine floodplain, floodway data. These determinations shall be based on engineering practices recognized by the Federal Emergency Management Agency.
- E. Any proposed development plan must include a condition of plan approval requiring that structures on any lot in the development having any portion of its land within a Special Flood Hazard Area, are to be constructed in accordance with Section VI of this ordinance. Such requirement will be included in any deed, lease, purchase and sale agreement, or document transferring or expressing an intent to transfer any interest in real estate or structure, including but not limited to a time-share interest. The condition shall clearly articulate that the municipality may enforce any violation of the construction requirement and that fact shall also be included in the deed or any other document previously described. The construction requirement shall also be clearly stated on any map, plat, or plan to be signed by the Planning Board or local reviewing authority as part of the approval process.

SECTION IX - APPEALS AND VARIANCES

The Board of Appeals of Gorham may, upon written application of an aggrieved party, hear and decide appeals from determinations of the Code Enforcement Officer in the administration of the provisions of this chapter consistent with state law and the following criteria:

- A. Variances shall not be granted for new construction of any structure, manufactured home, or sewage disposal system, as distinguished from substantially improved structures and manufactured homes or replacement sewage disposal systems.
- B. Variances shall not be granted within any designated regulatory floodway if any increase in flood levels during the base flood discharge would result.
- C. Variances shall be granted only upon:
 - 1. A showing of good and sufficient cause; and,
 - 2. A determination that should a flood comparable to the base flood occur, the granting of a variance will not result in increased flood heights, additional threats to public safety, public expense, or create nuisances, cause fraud or victimization of the public, or conflict with existing local laws and ordinances; and,
 - 3. A showing that the existence of the variance will not cause a conflict with other state, federal, or local laws or ordinances; and,
 - 4. A determination that failure to grant the variance would result in "undue hardship," which in this subsection means:
 - a. That the land in question cannot yield a reasonable return unless a variance is granted; and,
 - b. That the need for a variance is due to the unique circumstances of the property and not to the general conditions in the neighborhood; and,
 - c. That the granting of a variance will not alter the essential character or the locality; and,
 - d. That the hardship is not the result of action taken by the applicant or a prior owner.
- D. Variances shall only be issued upon a determination that the variance is the minimal necessary, considering the flood hazard, to offered relief.
- E. Variances may be issued by the Town for substantial improvements or other development for the conduct of a functionally dependent use, provided that:
 - 1. Other criteria of Section IX and Section VI.K. are met; and,
 - 2. The structure or other development is protected by methods that minimize flood damages during the base flood and create no additional threats to public safety.
- F. Variances may be issued for the repair, reconstruction, rehabilitation, or restoration of Historic Structures upon the determination that:
 - 1. The development meets the criteria of Section IX, paragraphs A. through D. above; and,

2. The proposed repair, reconstruction, rehabilitation, or restoration will not preclude the structure's continued designation as a Historic Structure and the variance is the minimum necessary to preserve the historic character and design of the structure.
- G. Any applicant who meets the criteria of this Section, paragraphs A through F, shall be notified by the Board of Appeals in writing over the signature of the Chairman of the Board of Appeals that:
1. The issuance of a variance to construct a structure below the base flood level will result in greatly increased premium rates for flood insurance up to amounts as high as \$25 per \$100 of insurance coverage;
 2. Construction below the base flood level increases risks to life and property; and,
 3. The applicant agrees in writing that the applicant is fully aware of all the risks inherent in the use of land subject to flooding, that the applicant assumes those risks and agrees to indemnify and defend the Town of Gorham, its officers, agents, and employees against any claims filed against it that are related to the applicant's decision to use land located in a floodplain, and that the applicant individually releases the Town of Gorham, its officers, agents, and employees from any claims the applicant may have against the Town that are related to the use of land located in a floodplain.
- H. The Board of Appeals shall submit to the Code Enforcement Officer a report of all variance actions, including justification for the granting of the variance and an authorization for the Code Enforcement Officer to issue a Flood Hazard Development Permit, which includes any conditions to be attached to said permit.

SECTION X - ENFORCEMENT AND PENALTIES

- A. It shall be the duty of the Code Enforcement Officer to enforce the Provisions of this Chapter pursuant to 30-A MRSA §4452.
- B. The penalties contained in 30-A MRSA §4452 shall apply to any violation of this Chapter.
- C. In addition to any other actions, the Code Enforcement Officer, that a violation exists, shall submit a declaration to the Administrator of the Federal Insurance Administration requesting a denial of flood insurance. The valid declaration shall consist of:
 - 1. The name of the property owner and address or legal description of the property sufficient to confirm its identity or location;
 - 2. A clear and unequivocal declaration that the property is in violation of a cited state or local law, regulation, or ordinance;
 - 3. A clear statement that the public body making the declaration has authority to do so and a citation to that authority;
 - 4. Evidence that the property owner has been provided notice of the violation and the prospective denial of insurance; and,
 - 5. A clear statement that the declaration is being submitted pursuant to Section 1316 of the National Flood Insurance Act of 1968, as amended.

SECTION XI - VALIDITY AND SEVERABILITY

If any section or provision of this Chapter is declared by the courts to be invalid, such decision shall not invalidate any other section or provision of this Chapter.

SECTION XII - CONFLICT WITH OTHER ORDINANCES

This Chapter shall not in any way impair or remove the necessity of compliance with any other applicable rule, ordinance, regulation, bylaw, permit, or provision of law. Where this Chapter imposes a greater restriction upon the use of land, buildings, or structures, the provisions of this Chapter shall control.

SECTION XIII - DEFINITIONS APPLICABLE TO CHAPTER

Unless specifically defined below, words and phrases used in this Chapter shall have the same meaning as they have at common law and to give this Chapter its most reasonable application. Words used in the present tense include the future, the singular number includes the plural, and the plural number includes the singular. The word "may" is permissive; "shall" is mandatory and not discretionary. These definitions are to be applied to this Chapter only and do not define words or phrases used elsewhere in this Code unless specific reference is made elsewhere to this Section.

1. "Accessory Structure" - means a small detached structure that is incidental and subordinate to the principal structure.
2. "Adjacent Grade" - means the natural elevation of the ground surface prior to construction next to the proposed walls of a structure.
3. "Area of Shallow Flooding" - means a designated AO and AH zone on a community's Flood Insurance Rate Map (FIRM) with a one percent or greater annual chance of flooding to an average depth of one to three feet where a clearly defined channel does not exist, where the path of flooding is unpredictable, and where velocity flow may be evident. Such flooding is characterized by ponding or sheet flow.
4. "Area of Special Flood Hazard" - means the land in the floodplain having a one percent or greater chance of flooding in any given year, as specifically identified in the Flood Insurance Study cited in Section I of this Chapter.
5. "Base Flood" - means the flood having a one percent chance of being equaled or exceeded in any given year, commonly called the 100-year flood.
6. "Basement" - means any area of the building having its floor subgrade (below ground level) on all sides.
7. "Building" - see "Structure."
8. "Certificate of compliance" - a document signed by the Code Enforcement Officer stating that a development is in compliance with all of the provisions of this Chapter,
9. "Code Enforcement Officer" - any person responsible for performing the inspection, licensing, and enforcement duties required by a particular statute or ordinance.
10. "Development" - means, for purpose of this Chapter, any change caused by individuals or entities to improved real estate, including but not limited to the construction of additions or substantial improvements to buildings or other structures; mining, dredging, filling, grading, paving, excavation, or drilling operations; and the storage, deposition, or extraction of materials; public or private sewage disposal systems or water supply facilities.

11. "Elevated Building" - means a non-basement building (i) built, in the case of a building in zones AI-30, or A to have the top of the elevated floor, elevated above the ground level by means of pilings, columns, posts, piers, or "stilts;" and (ii) adequately anchored so as not to impair the structural integrity of the building during a flood of up to one foot above the magnitude of the base flood. In the case of Zones AI-30, or A, "elevated building" also includes a building elevated by means of fill or solid foundation perimeter walls less than three feet in height with hydraulic openings sufficient to facilitate the unimpeded movement of flood waters.
12. "Elevation Certificate" - An official form (FEMA Form 81-31, 08/99, as amended) that (i) is used to verify compliance with the floodplain management regulations of the National Flood Insurance Program, and, (ii) is required as a condition for purchasing flood insurance.
13. "Flood" or "Flooding" – means general and temporary condition of partial or complete inundation of normally dry land areas from:
 - a. The overflow of inland or tidal waters.
 - b. The unusual and rapid accumulation or runoff of surface waters from any source.
 - c. The collapse or subsidence of land along the shore of a lake or other body of water as a result of erosion or undermining caused by waves or currents of water exceeding unanticipated force of nature, such as flash flood or abnormal tidal surge, or by some similarly unusual and unforeseeable event which results in flooding as defined in paragraph (a) (1) of this definition.
14. "Flood Elevation Study" - means an examination, evaluation and determination of flood hazards and, if appropriate, corresponding water surface elevations.
15. "Flood Insurance Rate Map" (FIRM) - means an official map of the Town, on which the Administrator of the Federal Insurance Administration has delineated both the special hazard areas and the risk premium zones applicable to the Town.
16. "Flood Insurance Study" see "Flood Elevation Study."
17. "Floodplain" or "Flood-prone Area" - means any land area susceptible to being inundated by water from any source (see definition of "Flooding").
18. "Floodplain Management" - means the operation of an overall program of corrective and preventive measures for reducing flood damage, including but not limited to emergency preparedness plans, flood control works, and floodplain management regulations.
19. "Floodplain Management Regulations" - means zoning ordinances, subdivision regulations, building codes, health regulations, special purpose ordinances such as a floodplain ordinance, grading ordinance, and erosion control ordinance) and other applications of police power. The term describes such state or local regulations, in any combination thereof, which provide standards for the purpose of flood damage prevention and reduction.
20. "Flood Proofing" - means any combination of structural and non-structural additions, changes, or adjustments to structures which reduce or eliminate flood damage to real estate or improved real property, water and sanitary facilities, structures and their contents.
21. "Floodway" - see "Regulatory Floodway."
22. "Floodway Encroachment Lines" - mean the lines marking the limits of floodways on federal, state, and local floodplain maps.

23. "Freeboard" - means a factor of safety usually expressed in feet above a flood level for purposes of floodplain management. "Freeboard" tends to compensate for the many unknown factors, such as wave action, bridge openings, and the hydrological effect of urbanization of the watershed, that could contribute to flood heights greater than the height calculated for a selected size flood and floodway conditions.
24. "Functionally Dependent Use" - means a use which cannot perform its intended purpose unless it is located or carried out in close proximity to water. The term includes only docking facilities, port facilities that are necessary for the loading and unloading of cargo or passengers, and ship building and ship repair facilities, but does not include long-term storage or related manufacturing facilities.
25. "Historic Structure" - means any structure that is:
- a. Listed individually in the National Register of Historic Places (a listing maintained by the Department of Interior) or preliminarily determined by the Secretary of the Interior as meeting the requirements for individual listing on the National Register;
 - b. Certified or preliminarily determined by the Secretary of the Interior as contributing to the historical significance of a registered historic district or a district preliminarily determined by the Secretary of the Interior to qualify as a registered historic district;
 - c. Individually listed on a local inventory of historic places in communities with historic preservation programs that have been certified either:
 - 1.) By an approved state program as determined by the Secretary of the Interior, or
 - 2.) Directly by the Secretary of the Interior in states without approved programs.
26. "Locally Established Datum" - means, for purposes of this Chapter, an elevation established for a specific site to which all other elevations at the site are referenced. This elevation is generally not referenced to the National Geodetic Vertical Datum (NGVD) or any other established datum and is used in areas where Mean Sea Level data is too far from a specific site to be practically used.
27. "Lowest Floor" - means the lowest floor of the lowest enclosed area (including basement). An unfinished or flood resistant enclosure, usable solely for parking of vehicles, building access, or storage in an area other than a basement area is not considered a building's lowest floor provided that such enclosure is not built so as to render the structure in violation of the applicable non-elevation design requirements of Section VI of this Chapter.
28. "Manufactured Home" - means a structure, transportable in one or more sections, which is built on a permanent chassis and is designed for use with or without a permanent foundation when connected to the required utilities. For purposes of this Chapter, the term "manufactured home" also includes park trailers, travel trailers, and other similar vehicles placed on a site for greater than 180 consecutive days.
29. "Mean Sea Level" - means, for purposes of the National Flood Insurance Program, the National Geodetic Vertical Datum Insurance Program, the National Geodetic Vertical Datum (NGVD) of 1929 or other datum, to which base flood elevations shown on the Town's flood Insurance Rate map are referenced.

30. "Minor Development" - means all development that is not new construction or a substantial improvement, such as repairs, maintenance, renovations, or additions, whose value is less than 50% of the market value of the structure. It also includes, but is not limited to: accessory structures as provided for in Section VI.J., mining, dredging, filling, grading, paving, excavation, drilling operations, storage of equipment or materials, deposition or extraction of materials, public or private sewage disposal systems or water supply facilities that do not involve structures; and non-structural projects such as bridges, dams, towers, fencing, pipelines, wharves, and piers.
31. "National Geodetic Vertical Datum (NGVD)" - means the national vertical datum, whose standard was established in 1929, which is used by the National Flood Insurance Program (NFIP). NGVD was based upon mean sea level in 1929 and also has been called "1929 Mean Sea Level (MSL)".
32. "New Construction" - means structures, including accessory buildings, or development for which the "start of construction" commenced on or after the effective date of this Chapter. New construction is distinguished from substantial improvement or replacement of existing development.
33. "100-Year Flood" see "Base Flood."
34. "Regulatory Floodway" - (i) means the channel of a river or other water course and the adjacent land areas that must be reserved in order to discharge the base flood without cumulatively increasing the water surface elevation more than one foot, and (ii) in Zone A is considered to be the channel of a river or other water course and the adjacent land areas to a distance of one-half the width of the floodplain as measured from the normal high water mark to the upland limit of the floodplain.
35. "Riverine" - means relating to, formed by, or resembling a river (including tributaries), stream, brook, etc.
36. "Special Flood Hazard Area" - see "Area of Special Flood Hazard".
37. "Start of Construction" - means the date the building permit was issued, provided the actual start of original construction or placement was within 180 days of the permit date. The actual start means either the first placement of permanent construction of a structure on a site, such as the pouring of slab or footings, the installation of piles, the construction of columns, or any work beyond the stage of excavation; or the placement of a manufactured home on a foundation. Permanent construction does not include land preparation, such as clearing, grading and filling; nor does it include the installation of streets and/or walkways; not does it include excavation for basement, footings, piers, or foundations or the erection of temporary forms.
38. "Structure" - means, for the purposes of this Chapter, a walled and roofed building. A gas or liquid storage tank that is principally above ground is also a structure.
39. "Substantial Damage" - means, damage of any origin sustained by a structure whereby the cost of restoring the structure to its before damage condition would equal or exceed 50 percent of the market value of the structure before the damage occurred.
40. "Substantial Improvement" - means any repair, reconstruction, or improvement of a structure, the value of which equals or exceeds 50% of the market value of the structure either before the improvement or repair is started or, if the structure has been damaged and is being restored, before the damage occurred. For purposes of this definition "substantial improvement" is considered to occur at the first alteration of any wall, ceiling, floor, or structural part of the building, whether or not that alteration affects the external dimensions of the structure. The term does not, however, include either (1) any project for improvement

of a structure to comply with existing state or local health, sanitary, or safety code specifications which are solely necessary to assure safe living conditions or (2) any alteration of a structure listed on the National Register of Historic Places or a State Inventory of Historic Places.

41. "Variance" - means a grant of relief by the Town from the terms of this Chapter.
42. "Violation" - means the failure of a structure or other development to fully comply with this Chapter.

SECTION XIV - ABROGATION

This Chapter repeals and replaces any municipal ordinance previously enacted to comply with the National Flood Insurance Act of 1968 (P.L. 90-488, as amended).

SECTION XV - WARNING AND DISCLAIMER OF LIABILITY

The degree of flood protection required by this Chapter is considered reasonable for regulatory purposes and is based on scientific and engineering considerations. Larger floods can and will occur on rare occasions. Flood height may be increased by man-made or natural causes. This Chapter does not imply that land outside the areas of special flood hazards or uses permitted within such areas will be free from flooding or flood damages. This Chapter shall not create liability on the part of the Town of Gorham or by any officer or employee thereof for any flood damage that result from reliance on this Chapter or any administrative decision lawfully made thereunder.